

## CHILDREN AND EDUCATION SCRUTINY COMMITTEE

THURSDAY 20 SEPTEMBER 2018

7.00 PM

Bourges/Viersen Room - Town Hall

### AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of Children and Education Scrutiny Committee Meeting Held on 12 July 2018** 3 - 18
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Cambridgeshire & Peterborough Safeguarding Children Board Annual Report 2017-18** 19 - 72
6. **Annual Children's Social Care Statutory Complaints Report 2017-18** 73 - 92
7. **A Vision For Reading In Peterborough 2017 - 2021 - Update Report** 93 - 100



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

**Did you know? All Peterborough City Council's meeting agendas are available online or via the modern.gov app. Help us achieve our environmental protection aspirations and view this agenda online instead of printing it.**

- |     |  |                  |
|-----|--|------------------|
| 8.  | <b>Outcome Of Ofsted Inspection Of Peterborough Children's Services, Service Director Report And Portfolio Holder Report</b> | <b>101 - 142</b> |
| 9.  | <b>Forward Plan of Executive Decisions</b>   | <b>143 - 190</b> |
| 10. | <b>Work Programme 2018/2019</b>  | <b>191 - 198</b> |
| 11. | <b>Date of Next Meeting</b>  |                  |

Thursday 1 November 2018

### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. Audio recordings of meetings may be published on the Council's website. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

#### **Committee Members:**

Councillors: J Goodwin (Chair), S Bashir, G Casey, A Dowson, A Ellis, M Farooq, S Lane, M Mahabadi, D Over (Vice Chairman), B Rush and B Saltmarsh

Substitutes: Councillors: J R Fox, A Iqbal, D Jones, A Shaheed and J Stokes

#### **Co-opted Members**

**Note:** The following **Education Co-opted members** are Members of the Scrutiny Committee and vote when education matters are discussed.

Peter Cantley, Peterborough Diocesan Board of Education

Flavio Vettese, (Deputy Director of Schools), Roman Catholic Church, Diocese of East Anglia

Vacancy, Parent Governor Representative

Vacancy, Parent Governor Representative

Julie O'Connor, Roman Catholic Diocese of East Anglia (sub for Flavio Vettese)

Liz Youngman, Peterborough Diocesan Board of Education (sub for Peter Cantley)

#### **Non Statutory Co-optees**

Alistair Kingsley, Independent Co-opted Member (Non-voting)

Rizwan Rahemtulla, Independent Co-opted Member (Non-voting)

Parish Councillor Susie Lucas, Independent Co-opted Member (Non-voting)

Parish Councillor Junaid Bhatti, Independent Co-opted Member (Non-voting)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE  
MEETING  
HELD AT 7PM ON THURSDAY 12 JULY 2018  
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

**Committee Members Present:** Councillors D Over (Vice-Chairman) S Bashir, G Casey, A Dowson, A Ellis, M Farooq, S Lane, M Mahabadi, B Rush, B Saltmarsh, J Stokes (substitute for Cllr Goodwin)  
Co-opted Members: P Cantley, J O' Connor, R Rahemtulla, Parish Councillors S Lucas and J Bhatti

**Also Present:** Councillor Sam Smith, Cabinet Member for Children's Services

**Officers Present:** Lou Williams – Service Director for Children's Services and Safeguarding  
Nicola Curley – Assistant Director of Children's Social Care  
Gary Perkins: Assistant Director of Education  
Jonathan Lewis – Service Director, Education  
Brian Howard - Head of Schools Infrastructure  
Karen Dunleavy – Democratic Services Officer  
David Beauchamp – Democratic Services Officer

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Goodwin (Chairman), Councillor Stokes was in attendance as substitute, Alistair Kingsley (Independent Co-opted Member) and Flavio Vettese, (Roman Catholic Education Co-opted Member).

**2. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

There were no declarations of Interest or whipping declarations.

**3. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING HELD ON 15 MARCH 2018.**

The minutes of the Children and Education Scrutiny Committee meeting held on 15 March 2018 were agreed as a true and accurate record.

**4. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no requests for call-in to consider.

## 5. APPOINTMENT OF CO-OPTED MEMBERS

The Democratic Services Officer introduced the report which recommended that the Alistair Kingsley, Rizwan Rahemtulla and Susie be appointed non-voting co-opted members. The report also recommended that Junaid Bhatti be appointed as either a non-voting co-opted member to represent the rural area or as a nominated substitute for Susie Lucas should she be appointed. All appointments were to be reviewed at the beginning of the next municipal year.

- Councillor Ellis proposed that both of the Parish Council nominees be appointed co-opted members
- Members raised the point that Junaid Bhatti represented an urban parish area and queried whether it was appropriate for him to be appointed as a co-opted member as a result.
- Members raised the possibility of the one parish co-opted member appointing a substitute themselves if unable to attend.
- It was clarified that the nominations were put forward by the Parish Council Liaison Committee. Members suggested that any queries regarding the nominees should be redirected back to Parish Council Liaison.
- Members suggested that as long as one rural parish councillor was appointed, there would be no difficulties in appointing a second parish councillor from an urban area.
- A general point was made that if someone is willing to contribute to the committee, then they should be able to do so.

There was unanimous agreement that all four nominees should be appointed co-opted members.

Three of the four nominated persons were in attendance and Rizwan Rahemtulla, Susie Lucas and Junaid Bhatti were invited to join the committee for the remainder of the meeting.

### **ACTIONS AGREED:**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to

1. Appoint Alistair Kingsley to the Committee as an Independent Co-opted Member with no voting rights for the municipal year 2018/2019. Appointment to be reviewed annually at the beginning of the next municipal year.
2. Appoint Rizwan Rahemtulla as a non-voting Co-opted Member to represent the Muslim Community for the municipal year 2018/2019. Appointment to be reviewed annually at the beginning of the next municipal year.
3. Appoint Parish Councillor Susie Lucas as a non-voting Co-opted Member to represent the rural area for the municipal year 2018/2019. Appointment to be reviewed annually at the beginning of the next municipal year.
4. Appoint Parish Councillor Junaid Bhatti as a second non-voting Co-opted Member to represent the rural area for the municipal year 2018/2019. Appointment to be reviewed annually at the beginning of the next municipal year. -

## 6. REPORT ON WORK OF THE CORPORATE PARENTING COMMITTEE

The report was introduced by the Service Director for Children's Services and Safeguarding which advised the Children and Education Scrutiny Committee of activity carried out by the Corporate Parenting Committee since July 2017.



The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The Council were not fully staffed in terms of social workers. There were a small number of vacancies and around 12% of roles were undertaken by locum agency cover staff. This compared favourably with most of the Eastern region.
- It was noted that recruiting social workers was difficult.
- The Council had introduced the concept of the 'Children's Practitioner' some years ago. They supported the work of qualified social workers but did not have to be qualified social workers and this had helped significantly with workforce pressures
- Percentage vacancy rates were not included in the report and officers did not have the exact figures available at the time of the meeting. Officers estimated it was around 17% although many of these posts were covered by locum staff. The number of completely empty posts was relatively small. Officers were happy to provide written clarification to members if requested.
- The Cabinet Member for Children's Services stated that all Councillors had a corporate parenting responsibility and stated that there would be a focus in the 12 months to follow this meeting on apprenticeships and providing 'bite-sized chunks' to children and care leavers including work experience, help with CVs and interview techniques. The Cabinet Member invited members to provide her with information about people, businesses and schools that may wish to support this. It was highlighted members could get involved even if they do not sit on the Corporate Parenting Committee.
- Every care leaver had a personal advisor to work closely with them. They received priority for housing and accommodation. Most of those children were not ready to enter independent living so had a supported living arrangement.
- There were no areas of the city in which care leavers were particularly concentrated.
- Care leavers for whom the council has a responsibility had a personal champion to take up issues and to challenge and criticise where necessary and to maintain a close link with the Head of Housing Needs, to ensure there was enough provision when young people moved into independent living.
- Members expressed their thanks to the team for their hard work and for setting the groundwork for an improved year.

## **AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to

1. Note that the report is an accurate reflection of the work of the Corporate Parenting Committee over the last 6 months
2. Agree that the Corporate Parenting Committee reports to Scrutiny on an annual basis going forward, as with the other Committees

## **7. SCHOOL ATTENDANCE 2017**

The report was introduced by the Assistant Director of Education which informed members of the Committee regarding rates of absence at Peterborough schools in 2016/17.

The Assistant Director of Education stated that the report was already nearly a year out of date despite this meeting being the first opportunity to discuss it. This was due to the release of data and meeting schedules. Releases of information regarding outcomes for attendance at school took place in March of each year for the previous school year. Consequently, the report examined attendance and absence rates in schools for the 2016/17 school year as the end of the 2017/18 school year approaches.

Members' attention was drawn to the significant restructuring of the Education Services, specifically School Improvement and Special Educational Needs during the previous school year. However, the team had continued to provide a high quality service and had extended their work by offering service-level agreements to schools for the first time. The team would now look forward to a significant increase in the number of service-level agreements with schools for the next school year.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The same services were offered to both academies and maintained schools and the same charges applied to both.
- Some academies chose to employ their own attendance lead officers rather than continuing to use those from the local authority. A number of schools that had not been engaging with the local authority staff were starting to do so again and many of these were the first to engage in service level agreements.
- Engagement with academies was growing and it was hoped that when a similar report was produced a year from now, this would have grown further.
- Those schools with whom the Council had limited contact were also those that provided limited data. This made it hard to extract the data for an individual school to know whether there were genuine issues that the Council could support them with.
- Unlike the freely provided attainment data, officers could not force schools to release attendance data and the Department for Education did not produce data at individual school level, only at a local authority level. Officers hoped that attendance data would be more freely available in the future.
- Officers stated that they endeavoured to build the relationship with schools to make them feel comfortable in releasing their data and the vast majority of schools in Peterborough provided direct access to it.
- Schools which needed the most assistance were evenly spread across both academies and maintained schools.
- Members noted that special schools had a higher rate of overall absence and asked for an explanation of this and what could be done. Officers responded that special schools had lower overall pupil numbers than other schools so each child represented a larger percentage of the total. Additionally when children had additional medical needs their absences were often longer than for children at mainstream schools. There were a number of such children in 2016/17 who underwent lengthy illness absences as well as medical absences.
- Members stated that work to improve children's attendance at special schools should be prioritised because of their extra need and the importance of improving their educational outcomes. Officers agreed and stated that they provided the same level of support to special schools as they do to mainstream schools. Officers showed understanding where children's absences were related to medical issues and special education needs. Support was provided to the families as well as the schools.
- Members asked officers to define inclusion as mentioned in section 2.2, D: Special Needs and Inclusion. Officers responded that this was the element of the Special Educational Needs and Improvement Service which is interested in and working towards equal opportunities for all
- Members referred to sections 4.16 to 4.18 and asked if any proposed projects or bids to address issues around secondary school attendances had gone through to the Sub-Regional Improvement Board or any other organisations. Officers responded that there had not been any but that this would be considered for future bids.
- The threshold at which children were deemed to be persistently absent changed from 15% to 10% at the start of the 2015/16 school year, hence why rates of persistent absence in the report appear to have gone up in 2015/16 and 2016/17.

- Members praised officers for the success of the work done to improve school attendance and suggested that this was the first step to improving exam results. Officers responded that they were proud of the improvement but were not complacent and that they would never be satisfied.
- It was noted that school attendance in Peterborough was still not better than the national average but that there was no reason why this should not be possible in the future. Peterborough compared positively with its statistical neighbours but the goal was to be better than the national average.

## **AGREED ACTIONS**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to

1. Acknowledge the outcomes stated in the report and offer their support to relevant officers in pursuing actions to promote continued improvement in attendance at school.

## **8. NATIONAL OFFER DAY – PRIMARY AND SECONDARY SCHOOL ALLOCATIONS FOR SEPTEMBER 2018**

The Head of School Infrastructure introduced the report which was a status report of the allocations of school places into Primary Reception Year and Secondary School Year 7 for September 2018. The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Officers were aware of the development of Barnack that would put pressure on places at Barnack CE Primary School but the school would be unable to expand further. The properties were close to the school so residents who lived there would get a greater priority than those on the perimeter of the catchment area. There were children from Helpston who attended Barnack Primary School who would be pushed back to attend John Clare school in Helpston. Officers were carrying out a study about expanding John Clare to help address the situation.
- It was suggested that Parish Councils had some concern about the above situation and it was agreed that they should be given a presentation from the Head of Schools Infrastructure.
- More directions from the Council to secondary schools to admit children were made for September 2018 than there had been for some time. 5% of children did not get one of their first three preferences and had directions made for them.
- There was considerable data behind this report so providing members with information about preferences and vacancies for both primary and secondary schools by catchment or planning area was possible. It was agreed that a briefing note would be circulated. It was stated that if Members were not satisfied with a briefing note or had further queries, this could be revisited at a future meeting.
- Information about levels of council-funded transport of pupils to schools would have to be circulated to members separately once journeys were allocated over the 2018 Summer holidays in readiness for September. It was agreed that a briefing note would be provided by the Head of Schools Infrastructure. Officers suggested that the increase in the number of directions made by the Council to schools to admit pupils could mean that levels of council-funded transport would increase.
- Comparative figures between Peterborough and its statistical neighbours about the number of children failing to gain their preferences were not available at the meeting although these could be obtained. It was agreed that the Head of Schools Infrastructure would circulate this information to members of the Committee via a briefing note.

- The increase in applications for school places was due to the growth in population in the city, hence the need for the expansion of schools. Many factors influenced parental choice.
- 80.6% of children were admitted to their first preference school, lower than in 2015/16 when it was approximately 85/86%.
- It was agreed that a briefing note be circulated to members providing a comparison of the rates of children obtaining places at their first preference primary and secondary schools between Peterborough and its statistical neighbours.
- Pressures on secondary school places would become significant from 2019 onwards with 226 extra children on roll. Forecasting and capacity returns to the Department for Education were being completed at the time of this meeting which would provide an up-to-date picture using the data from these allocations for these transition rounds to know exactly what the position was.
- Expansions had been put in place at Ormiston, Nene Park and Jack Hunt Schools and officers were examining the possibility of expanding Ken Stimpson School.
- The Paston Reserve Free School was important and the 18 month delays related to the government's free school programme and the announcement of funding. The School was key in order to provide the capacity and buffer needed in the city and for future development. Wave 13 of the free school programme had opened up six weeks prior to this meeting. Bids were due by academy trusts into the government's free school programme by November 2018. Should this be successful as a bid and capital funding obtained as with Hampton Gardens this would give the council the opportunity to open the school in 2021.
- On National Offer Day there were 237 offers for 240 places in the three primary schools in Hampton. By the 18 June those remaining three places were taken regardless of declines and new and late applications. The current sites could not be expanded. The Hampton Lakes Primary School would open with one form of entry in September 2019 in Hampton College Primary School. The delays in the Carillion project for Hampton Lakes has delayed the opening by one year but it was agreed with the Education and Skills Funding Agency that the school could open with one form of entry in Hampton College Primary School and as two forms of entry in the new school building in 2020.
- An analysis was being completed for the whole of Hampton East as there was due to be a second primary school on that estate. This would probably be needed due to the current housing growth and the typical yield expected by 2022. This would probably be a three form entry school. One challenge would be to enable 'in-year' children to move into the new schools rather than just taking from reception year upwards. The housing growth planned was so significant that if the typical yield was generated in the next 3-4 years there would be a considerable number of children on the estates who required in-year entry.
- Members asked if lessons from the expansion of Hampton School were being learnt in advance of the Great Haddon development. Officers stated that these lessons needed to be learnt for Hampton East also and stressed the importance of having places to cover 'in-year' growth and remodelling demography, assumptions and yield for Hampton to be applied to Great Haddon. This was based on recent developments in Cambridgeshire and a survey of residents in Cardea and Hampton with regard to the yield of pupils to see whether yield assumptions needed to be changed.
- Members suggested that the ability to provide school places may have been constrained because of the cost of converting maintained schools to academies. It was suggested that money had been taken away from local authorities and given to academies; restricting the councils' ability to provide extra places. Officers stated that they were now in the process of charging academies for conversion work. There was a deficit between the cost and how much the Department for Education was funding the council.
- The other issue was the ability of academies to restrict growth in their schools. The council had an excellent relationship with all academies in the area and working with them on school places was not a problem.

- Officers stated that all local authorities wanted additional funding for academy conversion and this was a national issue although the rate of academy conversion was slowing down in Peterborough.
- There were two main options for opening a new school
  - A free school bid could be made by anyone with the appropriate educational credentials to set up a school. Wave 13 was focussed on areas of basic need although it could also be where educational standards were too low. This was an open process run directly by the government with the decision made the the Minister.
  - A free school presumption in which the local authority would run a competition locally and select an appropriate sponsor or an academy trust, then make recommendation to the Regional Schools Commissioner who would make a yes or no decision on that choice.
- The benefit of the free school bid over a free school presumption was that the start-up costs would be funded by the Department for Education.
- Both options would create an academy school. Free schools were very similar to academies but had minor differences in terms and conditions and arrangements. They had the same freedoms from the National Curriculum, national Terms and conditions and other factors.
- The council could not open a local authority maintained school unless a free school presumption process had been undertaken twice with no bids received.
- The Government had announced that new voluntarily aided maintained schools could be opened with the diocese paying around 10% of the cost. The details were not yet available and there was not yet a clear route for opening more maintained schools.
- Members asked if there was a 'plan B' should the free school bid be unsuccessful given the future need for more secondary school provision. Officers responded that some agreements were in place for some years for 'bulge years' although this was only for the short term. The benefit of the free school route was that it came with capital funding. The council owned the land at Paston and an alternative option would be for the council to fund the building of a school there itself.
- If an academy or free school was underperforming, the local authority would be responsible for the outcome of the children in that school under the Education Act 1996. The council would have no powers of intervention with regard to school improvement.
- In the event of an academy or free school underperforming, officers could challenge the school and officers were already in regular contact with them. Officers could also speak to the multi-academy trusts, the CEOs of those trusts with whom the council has a strong relationship, the Regional Schools Commissioner or directly to ministers as a last resort. The council could have some influence over academies although not directly and it was hoped that this could be achieved through the strength of the council's relationship with them and not through formal action.
- Members commented that data was necessary to decide whether intervention was necessary and asked if academies were as forthcoming with this as local authority maintained schools. Officers responded that very provisional data for Key Stage 2 had been released during the week of the meeting and that all academies had provided their data.
- Councils must justify why they needed the data but there was a data sharing agreement and secondary schools would send data on the Wednesday prior to the release of the information on Thursday. This was a partnership and both parties were accountable. Schools had never said no to sharing data after being asked.
- Members stated their concerns about the rural areas, particularly Barnack and Helpston. There were three main issues:
  - People in Barnack could not understand why there would be no additional school expansion there.
  - Helpston residents were concerned over its continued growth and the loss of its character

- Residents of smaller villages such as Southorpe, Bainton and Ufford who had traditionally gone to one school may have to go to another school that was not as convenient.
- Members requested that contact should take place with the villages, e.g. through Parish Councils, school meetings, public meetings etc. to ensure that everybody was aware of what was happening.
- Members stated that there were several new schools and extensions and requested a briefing note on the source of the funding, how much funding had been given to the various developments and what were the local authorities liabilities. Concerns were expressed about the council having responsibilities with little or no the control. A briefing note would be circulated from the Head of Schools Infrastructure to members and the issue could be brought back to the committee if needed.

## **AGREED ACTIONS:**

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to

1. Note the status of allocations of schools places for September 2018 into Primary Reception Year and Secondary School Year 7. - all agreed
2. It was also agreed that the Head of Schools Infrastructure would provide briefing notes to members on the following topics:
  - Information about how the number of children failing to gain one of their top preferences varies between different catchment and planning areas. To also include a comparison of travel distances to school between different catchment and planning areas and an identification of areas of concern.
  - A comparison of the rates of children obtaining places at their first preference primary and secondary schools between Peterborough and its statistical neighbours.
  - The sources of funding for school capital projects.
  - Whether school transport provided to other schools would increase or decrease. This information to be confirmed in September 2018 as journeys were allocated over the summer holidays.
3. The Head of Schools Infrastructure agreed to provide a presentation to Parish Councils about the expansion of Barnack and its effects on the rural area.

## **9. EDUCATION STRATEGY UPDATE PRESENTATION**

The Service Director for Education delivered a presentation on the current progress of the Education Strategy. The PowerPoint presentation is attached at Appendix 1 of these minutes.

The Children and Education Scrutiny Committee debated the presentation and in summary, key points raised and responses to questions included:

- Members congratulated officers on the quality of the presentation and its focus on data and objectivity.
- With respect to Teach Peterborough, Members stated that trainees and recent graduates needed to be engaged with for a full spectrum of views, not just Head Teachers. Officers responded that they were looking to set up a reference group of teachers in autumn 2018 although not necessarily newly qualified ones. This would help to identify issues regarding teacher retention, e.g. too much marking and the challenges of the curriculum they were having to deliver. Officers advised that they had met with recent graduates for their feedback
- With regard to the University, Members asked if the Council were engaging with businesses, schools, students and teachers to understand what the curriculum could and

should be in the area. Officers responded that this was taking place and that the Combined Authority were involved. After the decision was made to move onto the Embankment the next stage was to examine exactly where the curriculum could and should be and what the University's unique selling point would be and the process for this was already underway. The Combined Authority who were providing the funding were enthusiastic. The Higher Education steering group was also proceeding quickly.

- Officers stated that they would be focussing on improving league table positions.
- Members mentioned generational differences in how people viewed their careers, with young people less likely to pursue one career for their entire lives and more likely to take years out for travelling etc. Members asked if any research had been done in this area. Officers responded that this had not yet been done but this was one of the areas that needed to be looked at carefully.
- Officers stated that in order to improve retention of our best teachers, a number of options were being considering including whether to offer teachers a sabbatical or career break. The Government had put together a programme to allow this happen. Officers stated there was the potential to offer something more comprehensive than the government programme or one that took place earlier in a teacher's career.
- The biggest challenge was retaining teachers and this was a different issue to recruitment. Recruitment rates had remained steady but the challenge was the number that were being lost. Many options were being considered and this was one of the areas that would be considered as part of the Education Strategy and Action Plan. Lateral thinking was required to keep teachers in the profession. .
- Teaching is a highly dynamic profession and teachers must continuously develop their knowledge and skills to adapt. It was important to encourage this attitude among teachers as they must prepare their pupil's for a working life that extended far into the future and may be very different to the working world today.
- With regard to how to keep people engaged, officers stated that one of their teaching schools had been successful in receiving funding to retrain teachers in different subject areas. Teachers could retrain in subjects where there was a shortage, e.g. a P.E. teacher could retrain in Maths to deal with the core subjects and provide a new impetus in their teaching career.
- Members stated that recent graduates had commented that some new teachers were under the impression that teaching was 'easy money' and that they would have plenty to do in their spare time. In reality, teachers could almost be earning less than minimum wage when their working hours were taken into account. The importance of making teaching worthwhile and keeping teachers interested was highlighted. Passion cannot be relied upon exclusively although this was important. Members stated that the council should see what the city could do to engage those people and look at other benefits. Members stated that this should be a fundamental part of the council's strategy and stated that it seemed like it was.

## **AGREED ACTIONS**

The Children and Education Scrutiny Committee **RESOLVED** to note and comment on the current progress of the delivery of the Education Strategy.

## **10. REVIEW OF 2017/18 AND WORK PROGRAMME FOR 2018/19**

The Democratic Services Officer introduced the report which invited the Committee to approve its draft work programme for the 2018/19 municipal years, consider its work in the previous year, monitor previous recommendations and note the terms of reference for the Committee.

## **AGREED ACTIONS:**

The Children and Education Scrutiny Committee **RESOLVED** to note the contents of the report and

1. Considered items presented to the Children and Education Scrutiny Committee during 2017/18 and made recommendations on the future monitoring of these items where necessary.
2. Determined its priorities, and approved the draft work programme for 2018/2019 attached at Appendix 1.
3. Noted the Recommendations Monitoring Report attached at Appendix 2 and considered if further monitoring of the recommendations made during the 2017/2018 municipal year was required.
4. Noted the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 1 Children and Education Scrutiny Committee as attached at Appendix 3.

## **11. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Democratic Services Officer introduced the report. The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and where appropriate identify any relevant areas for inclusion in the Committee's work programme

Members discussed item 21: Healthy Schools on the Forward Plan and it was discussed whether this would fall under the remit of the Children and Education Scrutiny Committee as well as the Health Scrutiny Committee. The possibilities of having a briefing note or a joint item were discussed. Members stated that the issue could be talked about for some length, it deserved its own item and that a briefing note would be doing the issue a disservice because of the strong influence health and wellbeing has on school output. It was noted that public health and schools have had a very different relationship over the last 20-30 years. Members highlighted the importance of ensuring that schools feel engaged. Members wanted to see what was developing, the changes that had taken place and what the priorities were compared with 10, 15 or 20 years ago and stated that this item should be brought to the committee relatively quickly, not in September but perhaps November.

## **AGREED ACTIONS:**

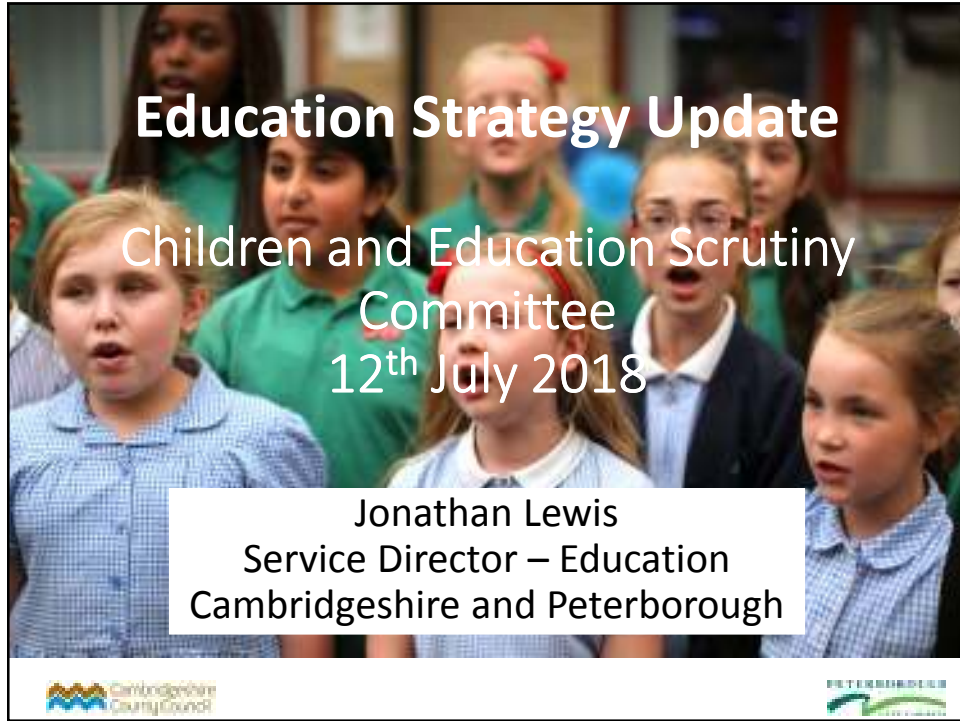
The Children and Education Scrutiny Committee **RESOLVED** to note the contents of the report and agreed to discuss item KEY/19FEB18/01 – Healthy Schools (Item 21) at the group representatives meeting with the possibility of holding a joint meeting of the Children and Education and Health Scrutiny Committees.

## **12. DATE OF NEXT MEETING**

20<sup>th</sup> September 2018

CHAIRMAN  
7.00pm to 8.44pm





## Education Strategy Development

- Currently reviewing and updating the Education Strategy and Action Plan following the appointment of new Service Director.
- Full survey undertaken with schools to help shape the services the LA provide and learn from feedback – 65 responses from school – **'PCC as leading the local education system'**
- Shared Services programme under way – considering ways in which Peterborough and Cambridgeshire can work together to provide services with greater capacity, better quality services which have innovation and provide value for money.
- Full revision and update on action plan for the 2018/19 academic year to be shared with the committee in November in light of 2018 results.

## Update on Action Plan

*Create a Strategic Board for Education, Further Education and Skills to drive forward improvements and develop further the school led system across the two authorities*

- Meeting with Peterborough Primary Heads in September to talk about their views on how to take this forward.
- Re-establishing the Education Performance Clinic to provide greater insight in performance and challenge to officers on progress – need to review membership from Scrutiny Committee

*Review structures and support arrangements for governance in Cambridgeshire and Peterborough to ensure effective challenge and support arrangements are in place to drive school improvement*

- Being undertaken as part of shared services project. Governor conference held in June with 100 attendees including those new to governance.
- Governor recruitment website being developed

*Create communications strategy and run a high profile media campaign to raise public awareness of education successes and challenges*

- Positive discussions with local media and a media plan has been established for the year. Pro-forma developed for capturing good news in schools.



## Update on Action Plan

*Create robust and effective system to collect and analyse data that is easily accessible and interpreted across the education system*

- Meeting held with Headteachers in June and a set of action developed including the appointment of a project manager. Existing system use to be strengthened and further developments in the data we share with schools in the autumn including question level analysis reports and school profiles reinstated.

*Schedule in regular meetings with Ofsted Senior HMI / Develop joint training programme with Ofsted*

- Meetings planned for September. Engagement with the Regional HMI in summer term.

*Improve recruitment and retention of teachers across the county*

- TeachPeterborough website reinvigorated and a working group being formed with Headteachers to review strategy for recruitment and retention working with Cambridgeshire. This will include an intern teacher training programme – developing people in Peterborough.

*Emotional health and wellbeing of children and young people in and out of education*

*Develop a strategic approach to improving the attainment of vulnerable learners*

- Both areas are the focus on the Vulnerable Pupils Group which is developing an action plan to look at how to best support these groups and accelerate outcomes.

*Examine pupil mobility in schools against the wider national and local context*

- Links made with Newham. Further analysis of 2018 outcome data will focus on challenge and how to address the changes in mobility especially with the impact of leaving Europe.

*Monitor progress of the SEND action plan following inspection in March 2017 in Cambridgeshire and prospective inspection in Peterborough.*

- Continues to be a focus internally and with partners. Headteacher Reference Group for SEND to be formed



## Key Activities underway....

- School Readiness – bridging early years and school effectiveness.
- Being clear with schools and settings on our expectations for how we work with SEND – developing a ‘can do’ approach and making everyone feel welcome and included.
- Joint SEND strategy with Cambs and dealing with the challenge of population and need - education, health and social care.
- Improving outcomes for SEND Support – SEND Review Process
- More schools signing up for Attendance support
- Launching our approach to managing the challenge of school place planning.



## Other Emerging Areas of Focus

- CEO Forum meeting with all Chief Execs in Peterborough and Cambridgeshire. Likely to continue in the autumn.
- University need to form part of the action plan report – key focus for driving aspirations in schools.
- Key focus in new academic year on Phonics – working closely with Newham Teaching Schools and sharing best practice in schools.
- The need to pull together the fragmented education landscape for the benefit of children in Peterborough.



## Successes...

- Improving our performance with Ofsted – both in schools and settings.
- Successfully restructured the School Standards and Effectiveness and Special Educational Needs divisions of Education Services.
- Established and embedded a Peterborough Vision for Reading.
- “We believe, based on feedback from parents, that EHC planning meetings are far more inclusive than ever before”



## Successes Cont'd

- 100% transfer of statements to EHCP by deadline – only LA in the Eastern Region.
- Issuing 90% of EHCs in 20 weeks: “Yes- Whilst stretched at times, we think the SEN Service do a fantastic job”
- Monitoring and moderations of NC assessment well regarded both in schools and across the region.
- Managing one of the most dynamic school and setting infrastructure provision on the country.
- Diminishing resource with increasing demand – and we still deliver. It is about the quality of the staff.



## Early Years % of Settings Good or Better

All Provision		Childminders		Childcare on Non-Domestic	
National	94	National	94	National	95
Derby	98	<b>Peterborough</b>	<b>98</b>	<b>Peterborough</b>	<b>97</b>
Telford and Wrekin	98	Derby	98	Derby	97
<b>Peterborough</b>	<b>97</b>	Southend on Sea	98	Southend on Sea	97
Southend on Sea	97	Telford and Wrekin	98	Coventry	97
Bolton	95	Portsmouth	96	Telford and Wrekin	96
Coventry	94	Walsall	95	Bolton	95
Plymouth	94	Bolton	95	Plymouth	94
Portsmouth	94	Coventry	93	Portsmouth	92
Sheffield	93	Plymouth	93	Sheffield	92
Southampton	93	Sheffield	93	Southampton	92
Walsall	93	Southampton	93	Walsall	88



This page is intentionally left blank

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 5
<b>20 SEPTEMBER 2018</b>	<b>PUBLIC REPORT</b>

Report of:	Wendi Ogle Welbourn, Executive Director, People and Communities	
Cabinet Member(s) responsible:	Cllr Sam Smith – Cabinet member for Children’s Services	
Contact Officer(s):	Jo Procter, Head of Service- Cambridgeshire & Peterborough Safeguarding Boards	Tel. 863765

**CAMBRIDGESHIRE & PETERBOROUGH SAFEGUARDING CHILDREN BOARD ANNUAL REPORT 2017-18**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Russell Wate QPM – Chair of Cambridgeshire & Peterborough Safeguarding Children Board	<b>Deadline date:</b> n/a
It is recommended that the Children and Education Scrutiny Committee receive and note the content of the Cambridgeshire & Peterborough Safeguarding Children Board Annual Report 2017-18.	

**1. ORIGIN OF REPORT**

The report is submitted to the Children and Education Scrutiny Committee following sign off and publication of the Cambridgeshire and Peterborough Safeguarding Children Board Annual Report 17/18 in July 2018.

There is a statutory requirement under Working Together 2015 that Safeguarding Children’s Boards publish an annual report detailing the work of the Board.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of the report being brought to the Children and Education Scrutiny Committee is to ensure members are fully aware of the work and progress of the Cambridgeshire and Peterborough Safeguarding Children Board.

The report covers the period from April 2017-March 2018 and was published in July 2018.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

- Children’s Services including
- a) Social Care of Children;
  - b) Safeguarding; and
  - c) Children’s Health.

2.3 This report links directly with the Corporate Priority: Safeguarding vulnerable children. The extent to which Safeguarding is delivered effectively will have an impact on:

- The capacity of families to meet their own needs independently
- The long term health of children and young people

2.4 This report links in to the Children in Care Pledge in that it covers the safeguarding of children and young people. It contributes to establishing how far the Council meets its statutory responsibilities towards safeguarding looked after children.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	-----

### 4. **BACKGROUND AND KEY ISSUES**

4.1 The annual report includes information on the work that has been undertaken by the Cambridgeshire and Peterborough Safeguarding Children Board in the period April 2017- March 2018.

Partner agencies, including Peterborough City Council, contributed to the information contained within the annual report.

The annual report highlights the significant events during the last year, summarises both the work of the Safeguarding Children Board and the work of the sub committees. It highlights areas of good practice and presents statistical information about safeguarding performance.

The annual report was approved by the Safeguarding Children Board in July 2018 and was subsequently published on the Boards website ([www.safeguardingpeterborough.org.uk](http://www.safeguardingpeterborough.org.uk)) and shared on social media.

Members are requested to note the contents of the report

### 5. **CONSULTATION**

5.1 Partner agencies, including Peterborough City Council, contributed to the information contained within the annual report.

### 6. **ANTICIPATED OUTCOMES OR IMPACT**

6.1 The annual report highlights the significant events during the last year, summarises both the work of the Safeguarding Children Board and the work of the sub committees. It highlights areas of good practice and presents statistical information about safeguarding performance.

The report has been brought to the Children and Education Scrutiny Committee for information purposes.

### 7. **REASON FOR THE RECOMMENDATION**

7.1 There are no recommendations for the Committee to consider – the report is for information only.

### 8. **ALTERNATIVE OPTIONS CONSIDERED**

8.1 There was no reason to consider alternative options. It is a statutory responsibility of the Safeguarding Children Board to produce an annual report.

### 9. **IMPLICATIONS**

#### **Financial Implications**



9.1 There are no financial implications.

**Legal Implications**

9.2 There are no legal implications.

**Equalities Implications**

9.3 There are no equalities implications.

**Rural Implications**

9.4 There are no rural implications

**Children and Young People**

9.5 This report summarises the work undertaken by the Safeguarding Board in relation to keeping children and young people of Peterborough safe from Abuse and Neglect

**10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 The majority of statistics contained within the annual report are from the Safeguarding children Board dataset.

Partners provided information (including data) from their agencies which was used to formulate the annual report.

**11. APPENDICES**

11.1 Appendix 1- Annual Report of Cambridgeshire and Peterborough Safeguarding Children Board 2017-18

This page is intentionally left blank



Cambridgeshire  
and Peterborough  
Safeguarding  
Children Board  
Annual Report 2017/18

# Foreword

BY DR RUSSELL WATE QPM, INDEPENDENT CHAIR PETERBOROUGH SAFEGUARDING CHILDREN BOARD



It gives me great pleasure to present to you the combined Cambridgeshire and Peterborough's Safeguarding Children Board annual report for the period April 2017 – March 2018. The report outlines both the activity and the contribution of the Board and its partners that has taken place during the last year. The year has been a very challenging one for all agencies. There have been numerous changes and restructures in all of our key agencies including both local authorities, the police and aspects of health agencies. It is a real testimony to the high regard that agencies have for safeguarding that this is always at the forefront of their changes, the want to continue to protect our children and young people. I would like to thank all of the Board members (in particular the Lay Members) and their organisations, especially the front line staff, for the hard work they have carried out to keep children and young people safe from harm in Cambridgeshire and Peterborough.

The overarching objectives through Working Together 2015 are to:

1. Co-ordinate what is being done by each person or body represented on the board to safeguard and promote the welfare of children in Cambridgeshire and Peterborough
2. Ensure the effectiveness of what is done by each such person or body for those purposes.

You will see in the report that we have worked well through our priorities for the year. Some of these priorities we share with our partner boards, for example we have and continue to work very closely with the Countywide Community Safety Partnership. This ensures no duplication and that we support each other's work going forward.

Within the time period covered by this report we have not published any Serious Case Reviews (SCR) however we have been working on a number during the year that will be published in the next reporting period. We have already in some of these cases embedded the learning that has arisen from the review.

The Children and Social Work Act 2017 has meant that we have had to think how we do things differently when Safeguarding boards, in about 18 months' time, change to be called multi-agency partnerships. I am pleased to say that the board and its partners have already put in place plans for these changes. We have already combined the safeguarding children boards for both areas.

In the last year a lot of activity has taken place on implementing a partnership neglect strategy. Our challenge now is to make sure these are embedded further in our front line practitioners' daily work.

We, as a Board, feel the next year is an exciting one for us with lots of opportunities for the partnership to continue our work and to move to be a very good, if not outstanding, Safeguarding Board.

Finally I would like to thank Jo Procter and all of her team for their unstinting commitment to the work of the Board and keeping children in Cambridgeshire and Peterborough safe.

A handwritten signature in blue ink, appearing to be 'RW' or similar initials, written over a light blue grid background.

Dr Russell Wate QPM

# Table of Contents

<b>FOREWORD</b> .....	<b>2</b>
<b>SAFEGUARDING IN PETERBOROUGH</b> .....	<b>4</b>
<b>SAFEGUARDING IN PETERBOROUGH 2017/18 SNAPSHOT</b>	<b>5</b>
<b>LOCAL CONTEXT</b>	<b>6</b>
<b>EARLY HELP</b>	<b>7</b>
<b>CHILD PROTECTION PLANS</b>	<b>7</b>
<b>LOOKED AFTER CHILDREN</b>	<b>9</b>
<b>CHILDREN MISSING FROM HOME AND CARE</b>	<b>9</b>
<b>PRIVATE FOSTERING</b>	<b>10</b>
<b>ALLEGATIONS MANAGEMENT</b>	<b>10</b>
<b>THE USE OF RESTRAINT IN SECURE SETTINGS</b>	<b>11</b>
<b>SAFEGUARDING IN CAMBRIDGESHIRE</b> .....	<b>13</b>
<b>SAFEGUARDING IN CAMBRIDGESHIRE 2017/18 SNAPSHOT</b>	<b>14</b>
<b>LOCAL CONTEXT</b>	<b>15</b>
<b>EARLY HELP</b>	<b>17</b>
<b>CHILD PROTECTION PLANS</b>	<b>19</b>
<b>LOOKED AFTER CHILDREN</b>	<b>19</b>
<b>CHILDREN MISSING FROM HOME AND CARE</b>	<b>20</b>
<b>PRIVATE FOSTERING</b>	<b>21</b>
<b>ALLEGATIONS MANAGEMENT</b>	<b>21</b>
<b>ABOUT THE BOARD</b> .....	<b>22</b>
<b>THE BOARD</b>	<b>23</b>
<b>KEY ROLES AND RELATIONSHIPS</b>	<b>24</b>
<b>RELATIONSHIP WITH OTHER BOARDS</b>	<b>24</b>
<b>BOARD MEMBERSHIP &amp; ATTENDANCE</b>	<b>25</b>
<b>FINANCIAL ARRANGEMENTS</b>	<b>26</b>
<b>PROGRESS AGAINST THE BOARD'S PRIORITIES</b> .....	<b>27</b>
<b>EARLY HELP AND PREVENTATIVE MEASURES ARE EFFECTIVE</b>	<b>28</b>
<b>EVERYONE MAKES A SIGNIFICANT AND MEANINGFUL CONTRIBUTION TO SAFEGUARDING CHILDREN</b>	<b>31</b>
<b>UNDERSTAND THE NEEDS OF ALL SECTORS OF OUR COMMUNITY</b>	<b>36</b>
<b>CHILDREN ARE FULLY PROTECTED FROM THE EFFECTS OF NEGLECT</b>	<b>37</b>
<b>CHILDREN ARE FULLY PROTECTED FROM CHILD SEXUAL EXPLOITATION</b>	<b>38</b>
<b>LEARNING AND IMPROVEMENT</b> .....	<b>40</b>
<b>CHILD DEATH OVERVIEW PANEL (CDOP)</b>	<b>41</b>
<b>THE SERIOUS CASE REVIEW GROUP</b>	<b>41</b>
<b>QUALITY AND EFFECTIVENESS GROUP</b>	<b>41</b>
<b>SCRUTINY AND CHALLENGE</b>	<b>42</b>
<b>TRAINING AND DEVELOPMENT</b> .....	<b>44</b>
<b>APPENDIX 1 GLOSSARY OF TERMS</b> .....	<b>47</b>

# Safeguarding in Peterborough



## Safeguarding in Peterborough 2017/18 Snapshot



Approximately **53000** children live in the city

**27%** of the total population of the City

**153** languages are spoken in schools

**18.7%** of children are living in poverty

**1284** Total number of Violent or sexual offences against under 18s

**9998** Total number of contacts to Children's Social Care for April 2016 - March 2017

**1995** contacts to Children's Social Care with the reason of domestic abuse/DV

**1381** Total number of Domestic Abuse incidents where children were present

**53** Total number of Repeat Domestic Abuse incidents where children were present

**579** Cases / **209** repeat cases discussed at MARAC

**1797** contacts and **38** referrals to Children's Social Care with an outcome of Early Help

**1801** Total number of Early Help Assessments completed during the year

**2998** Total Number of single assessments completed

**1098** Number of open Children in Need cases (as of March 2017)

**230** Number of children on a CP Plan (as of March 2017)

**353** Number of looked after children (as of March 2017)

**398** Children reported missing from Home or Care

**98** Children and young people missing from Home or Care for two days or more

**17** Children identified as being at risk of Child Sexual Exploitation

**222** Allegations against staff who work or volunteer with Children and young people

**4** Children Privately Fostered

## Local Context

Peterborough is noted in the 2018 Centre for Cities report 'Cities Outlook 2018' to be the fourth-fastest growing city in the UK, behind only Exeter, Coventry and Cambridge City<sup>1</sup>.

Population density is highest in Peterborough among the urban, relatively deprived areas towards the centre of the Local Authority, although Peterborough also has some rural areas towards its outer boundaries, which tend to be more sparsely populated and less deprived.

Approximately 53,000 children and young people under the age of 19 live in Peterborough, which is 27% of the total population in the area.

Peterborough has an increasingly diverse population where 153 languages are spoken in Peterborough schools. There is a growing number of children and families moving to the city from Central and Eastern Europe.

School children and young people from minority ethnic groups account for 47.6% of all children living in the area, compared with 31% in the country as a whole. The largest minority ethnic group of pupils is still Asian Pakistani, reflecting earlier patterns of migration. However, this group as a proportion of the school population is now relatively stable, whilst the population of Polish and Lithuanian children in Peterborough schools increased by 19% and 13% respectively between October 2013 and October 2014.

32% of children and young people in Peterborough schools do not have English as their first language compared to the national average of 14%.

In 2011, 64% of Peterborough schools were classed as Segregated. By 2016, this rose to 75%

### The child population in this area

	Local	Region	England
Live births (2016)	3,076	72,250	663,157
Children aged 0 to 4 years (2016)	16,300 8.3%	379,000 6.2%	3,429,000 6.2%
Children aged 0 to 19 years (2016)	53,100 27.0%	1,450,900 23.7%	13,107,000 23.7%
Children aged 0 to 19 years in 2026 (projected)	58,000 27.2%	1,582,200 23.8%	14,065,900 23.8%
School children from minority ethnic groups (2017)	15,114 47.6%	189,781 24.4%	2,132,802 31.0%
School pupils with social, emotional and mental health needs (2017)	662 1.8%	19,881 2.2%	186,793 2.3%
Children living in poverty aged under 16 years (2015)	18.7%	13.9%	16.8%
Life expectancy at birth (2014-2016)	Boys 78.6	80.4	79.5
	Girls 82.2	83.7	83.1

Source: Public Health England Child Profiles 2018

### Child and Family Poverty in Peterborough

Peterborough remains a local authority with relatively high levels of deprivation, as measured by the Income Deprivation Affecting Children Index (IDACI), which forms part of the Index of Multiple Deprivation (IMD).

Among Peterborough's CIPFA (Chartered Institute of Public Finance and Accountancy) comparator group of 15 socio-economic neighbours, Peterborough has moved from being the fifth-most deprived local authority to the fourth-most deprived.

Levels of deprivation are particularly high in areas near the centre of Peterborough and there is a higher concentration of relatively deprived areas towards the south of the geographical area that comprises Peterborough. Deprivation, as measured by the Income Deprivation Affecting Children Index, is markedly less prevalent in Peterborough's more affluent, rural wards.

The health and wellbeing of children in Peterborough is generally worse than the England average.

<sup>1</sup> <http://www.centreforcities.org/wp-content/uploads/2017/01/Cities-Outlook-2017-Web.pdf>



## Early Help

Early Help delivery in Peterborough is based on a commissioning model. The Early Help service supports practitioners and professionals in the field to take on the role of Lead Professional, complete Early Help Assessments and co-ordinate services around the family. Interventions and services to support families are, in the main, commissioned and delivered by external partners, many of whom are third sector organisations.

Partners are encouraged to open an Early Help Assessment if there is more than one unmet need requiring a multi-agency response, on an electronic case management system known as the Early Help Module. Training is provided for all professionals who might need to complete an Early Help Assessment with a family or contribute to one that another professional has started. The Liquid Logic Early Help Module shares the same database of families as the Children's Social Care system on Liquid Logic which supports the step-up and step-down process.

### Accessing Targeted Support within Early Help

Greater support and access to targeted resources where needed can be accessed via a range of Early Help panels in Peterborough including three locality based Multi-agency Support Group (MASG) panels; Primary Behaviour Panel; and 0-5 Early Support Pathway.

### Partner engagement with Early Help

Between April 2017 and March 2018 there has been 1761 individual child/young person assessments opened contributing to 1135 grouped episodes (or whole family assessments) representing 241.8 children/young people per 10,000 population age 0-17. This demonstrated continued engagement and commitment from partners to supporting children and young people with Early Help support. The focus in Peterborough is to ensure that Early Help Assessments are opened on those most in need of support, building resilience in families to be

able to access support from communities and family members where appropriate

Performance reporting indicates the greatest number of Early Help Assessments being completed by schools, with good engagement from health and early years settings. Very few assessments are initiated by adult services and we continue to seek out opportunities to increase engagement with this sector.

Of all Early Help Assessments opened between April 2017 and March 2018:

- 63% of individuals are male (compared to 64% the previous year)
- 37% of individuals are female (compared to 36% the previous year)
- 63.3% are recorded as White British (compared to 68.2% the previous year)
- 8.6% are recorded as White European (compared to 6.5% the previous year)
- 6.8% are recorded as Pakistani (compared to 8.4% the previous year)
- Approximately 46% of individuals are in the 5-11 age range
- Approximately 28% of individuals are in the 0-4 age range
- Approximately 26% of individuals are in the 12-18 age range
- The largest percentage of individual assessments was opened on children age 3, with the number opened on the 0-4 age group generally increasing.

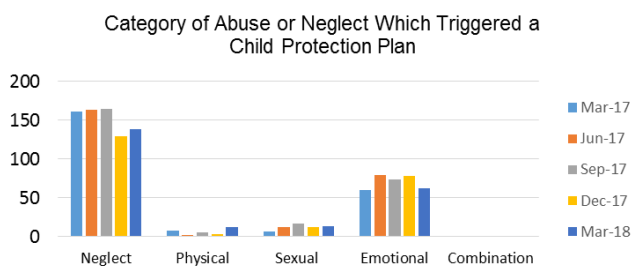
## Child Protection Plans

All children at risk of significant harm or abuse will be the subject of a Child Protection Plan. A child protection plan is a working tool that should enable the family and professionals to understand what is expected of them and what they can expect of others. The aims of the plan are:

- To keep the child safe
- To promote their welfare
- To support their wider family to care for them, if it can be done safely.

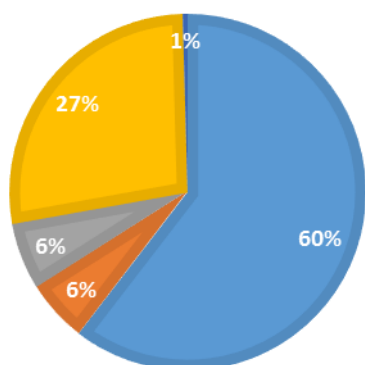
The table and charts show the number of Peterborough children on a Child Protection Plan.

	Child Protection
Apr-17	236
Jun-17	259
Sep-17	262
Dec-17	233
Mar-18	230

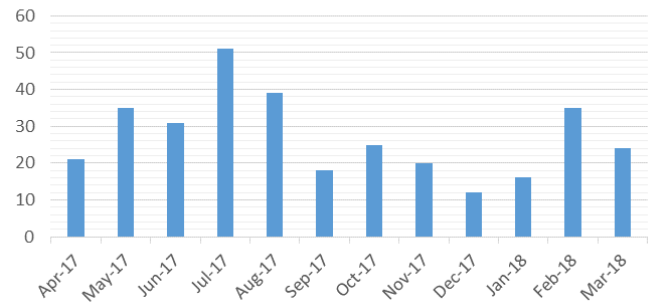


The majority of children and young people who are the subject of Child Protection Plans in Peterborough are registered under the category of Neglect (60%). The Peterborough Safeguarding Children Board has recognised this and accordingly, Neglect will remain as a business priority for the Board in 2018/19 and further work around the issue of Neglect will take place.

■ Neglect ■ Physical ■ Sexual ■ Emotional ■ Combination



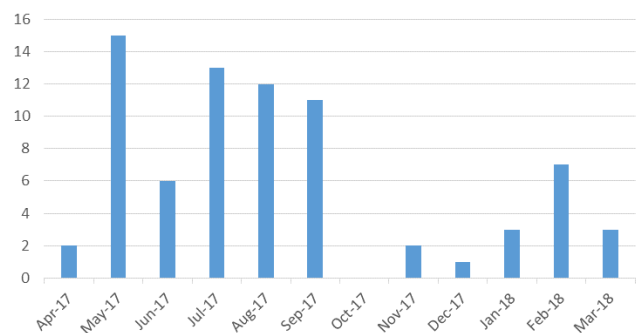
Number of Children becoming Subject to a Child Protection Plan



There were 327 children who became subject to a Child Protection Plan during 2017/18. This equates to a rate per 10,000 of 68.5

**The number who became subject to a CP plan for second or subsequent time:**

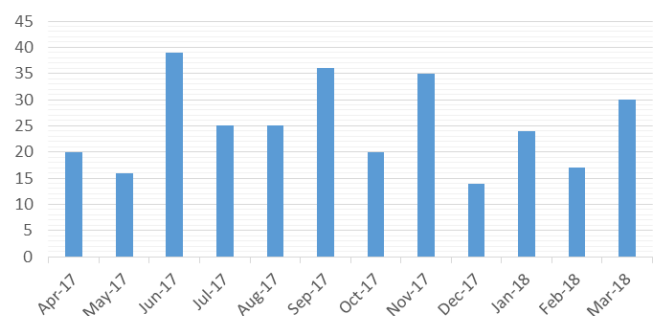
Re-registration of Child Protection Plans



Of the 327 children who became subject to a Child Protection Plan during 2017/18, 76 (22.9%) of them had previously had a Child Protection Plan in Peterborough.

**The number of discontinuations of a Child Protection Plan per 10,000 of the local population under 18:**

Number of Discontinuations of a Child Protection Plan



There were 301 children who ceased to be subject to a Child Protection Plan during 2017/18. This equates to a rate per 10,000 of 63.1

Of the 301 children who ceased to be subject to a Child Protection Plan during 2017/2018, 5 of them had been subject to a Child Protection Plan for more than two years.

## Looked After Children

Looked after children in Peterborough are accommodated through the use of two legal orders s.31 and s.20. The numbers of children needing to be looked after has increased steadily in line with national figures and comparative neighbours.

During 2017-18 Peterborough's internal panels have continued to govern the decision making process for children who are looked after such as Peterborough Access to Support Panel (which reviews all initial placements) after the Assistant Director has made the decision to accommodate.

The majority of children accommodated are placed with 'in-house' foster carers, in the geographical area of Peterborough. The use of independent fostering agencies occurs when there are no internal placements available.

Matching is undertaken by the social worker and ART (Access to Resources Team) working closely together to ensure the placement is the right one for a child.

Some children do need residential placements and these along with the use of independent fostering agencies are monitored closely and robustly through a multi-agency panel (placement and care planning) which monitors the commissioning arrangement, with a strong emphasis on outcomes of the commissioning arrangement.

There is a strong Corporate Parenting Committee which scrutinise the work of the council and its partners to ensure children who are looked after receive high quality looked after provision right

through their period of being accommodated and as care leavers. Young people regularly attend and joint chair the committee meetings at agreed times in the year.

## 2017-18 Events and Developments

1. Summer activities organised by the participation worker promoting practical based independent skill development.
2. Mind of My own (MOMO) was relaunched with significant success. Peterborough was awarded the highest user award for 2017-18.
3. Children in Care Awards was held in February and was successful and well attended by young people.
4. The children in care forum and the Care leavers Forum both meet monthly during the year and their views, ideas, comments are linked back to the corporate parenting committee and listened too.
5. The Children in Care Council has developed a pocket size 'Z card' explaining what it's like to be in care.
6. All children in care and care leavers receive a Vivacity card which enables them to access leisure activities/ sports centres across the city for free as part of the council's commitment to their overall wellbeing.

## Children Missing from Home and Care

Between April 2017 and March 2018 there were 511 (previous year 613) Missing from Home Episodes relating to 398 (previous year 417) Peterborough children. Of the 398 children who were reported missing 175 were female and 223 were male.

In terms of ethnicity, it is clear to see that the majority of children going missing are from a white British background (51%), with White European 12% and children from an Asian representing 10%.

The age split shows that 53% of individuals who went missing were from the 10-15 year group with 41% from the 16-17 age group.

During the year out of 511 missing incidents, 72% (370) were reported missing and found on the same day, 43 (8%) were found within 1 day, 31 (6%) were found within 2 days and 67(13%) were missing for 3 or more days.

## Private Fostering

A Private Fostering arrangement is one that is made privately (that is to say without the involvement of the local authority), for the care of a child under the age of 16 (under 18, if disabled), by someone other than a parent or close relative, with the intention that it should last for 28 days or more.

1st April 2017 to 1st April 2018 – There are 4 active private fostering arrangements.

TACT Permanency Service Peterborough has promoted private fostering awareness workshops with Peterborough Children Services Teams from November 2017 until March 2018.

TACT Permanency Service Peterborough has also updated a private fostering leaflet which will be delivered to partner agencies and the public, meeting the duty to promote public awareness of the requirement to notify the local authority of private fostering arrangements and therefore to reduce the number of 'unknown' private fostering arrangements, responding to notifications and assessing private fostering arrangements, meeting the duty to support private fostering arrangements.

## Allegations Management

The Designated Officer (commonly known as the LADO) has the responsibility to have oversight of all allegations against a professional working with children.

As most local agencies working with children are familiar and continue to use the term 'LADO' this term has been kept within Peterborough.

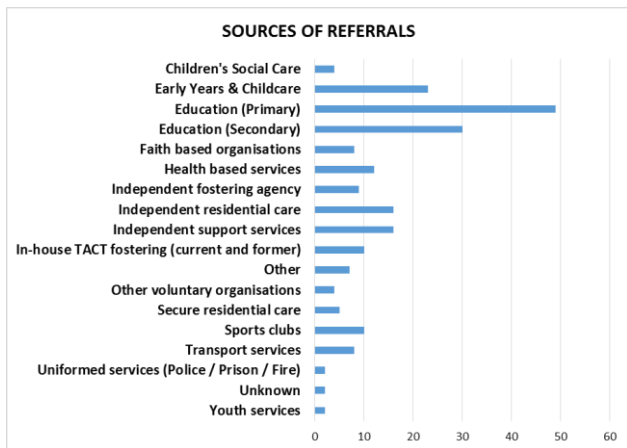
The LADO is responsible for:-

- Providing information, advice and guidance to employers and voluntary organisations regarding allegations management and concerns relating to paid and unpaid workers.
- Managing and overseeing individual cases from all partner agencies.
- Ensuring the child's view is heard and they/other children are safeguarded.
- Ensuring there is a consistent and thorough process for all adults working with children against whom an allegation is made.
- Monitoring the progress of cases to ensure they are dealt with as quickly as possible.
- Arranging and chairing Allegations Management Meetings (AMM) where the allegation meets the 'tier three' threshold

The LADO role within Peterborough continues to be undertaken by an experienced Independent Chair who is also a registered Social Worker. This year, we have amended the terminology slightly from Complex Strategy Meetings (CSMs) to Allegation Management Meetings (AMMs). This is to avoid confusion with complex strategy meeting process used in CSE or other complex S47 cases and is also in line with the terminology that the Cambridgeshire LADOs use.

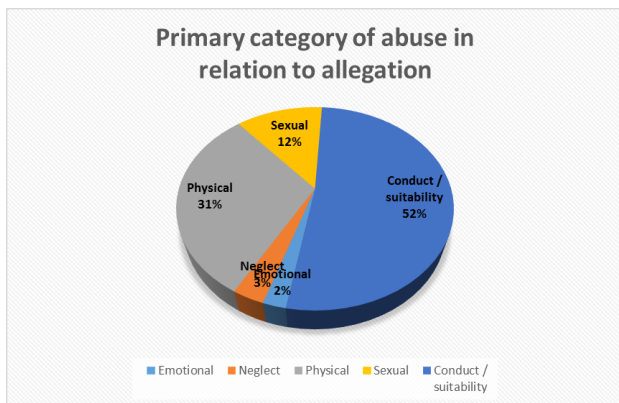
The level of referrals has continued to rise during this year with a 7% increase compared to the previous year. However, the number of referrals that met the tier two or tier one threshold intervention has declined with 18% being managed through the Allegations Management multi-agency meeting process.

Table one profiles the sources of referrals:

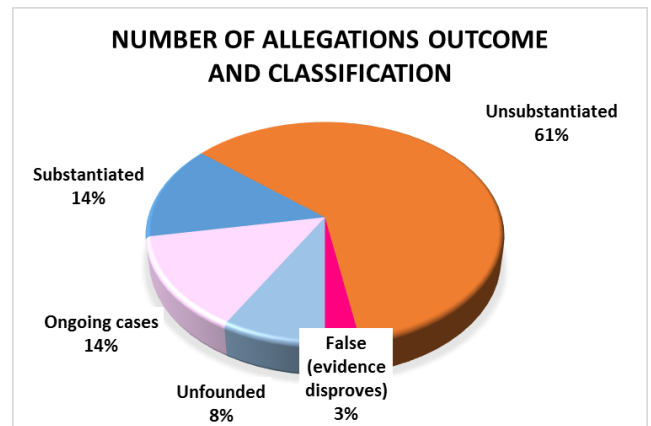


The chart below shows the primary category of abuse in relation to allegations received.

Where an allegation has been made that a person who works or volunteers with children has harmed their own child, or been involved in an offence outside of the workplace and this may affect their suitability to work with children, this has been recorded as a conduct or suitability issue.



The chart below shows the outcome classification for those allegations that met tier three threshold and were subject to multi-agency allegations management meetings:



The number of allegations that could be substantiated has remained broadly consistent with the year 16/17, but significantly lower than previous years. There are no definitive reasons apparent for this, it is highly dependent upon the level and quality of evidence available. All disclosures by children are taken very seriously by the LADO and Police and must be thoroughly investigated. When an allegation cannot be substantiated, the employer then has to carry out an internal investigation. During this year there were no 'deliberately invented or malicious' allegations.

During 2017/18 processes have been established to record if online abuse or abuse using electronic devices is a feature of a referral. Of the 222 consultations and referrals, 14 concerned allegations that the main source of abuse or concern was via online applications such as social media, email and text and indecent images or inappropriate content online.

## The use of restraint in Secure Settings

Clare Lodge is a 16 bed all female, all welfare unit. Since 01 October 2017 there have been 17 admissions and 16 discharges in the past six months. This was almost double the turnover on the previous six months. Most of these young people were from different local authorities.

The increase in emotional needs has continued. Many have had numerous placements, have

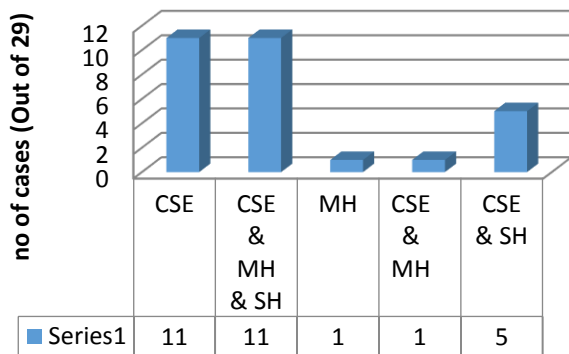


been in exploitative situations, drug / alcohol misuse and have many missing from home episodes.

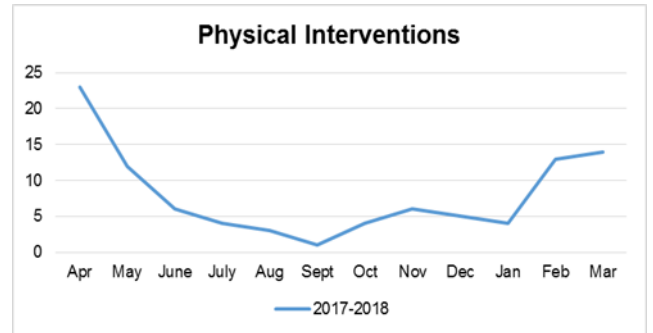
Around 50% of the group are prescribed psychoactive medications by the inreach psychiatrist. 100 % of the group have been subjected to CSE.

Of those discharged the average length of stay was 183 days this was a decrease on the previous six months which was 260 days. Average age has remained at 16 over the past 12 months. See graphs for presenting issues, we have seen an increase in complex presentations of girls with CSE, mental health and self-harm issues.

### Presenting issues on admission and discharge



Physical interventions dipped to their lowest ever from the middle of last year till January this year as we had reduced occupancy and had a stable group. We had a high turnover of discharges, admissions and shorter length of stay earlier in the year beginning 2018 causing a peak of emotionally unstable young people along with a new cohort of less experienced staff.



All new staff have now been trained in “Calm theory” the theory for understanding aggression and how this can be diffused and managed. They have also all been trained in “ARC”. This framework was developed mainly because of the awareness of the complexity of highly trauma-affected youth and their unique differences in managing and coming through such trauma. When having this understanding it helps staff to maintain their resilience levels when coping with high levels of emotions.

# Safeguarding in Cambridgeshire



## Safeguarding in Cambridgeshire 2017/18 Snapshot



Approximately **150,900** children live in the county

**23.1%** of the total population of the County

**149** languages are spoken in schools

**11.3%** of children are living in poverty

**2364** Total number of Violent or sexual offences against under 18s

**4435** Total number of contacts to Children's Social Care for April 2017 - March 2018

**2100** contacts to Children's Social Care with the reason of domestic abuse/DV

**1381** Total number of Domestic Abuse incidents where children were present

**53** Total number of Repeat Domestic Abuse incidents where children were present

**1020** Cases / **414** repeat cases discussed at MARAC

**3691** contacts and referrals to Children's Social Care with an outcome of Early Help

**3894** Total number of Early Help Assessments completed during the year

**4717** Total Number of single assessments completed

**3428** Number of open Children in Need cases (as of March 2018)

**477** Number of children on a CP Plan (as of March 2018)

**698** Number of looked after children (as of March 2018)

**418** Children reported missing from Home or Care

**145** Children and young people missing from Home or Care for two days or more

**127** Children identified as being at risk of Child Sexual Exploitation (as of March 2018)

**411** Allegations against staff who work or volunteer with Children and young people

**25** Children Privately Fostered



## Local Context

Cambridgeshire, as part of the East of England, has a high rate of population growth that averages above England as a whole<sup>2</sup>. Using figures from the last census the Cambridgeshire research group has estimated that the total population has risen from 624,180 in 2011 to 652,100 in 2016. This equates to a rise of nearly 5%.

The latest forecasts compiled by the Cambridgeshire research group show continuous population growth through until 2036. The population is expected to grow to 803,200, a rise of 23%<sup>3</sup>.

According to the Cambridgeshire research group's population forecasts, Children and young people (0-24 years) make up 29.1% of the total population with around 194,300 people under the age of 25.<sup>4</sup> This ratio is predicted to remain relatively stable but there is a predicted increase of around 5,000 more 0-4 year olds between 2016 and 2026. This could increase pressure on services in Cambridgeshire.<sup>5</sup>

The distribution of Cambridgeshire residents between urban and rural settlements is relatively even. Approximately 344,260 or 54% of Cambridgeshire's population reside in an urban city or town environment. This compares with approximately 201,820 (31%) living in a rural town and fringe development and 102,230 (15%)

residents who are more dispersed or living in a rural village.<sup>6</sup>

The level of urbanisation within the Cambridgeshire population naturally differs across the five districts. The most extreme case is within Cambridge City as every single resident (100%) is living within an urban city or town. With the obvious exception there are still significant differences between other districts as well. For example, in East Cambridgeshire 28% (24,680) of the population reside in an urban or town compared with Fenland where 76% (75,700) reside in an urban or town setting.

Huntingdonshire has the largest total population of the five districts with 176,050 and East Cambridgeshire the smallest population with 86,300.

### Ethnicity

The following figures are all obtained from the 2011 census and so figures can only be regarded as an indication as figures may have fluctuated significantly since then.

Cambridgeshire's ethnic composition is primarily White British. 84.5% (524,617) have identified as White British with a further 0.8% (4,908) identifying as White – Irish and 7.1% (43,954) White Other. This totals 92.6% of the population who are classed as White.

The next largest ethnicity group is Indian with 1.2% (7,430) followed by Chinese with 1.1% (6,723) and Other Asian also with 1.1% (6,550).

2

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationprojections/bulletins/subnationalpopulationprojectionsforengland/2014basedprojections#where-can-i-find-more-information>

3

<http://cambridgeshireinsight.org.uk/populationanddemographics>

4

<http://opendata.cambridgeshireinsight.org.uk/dataset/>

2015-based-population-and-dwelling-stock-forecasts-cambridgeshire-and-peterborough/resource

5

<http://opendata.cambridgeshireinsight.org.uk/dataset/2015-based-population-and-dwelling-stock-forecasts-cambridgeshire-and-peterborough/resource>

<sup>6</sup> According to Cambridgeshire Research Group's estimates

Black African 3,426 (0.6%), Black Caribbean 1,647 (0.3%) and Other Black 937 (0.2%) total 6010 (1.1%).

The ethnic composition is more diverse in certain districts than others in Cambridgeshire. For example Cambridge City is much more ethnically diverse than Fenland. Within Cambridge City 66% of residents identified as White British compared to 90.4% of Fenland residents, a difference of 24%.

91.7 % of Cambridgeshire identify English as being the main language in their household.

### Deprivation

Deprivation is measured by the department of Communities and Local government. It releases the English indices of deprivation (ID 2015) which are combined into the composite index of multiple deprivation (IMD 2015).

The IMD measures relative deprivation across small areas of England called Lower Layer Super Output Areas (LSOAs). There are different indices of deprivation that range from income and employment to living environment and crime.

Cambridgeshire as a whole performs relatively well in terms of deprivation as it ranks 133<sup>rd</sup> of 152 upper tier local authorities in England with 1 being the most deprived.

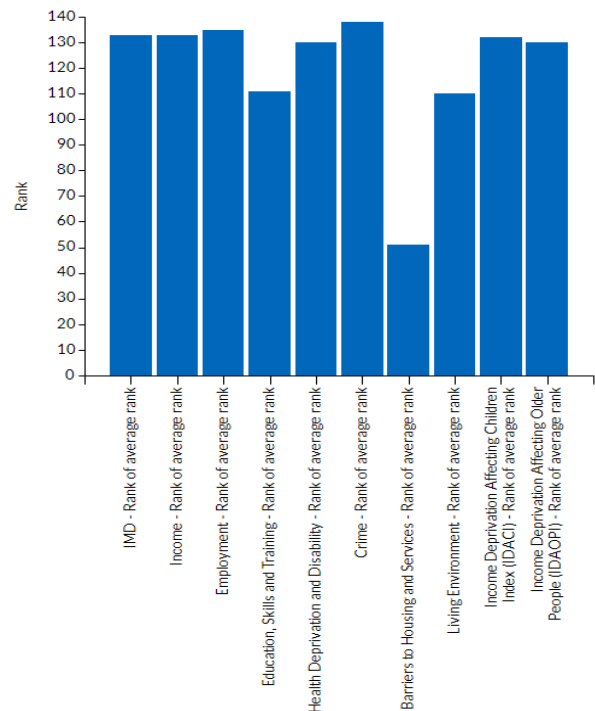
Cambridgeshire has low recorded levels of deprivation, according to the IMD, in all areas apart from access to housing and services where it ranks as the 51<sup>st</sup> most deprived of 152 authorities. Cambridgeshire does however have some areas that are very deprived. 16 LSOAs are in the most 20% deprived nationally and 4 of these LSOAs (lower super output areas) fall into the 10% most deprived decile in England. These pockets of deprivation are located in several areas of Cambridgeshire, most commonly in

7

<https://lginform.local.gov.uk/reports/lgastandard?mod-metric=4563&mod-period=1&mod-area=E10000003&mod->

urban areas. Cambridge City has 2 LSOAs where deprivation falls into the 20% most deprived areas of the UK. Fenland accounts for 8 of the top 10 most deprived LSOAs in Cambridgeshire (around March and Wisbech) and has 12 in total of the 16 in the 20% most deprived nationally.

Figure 1: Chart of Cambridgeshire national IMD rank compared to other authorities



Source: DCLG, 2015

### Child Deprivation

In terms of child poverty Cambridgeshire ranks reasonably low with an IDACI (Income Deprivation Affecting Children Index) score of 12.7 compared with the national average of 14.5.<sup>7</sup>

At the last count there were 12,350 children living in low income families in Cambridgeshire which equates to around 11.3%. This compares with the

[group=AllCountiesInCountry\\_England&mod-type=namedComparisonGroup](https://lginform.local.gov.uk/reports/lgastandard?mod-metric=4563&mod-period=1&mod-area=E10000003&mod-)

national average of 16.8% and the region average of 13.9%.<sup>8</sup>

## Early Help

### Early Help Assessments

The Early Help Assessment is single assessment that is created with the family. It should reflect their views, wishes and feelings and what they want to change. It is shared when appropriate [and where there is consent] with other professionals who are working in a co-ordinated way to support the family.

### Early Help Assessment completion 2017-18

The following graphs show the number of Early Help Assessments (recorded as tracking involvements on the system) from when the Early Help Hub went live in April 2017 (Fig 1). The number of Early Help Assessments has continued to rise year on year with the same peaks and troughs appearing which in the main are affected by the school academic year. There has been a marked escalation in the numbers of Early Help Assessments completed since the Early Help Hub was launched, this is due to a number of reasons. There appears to have been a number of Early Help Assessments completed historically that were never logged, there has also been an increase in the number of services that request an Early Help Assessment to access their service. As a service we need to be aware and alert to the unavailability of partner agencies during these periods in the year and consider alternative methods of support where this cannot wait until the start of the new term

NB: these figures also include families that have been part of case transfer process, with the lead agency changed from Children's Social Care to District Early Help. These can be identified as the source in fig2.

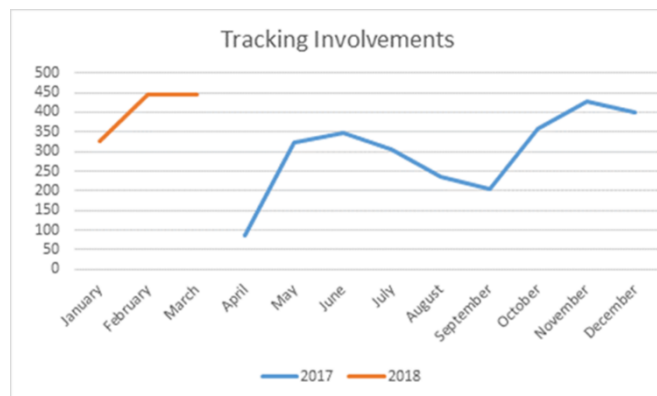
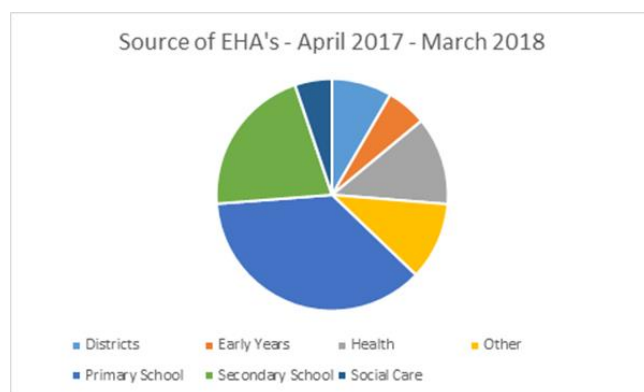


Fig1

### Source of Early Help Assessments

Fig 2



The primary initiator of Early Help Assessments has remained education with primary schools completing the majority of assessments

### Contacts into Children's Social Care with recommended outcome of Early Help

From April 2017 to March 2018 there were 14612 contacts into MASH, 3691 of which had an outcome of 'Pass to Early Help Hub' (25% of the total contacts). This is an increase in the numbers on previous years. The majority of these contacts are dealt with by the Early Help Hub through provision of information and advice to families and professionals (50%), 20% of contacts have been passed to Early Help District Teams to offer 1:1 support and complete an Early Help Assessment.

<sup>8</sup> <https://fingertips.phe.org.uk/profile-group/child-health/profile/child-health->

[overview/data#page/1/gid/1938132992/pat/6/par/E1200006/ati/102/are/E1000003](https://fingertips.phe.org.uk/overview/data#page/1/gid/1938132992/pat/6/par/E1200006/ati/102/are/E1000003)

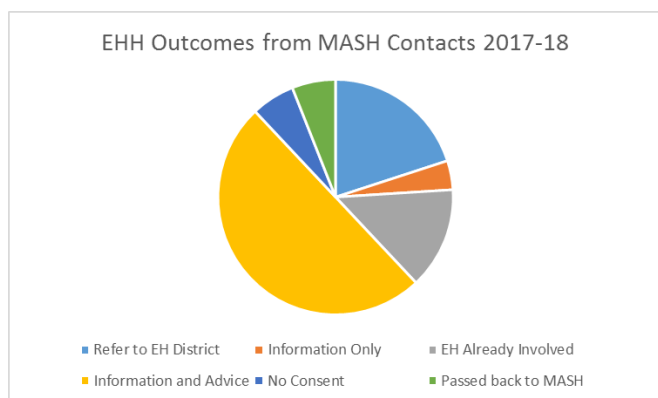


fig3

### Progress of Early Help during 2017/18

Over the last 12 months the way Early Help services are delivered across Cambridgeshire has undergone significant change.

In April 2017 the Early Help Hub (EHH) was launched, creating a single place for Early Help Assessments to be submitted for consideration, replacing the previous model of assessments being sent directly to a series of geographically based locality teams across the County. Our aim in developing the EHH was to provide greater consistency around thresholds for targeted Early Help interventions and grow our knowledge of wider support services and the voluntary sector, thus providing a better response for children, young people & their families.

During the summer of 2017 there was a movement to a district based model.

The development of the District based model and integration between social care and Early Help has been a success; our data tells us that we received 758 new step downs and made 318 step ups. We received new requests to co-work with 795 children alongside safeguarding units and at 31<sup>st</sup> March 2018 were working with a total of 3460 children across Early Help LA services. A total of 1224 children were allocated directly to Early Help District Teams by the EHH. 90% of the Sustained and Significant Progress PBR claims through the national troubled families' programme where the family only received Early Help have been closed

for at least 12 months and have continued to be sustained.

There were 3279 children worked with and closed to Early Help between the 6 month period August 2016 and January 2017. At 31 January 18, therefore at least 12 months later, **70%** of these had not subsequently opened to children's social care. An additional 4% were originally stepped down from children's social care, received an intervention from Early Help and then subsequently did not re-open to social care.

### The Cambridgeshire model

In Cambridgeshire Local Authority Early Help services are delivered by our Early Help District Teams which consist of Child & Family Centres, Family Workers, Young People Workers, Education Welfare Officers, Education Inclusion Officers, Senior Transitions Advisors and Transition Advisors. These staff groups complement Early Help and universal services that are delivered by partners from across the voluntary sector and health.

CCC Early Help District Teams provide:

- One to one support to targeted children, young people & their families.
- Operational management and delivery of all Evidenced-Based Parenting Programmes across Cambridgeshire, including training and development.
- Receive work, via a step down process, from social care at the end of their involvement and co-work alongside social care units to provide support to professional parenting support and interventions with young people as part of the social work plan.
- Act as the Lead Professional for families where applicable.
- The National Troubled Families agenda in Cambridgeshire is overseen by the Partnerships & Quality Assurance team with much of the service delivery provided by District Early Help Teams.

- Monitoring of performance and outcomes, and quality assurance.

### Involvement and role of Early Help in the neurodevelopmental pathway & delivery of parenting programmes

Across Cambridgeshire staff from the Early Help District teams deliver a range of evidenced based parenting programmes (EBPP). This offer supports the neurodevelopment pathway for Cambridgeshire & Peterborough which requires parents to attend a programme before specialist assessment takes place for ASD/ADHD.

### Child Protection Plans

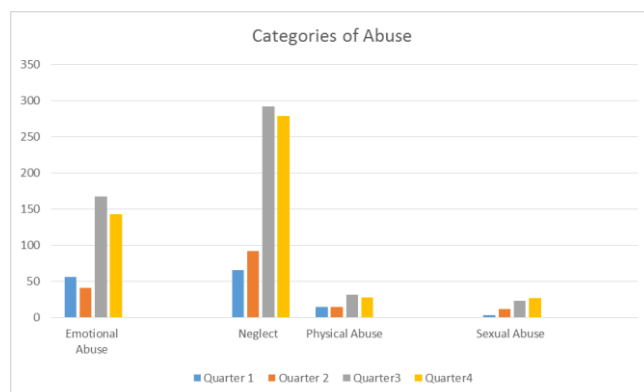
All children at risk of significant harm or abuse will be the subject of a Child Protection Plan. A child protection plan is a working tool that should enable the family and professionals to understand what is expected of them and what they can expect of others. The aims of the plan are:

- To keep the child safe
- To promote their welfare
- To support their wider family to care for them, if it can be done safely.

The table below shows the number of Cambridgeshire children subject to a Child Protection Plan at the end of the month between April 2017 and March 2018.

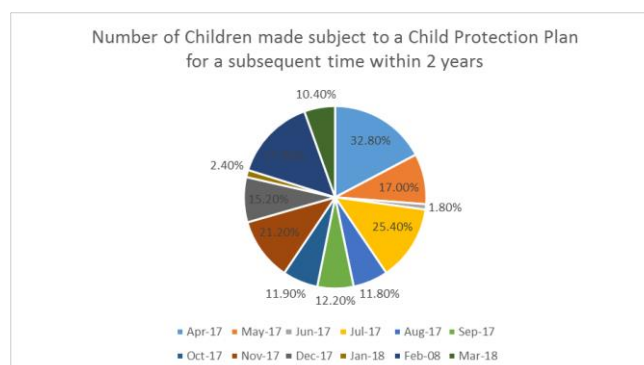
	Child Protection
Apr-17	581
Jun-17	566
Sep-17	547
Dec-17	513
Mar-18	477

The graph below shows the Category of Abuse for each quarter.



The Sexual Abuse category continues to be low. It is hoped that learning from the Sexual Abuse Strategy will assist with this.

The chart below shows the number of Cambridgeshire children who were made subject to a Child Protection Plan for a subsequent time within 2 years.



All CP Chairs raise an alert with the relevant Social Work Unit for cases whereby children have been subject to a Child Protection Plan for a subsequent time within 2 years. This allows for close scrutiny in relation to these cases to ensure appropriate plans are in place.

### Looked After Children

The looked after children population in Cambridgeshire has risen in 2017-2018 from 675 to 698. This is a 3.4% increase. The increase in the previous year, 2016 to 2017 was 9%. The biggest age group within this population is the 10 and 15 year olds, which represents 40.3% of the total number of looked after children.

During the last year between April 2017 and March 2018, the following arrangements, amongst others, have continued to ensure the



identification and protection of children at risk of significant harm:

1. The Threshold and Resources Panel (TaRP) has continued to oversee the decisions for children to come into care, which are made at Assistant Director or Head of Service level. This Panel also reviews all care packages regularly, especially for those children placed out of area or in independent placements.
2. Children entering care are placed with in-house foster carers. Independent Fostering Agencies are used where in-house local provision is full. Decisions to place children at a distance is determined through the matching process. The Access to Resources Team (ART) use rigorous quality assurance processes in the procurement and monitoring of independent sector placements.
3. Complaints are taken seriously and are investigated quickly and sensitively. Themes from complaints are reported on and reviewed quarterly at meetings chaired by the Assistant Director, to support learning and inform any need for changes in practice or guidance.
4. Children and young people are able to access a high quality, independent advocacy service at all stages of their experience with children's services. Looked After Reviews happen in spaces where children feel most comfortable and attendance at these meetings is led by children's wishes.
5. Independent Visitors are promoted to children via social work staff and Independent Reviewing Officers. Currently, 31 children have an Independent Visitor and a number of these matches are for children placed out of County.

### **Developments in 2017-18**

1. The annual Fun Day for Looked After Child and the Awards Ceremony were once again hugely successful events.

2. Just Us groups have continued run during 2017 and are expected to continue with the appointment of 2 new Participation Workers.
3. The Arts Awards, which help children discover the arts around them, find out about artists and their work was another success in 2017.
4. The Care Leaver's Forum continues to run each month with a stable group of approximately 10 young people. They presented at a planned event to providers of supported accommodation to give their feedback on their experiences: the aim being to generate positive changes on the support and standards of accommodation available to care leavers. The event was well attended and providers engaged positively in the process.
5. The Mind of My Own (MOMO) application has been launched, to support new ways for children to share their views.

### **Children Missing from Home and Care**

Last financial year there were 1212 Missing from Home Episodes relating to 418 Cambridgeshire children. There were more missing episodes reported for males (701) than for females (511). Of the 418 Cambridgeshire children who were reported missing 212 were female and 206 were male.

In terms of ethnicity, it is clear to see that the majority of children going missing are from a white British background (63%).

The age split shows that 51% of individuals who went missing were from the 10-15 year group with 33% from the 16-17 age group.

During the year out of 1212 missing incidents, 74% (896) were reported missing and found on the same day, 171 (14%) were found within 1 day, 59 (5%) were found within 2 days and 86 (7%) were missing for 3 or more days.

## Private Fostering

A Private Fostering arrangement is one that is made privately (that is to say without the involvement of the local authority), for the care of a child under the age of 16 (under 18, if disabled), by someone other than a parent or close relative, with the intention that it should last for 28 days or more.

Between 1st April 2017 and 31st March 2018 there were 62 new private fostering arrangements started and 64 arrangements ended. By 31<sup>st</sup> March 2018 there were 25 children currently being privately fostered.

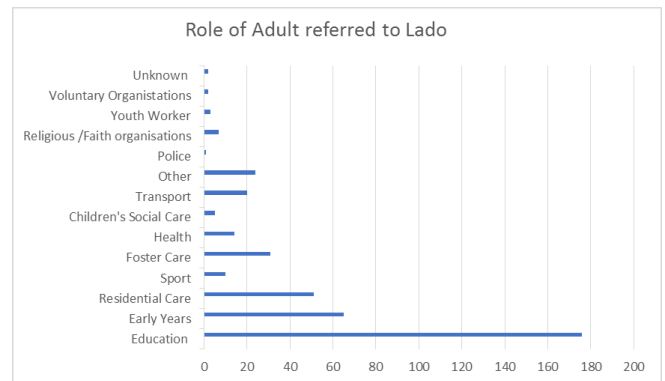
- 18 children were language schools students placed with host families.
- 2 children from abroad had been placed by an agent and are in longer term education with planned return date during the summer holidays
- 2 children from abroad are placed with a cousin in a longer term arrangement and attending mainstream school
- 3 children are placed with the direct arrangement of their parents who are Cambridgeshire based.

## Allegations Management

The role of the LADO has been discussed previously within this report.

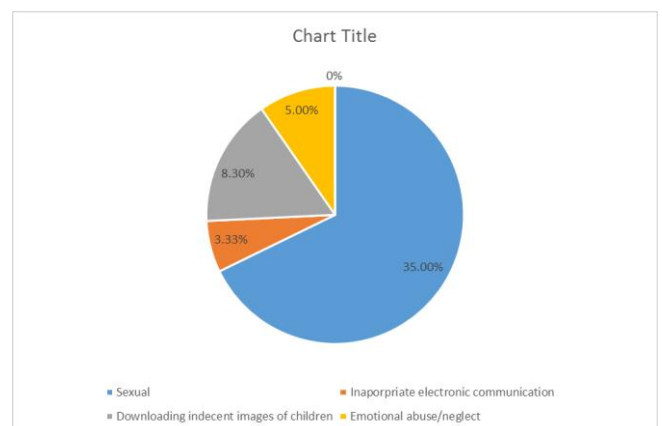
The level of referrals for the period 2017/18 is consistent with the level of referrals for the period 2016/17. A total of 411 referrals were received into Cambridgeshire LADO during 2017/18. This is a slight decrease in the number of referrals received during 2016/17 when there were 419 referrals. The fact that there has been a difference of only 8 referrals made to Cambridgeshire LADO over the last 2 years shows that thresholds are being applied consistently.

The chart below shows the role of adults in a position of trust referred to Cambridgeshire LADO.



There have been two high profile cases in the last year which have received local and national media interest. There is one high profile case which is still within the court arena. Cambridgeshire LADO make sure that information in relation to high profile cases is always shared with the PQA Head of Service.

The chart below shows the categories of abuse relation to allegations received in the period of this report.



# About the Board

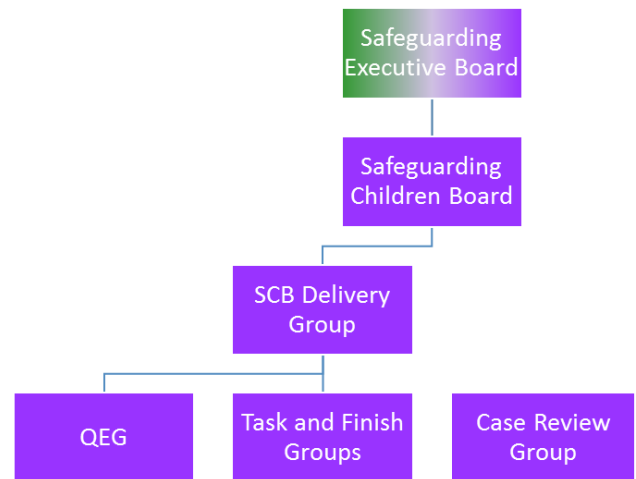
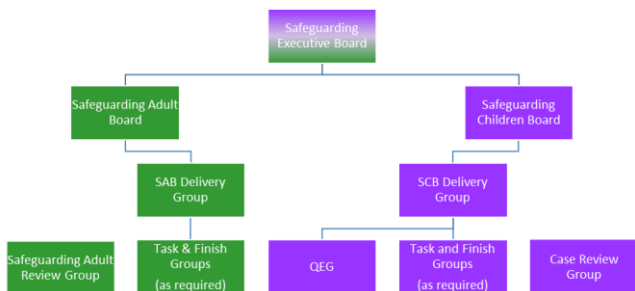




## The Board

Changes to Local Safeguarding Children Boards arising from the Children and Social Work Act 2017, changing structures and working arrangements in partner agencies including increased joint working between both Cambridgeshire and Peterborough local authorities, the ongoing demands on resources, have made it essential to look at the current Safeguarding Board Governance arrangements across the County.

It was agreed by the statutory partners (Cambridgeshire County Council, Peterborough City Council, Cambridgeshire Constabulary, and the Cambridgeshire and Peterborough Clinical Commissioning Group), that new structures should streamline existing processes and ensure that, where possible, there was a countywide approach. This has resulted in the creation of a Joint Safeguarding Executive Board and a single, countywide Safeguarding Adult Board, a single countywide Safeguarding Children Board and single countywide Delivery Groups to support them.



Governed by the statutory guidance **Working Together to Safeguard Children 2015**<sup>9</sup> and the **Local Safeguarding Children Board (LSCB) Regulations 2006**<sup>10</sup>, the CPSCB is composed of senior representatives nominated by each of its member agencies and professional groups. It has two basic objectives defined within the Children Act 2004;

- to co-ordinate what is done by each person or body represented on the board to safeguard and promote the welfare of children
- to ensure the effectiveness of what is done for those purposes.

The **Joint Safeguarding Executive Board** is the overarching countywide governance board for both the Safeguarding Children Board and Safeguarding Adults Board and considers issues around both the adults and children's safeguarding agendas. This is a high level strategic board which primarily focuses on safeguarding systems, performance and resourcing and has the statutory accountability for safeguarding in both local authority areas.

The **Safeguarding Children Board** is responsible for progressing the Board's business priorities through its business plan. It authorises policy, process, strategy and guidance required to support Board priorities and effective

<sup>9</sup> Working Together to Safeguard Children (2015)  
<https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

<sup>10</sup> Local Safeguarding Children Board Regulations 2006  
<http://www.legislation.gov.uk/uksi/2006/90/regulation/5/made>

safeguarding. It scrutinises, challenges and maintains an overview of the state of children's safeguarding in Cambridgeshire and Peterborough. This is undertaken through quality assurance activity, learning and development programmes and commissioning and overseeing SCR's / learning reviews

The **Children Board Delivery group** implements the business plan, manages the preparation of detailed proposals and documents for LSCB approval, coordinate the dataset, audits and other sources of information about safeguarding in the local authority areas and ensures that learning is used to inform and improve practice, including through the SCB training programme.

All existing sub groups, with the exception of the **Case Review, Quality and Effectiveness**, **Child Exploitation, Child Protection Information Network** and **Online Safeguarding** subgroups, have been replaced with time limited task and finish groups.

## Key Roles and Relationships

Dr Russell Wate QPM is the Independent Chair of the CPSCB and is tasked with leading the Board and ensuring it fulfils its statutory objectives and functions.

The Chair is accountable to the **Chief Executive of Peterborough City Council and Cambridgeshire County Council** and they met frequently during 2017/18. **The Corporate Director of People and Communities** for both Local Authorities also continued to work closely with the Chair on related safeguarding challenges.

**The Lead Member for Children's Services** in Peterborough and the **Chairman of Children & Young People Committee** in Cambridgeshire are "participating observers" of the CPSCB; engaging in discussions but not part of the decision making process which provides the independence to challenge the Local Authority when necessary.

## Designated Professionals

The Designated Doctor and Nurse take a strategic and professional lead on all aspects of the health service contribution to safeguarding children. Designated professionals are a vital source of professional advice. Across the range of CPSCB activities, these designated roles have continued to demonstrate their value during 2017/18.

## The CPSCB Business Unit

The Cambridgeshire and Peterborough Safeguarding Board Business Unit supports both the Adult and Children's Safeguarding Boards and is made up of the following members of staff;

- Head of Service
- Service Manager
- Safeguarding Board Officer – Children's Lead
- Safeguarding Board Officer – Adult's Lead
- Communication and Online Safeguarding Officer
- Exploitation Strategy Coordinator
- Practice Improvement and Development Lead x2
- Safeguarding Adults Board Trainer
- Business Support Officer - Full-time x2
- Business Support Officer - Part-time x2

## Relationship with other Boards

For the Board to be influential in coordinating and ensuring the effectiveness of safeguarding arrangements, it is important that it has strong links with other groups and boards who impact on child services. The Safeguarding Boards work very closely with the Health and Wellbeing boards in both local authority areas, the Countywide Community Safety Partnership, the Local Family Justice Board, and the MAPPA Strategic Management Board. These relationships have been strengthened by the implementation of an Inter Board protocol and a comprehensive mapping of themes. This ensures that all aspects of safeguarding are taken into account by the other statutory boards and there is a co-ordinated and consistent approach.



















The Chair of the Safeguarding Board is also a member of other strategic and statutory partnerships within Cambridgeshire and Peterborough which include the Health and Wellbeing Board, the Community Safety Partnerships and the Strategic MAPP Board. He also Chairs the MASH Governance Board. In addition, the Head of Service is a member of the Domestic Abuse Governance Board and the Children and Families Joint Commissioning Board.

These links mean that safeguarding children remains on the agenda of these groups and is a continuing consideration for all members, widening the influence of the Cambridgeshire and Peterborough Safeguarding Children Board across all services and activities in Cambridgeshire and Peterborough.

## Board Membership & Attendance

Between April 2017 and September 2017 the Cambridgeshire LSCB and Peterborough LSCB held three separate meetings with good attendance from both statutory and non-statutory members. Between October and December 2017 the membership was reviewed and the new joint Board was established with the first meeting being held in January 2018.

Each member of the Board is responsible for ensuring a two-way communication between their own agency and the Board by disseminating information. They are also responsible for identifying any appropriate actions and highlight any issues with partners that have been identified by their agency which will lead to challenge by the Board.

	Attendance	Number of seats per organisation
<i>Independent Chair</i>	100%	
<i>Joint Cambridgeshire County Council and Peterborough City Council</i>	100%	
<i>Peterborough City Council</i>	100%	
<i>Cambridgeshire County Council (including District Councils)</i>	100%	
<i>Public Health</i>	40%	
<i>Cambridgeshire Constabulary</i>	100%	
<i>Cambridgeshire and Peterborough Clinical Commissioning Group (including Designated Doctor and Designated Nurse)</i>	100%	
<i>East of England Ambulance Service</i>	80%	
<i>Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire Community Rehabilitation Company</i>	100%	
<i>National Probation Service</i>	100%	
<i>CAFCASS</i>	60%	
<i>Cambridgeshire Fire and Rescue</i>	60%	
<i>Healthwatch</i>	60%	
<i>Voluntary Sector</i>	100%	
<i>Primary School Representative</i>	100%	
<i>Secondary School Representative</i>	100%	
<i>Further Education</i>	100%	
<i>Lay Member</i>	100%	

THE ABOVE TABLE SHOWS THE ATTENDANCE AT LSCB BOARD MEETINGS DURING THE YEAR FROM EACH AGENCY BASED ON THE REVISED MEMBERSHIP BEGINNING JANUARY 2018. THESE INCLUDE 3X CAMBRIDGESHIRE LSCB MEETINGS, 3X PETERBOROUGH LSCB MEETINGS AND 2X JOINT MEETINGS)

## Financial Arrangements

Historically, there have been two Safeguarding Children Boards across Cambridgeshire and Peterborough. Each Board had a different funding formula and business unit structure to support and drive forward the work of the Boards, and safeguarding in the two local authority areas.

During 2017, the two LSCB's were amalgamated to form a single countywide LSCB and the two Local Safeguarding Adults Boards were also amalgamated to form a single countywide SAB. As part of the changes the existing business units for all of these boards were merged into a single Adults and Children's business unit

Below is a breakdown of the partner contributions towards the LSCBs budget for 2017/18

Local Safeguarding Children Board		
	Cambridgeshire	Peterborough
<b>Cambridgeshire County Council</b>	£111,519.55	-
<b>Peterborough City Council*</b>	-	£37,992.00
<b>NHS England</b>	£16,297.49	£11,355.35
<b>CCG</b>	£16,297.49	£11,355.35
<b>Addenbrookes</b>	£10,864.99	-
<b>CPFT</b>	£5,432.50	£11,355.35
<b>Hinchingbrooke</b>	£3,621.67	-
<b>Papworth</b>	£1,810.83	-
<b>NWAFT</b>	-	£11,355.35
<b>CCS</b>	£10,864.99	-
<b>Police (via the Office of Police and Crime Commissioner)</b>	£48,468.00	£35,884.00
<b>NPS</b>	£1,212.92	£1,212.92
<b>CAFCASS</b>	£522.50	£522.50
<b>Total</b>	<b>£226,912.93</b>	<b>£121,032.82</b>

\* Peterborough City Council contributes additional £36,919 to Serco PLC

# Progress against the Board's Priorities



Partner agencies were in agreement that the business priorities from 2016/17 remained relevant and, as they were based upon the views of agencies and children and young people, it was decided that they remain the same for 2017/8. These were:

1. Early help and preventative measures are effective.
2. Children at risk of significant harm are effectively identified and protected.
3. Everyone makes a significant and meaningful contribution to safeguarding children.
4. Workforce has the right skills/knowledge and capacity to safeguard children.
5. Understand the needs of all sectors of our community.
6. Children are fully protected from the effects of domestic abuse (domestic violence) and neglect.
7. Children are fully protected from child sexual exploitation.

It is the aim of the Safeguarding Children Board that these priorities will primarily be achieved and monitored by undertaking the following:

- Monitoring and evaluating the effectiveness of safeguarding activities by partner agencies individually and collectively and advising and supporting them to make improvements.
- Undertaking reviews of serious cases and disseminating identified learning to partner agencies.
- Collecting and analysing information about all child deaths across Cambridgeshire and Peterborough to increase the learning opportunities.
- Developing and updating policies and procedures to ensure consistency and transparency between partner agencies.
- Communicating the need to safeguard and promote the welfare of children amongst professionals, parents and carers and children and young people, raising awareness of how this can best be done and encouraging it to happen.

- Publishing an Annual Report on the effectiveness of safeguarding arrangements for services for children in Peterborough.

### **The Voice of Children, Young People and Families**

The Board and their partners are very aware of the need to engage with families, children and young people in a meaningful way to understand and act on their views and concerns.

In 2017 the Peterborough Safeguarding Children Board created a Children and Young Persons version of the Annual Report 2016/17, this is a more interactive report which is available online. The Young persons report is available at

[www.safeguardingpeterborough.org.uk/children-board/about/annual-reports/](http://www.safeguardingpeterborough.org.uk/children-board/about/annual-reports/)

The Board have undertaken a number of surveys and focus groups throughout 2017/18 with children, young people and their families. The main subject area has been child sexual abuse. We gathered children, young peoples and families views and perceptions of child sexual abuse. This included their views on who was likely to be a victim of sexual abuse, who was likely to abuse, how to report concerns, what constituted sexual abuse. The outcomes of the surveys evidenced that further work needed to be undertaken to ensure people had a better understanding of sexual abuse. The outcomes of these surveys and focus groups have been used to inform strategies, practice, resources and training. Children and young people have been involved in the development and delivery of the Safeguarding Children Boards training and development programme.

### **Early help and preventative measures are effective**

Peterborough recognises the need for good quality Early Help Assessments and have put measures in place to support practitioners to improve quality by the use of the Local Authority Gateway process. In July 2017 the LA Early Help



Service undertook a review of its functions and as a result implemented a slight restructure to enable greater focussing on the LA Gateway check and the tracking and monitoring of progress. At the Gateway, the Local Authority read the assessment and check that there are no safeguarding concerns, check there is evidence of appropriate consent, check all needs are recorded according to the narrative in the assessment and check the quality of the assessment. Assessments only pass through the Gateway when all above criteria are met. Early Help Assessments are improved by contact with the Lead Professional asking for additional information, and where needed direct 1:1 support mentoring and coaching the Lead Professional as well as encouraging professionals to engage in appropriate training. Each of the three geographical localities in Peterborough has a dedicated Early Help Support Officer that partners can access for any advice and support.

Within Cambridgeshire requests for support from Early Help services are made using the Early Help Assessment and submitted to the Early Help Hub which is situated alongside the MASH at Chord Park in Godmanchester for consideration.

The Early Help Hub provides:

- Strategic direction and oversight of the Early Help network across Cambridgeshire.
- Direct support to professionals working with families in the arena of Early Help, including advice to professionals to complete good quality Early Help Assessments.
- Consideration of services and a decision following the receipt of all EHA's and requests for support directed to the EHH from the MASH.
- Outcome of either signposting to another service, provision of information & advice or the allocation of an Early Help District Team service.

In 2017 the LSCB dataset was strengthened to include additional performance management

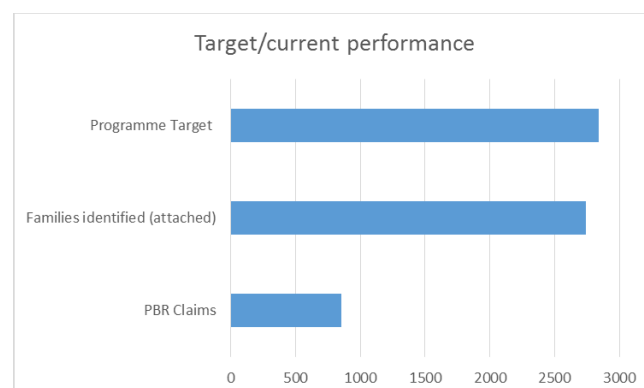
information on Early Help. This has provided an opportunity for partners to further scrutinise Early Help arrangements.

**An LSCB audit on the quality of Early Help Assessments** was conducted in November 2017. This audit was completed to assure the Cambridgeshire and Peterborough Safeguarding Children Boards about the quality of the Early Help referrals/assessment that are being completed. Cases were selected from a mix of agencies and age ranges.

**Actions as a result of the LSCB audit:**

- A working group has been established to review resources on the 'lived in experiences of the child' and relaunch a range of material to assist practitioners
- A request to set up a joint task and finish group to look at the production of a suite of Good Practice guides to address points raised as part of the audit
- Peterborough LA Early Help Service to review its analysis of Early Help Assessments at the LA Gateway to identify trends or service areas that would benefit more targeted training and support.

**Troubled Families Progress (Cambridgeshire)**



The national Troubled Families Programme in Cambridgeshire is overseen by the Partnerships and Quality Assurance service. The total number of families for whom a Payment by Results claim has been made (as at end of March 2018) was 855 – 30.11% of the 5 year target of 2840.

The programme has been used locally to drive service transformation towards a 'whole family approach' and our recent self-assessment identifies our position in relation to this as 'maturing'. The concept of 'Think Family' is now widely understood, good progress is being made and an action plan to improve whole family working has been developed.

### **Troubled Families Programme - Connecting Families (Peterborough)**

Phase 2 of the National Troubled Families agenda, known locally in Peterborough as Connecting Families is driven through Early Help in Peterborough. Every case opened to Early Help is supported, tracked and monitored through our Early Help tracking process - even if the family do not meet the criteria of the programme. This does not exclude them from accessing support.

#### **Tracking progress**

A variety of tools are utilised to measure progress and these are built into our Troubled Families Outcome Plan, which has been developed with partners to articulate our targets for Early Help and success measures. Clear processes are in place to track progress and work closely with audit to ensure that evidence and the way in which it is recorded is scrutinised and provides an insight into potential future service needs and demands. In August 2017 there was a review of tracking and monitoring processes and implementation of a new more rigorous process introducing one month, and six month checks on progress with Lead Professionals to ensure that progress is kept on track.

#### **Case Study**

Example of evidence collected to demonstrate needs identified, support put in place in a timely manner and positive impact made:

- **Brief summary of case - why was the Early Help Assessment opened? What were the needs?** Parents requesting support with 'A's challenging behaviour. Mum felt that 'A' may

need a neurological assessment due to challenging behaviours.

- **Evidence of holistic assessment** Early Help Assessment (EHA) completed which involved, Mum, Dad and Step Dad. Voice of the child demonstrated within the assessment. Evidence of views from school and both homes where 'A' resides. Covered all aspects of the child's life.
- **Evidence of multi-agency working** Case referred to the Multi Agency Support Group (MASG) to request Sleep Solutions, Family Support Worker and Evidenced Based Parenting Programme. Family were supported by a Family Support Worker from their local Children's Centre through a 5-11 commissioned service. Referral to Sleep Solutions. Mum shared with school but not in the assessment concerns over partners controlling behaviour and therefore mum agreed to a referral to an Independent Domestic Violence Advisor (IDVA) and Freedom Programme to empower her. Regular Team Around the Child Meetings (TAC) meetings held and evidenced in the MASG Updates.
- **Evidence of SMART action planning and co-ordinated support** MASG Smart Actions evidenced on Liquid Logic Early Help Module. Regular TAC's with plan of action evidenced in updates at MASG.
- **Details of support provided** Family Support Worker from Children's Centre who supported both sets of parents in the home. Sleep Solutions referral and engagement. Mum allocated and being supported by an IDVA currently. Shortly be starting an evidenced parenting course which mum and dad are going to attend to ensure consistent parenting in different households. My Star completed with 'A' and an improvement has been seen in relationships with 'A' and Step-Dad as reported by Aiden to school.



- **Evidence of impact** Verbal update from School - Mum is no longer seeking a neurodevelopmental assessment and both parents have reported to school they have seen an improvement in 'A's behaviours since implementing consistent parenting. Both parents have still agreed to attend the Evidenced Based Parenting. 'A' is appearing more settled and happy. Mum is engaging in support from an IDVA and plans to end the relationship with their support. Sleep routine is more settled.
- **Feedback / comments from child/young person, parent/carer. Professionals** School - They report they have seen a change in 'A's emotional wellbeing and he is less confused about different expectations in different home environments. 'A' reports better relationships with parents. Dad's partner has also recently come on board with the support and is going to attend the Evidenced Based Parenting Programme too. 'A' completed my star and was able to effectively voice his wishes and feelings. Parents now feel a neurodevelopmental assessment is not needed.

#### **Payment by Results.**

Peterborough is able to demonstrate significant and sustained progress for families in Early Help through the Troubled Families Payment by Results scheme. On the 9th March 2018 the Ministry of Housing, Communities and Local Government analysed the Payment by Results returns from every Local Authority in the programme as part of the Troubled Families Annual Report. Of 141 LA's (the whole of Greater Manchester is classed as one LA) Peterborough's performance as a percentage against the target number of families set for the Local Authority positioned Peterborough 31 out of 141 indicating that as a snapshot of performance on that date, Peterborough is performing within the top 22% of LA's in respect of claiming Payment by Results for the Troubled Families Programme. In the Eastern

Region, our performance places us 2nd out of 11 LA's, and against our statistical neighbours, we are placed 3rd out of 11.

Demonstrating significant and sustained progress with the Troubled Families Programme generates income that can then be used to support children and families in Peterborough. Delivery of this programme in Peterborough is overseen by the Safer Peterborough Partnership, and leadership is provided from the Connecting Families Strategic Leads Group chaired by the executive Director of People and Communities for Cambridgeshire and Peterborough. A Payment by Results trajectory has been profiled to ensure Peterborough is able to support as many children and families as the programme will allow within the constraints and time frame of the programme.

### **Everyone makes a significant and meaningful contribution to safeguarding children**

In March 2018 the Safeguarding Board held a safeguarding awareness month. Many agencies were involved in a wide range of events or activities, including:

- Using social media to spread key messages
- Holding drop in events
- Including reflection on safeguarding in supervision
- Weekly emails with safeguarding themes to all staff
- Awareness events with stalls and information
- Training events and conferences

The Children's Board promoted safeguarding via the community and faith network, and delivered CSA focus groups with primary school children. The Business Unit also put on Communication messages and supported partners with some of their events.

### **Cambridgeshire and Peterborough Online Safeguarding Group**

Throughout 2017/18 the Online Safeguarding

Group, formerly E-safety, reviewed a number of Serious Case Reviews published by other LSCBs that had concerns around online activity.

The group have revised its Online Safeguarding Strategy and Guidance for professionals. It has also reviewed the Section 11 audit returns and began a self-review using the South West Grid for Learning's LSCB Self-Review tool.

### **Child Protection Information Network (CPIN)**

This is an education focussed sub group. Sessions continue to be well attended by colleagues from primary, secondary and further education. The LA Early Years safeguarding lead also attends to support consistency of messages and information for pre-school settings.

2017-18 has seen a number of local and national guidance documents and toolkits around issues such as sexual violence and harassment, and criminal exploitation. All have been shared, and the support and prevention role of schools and settings discussed.

There have been presentations on a number of safeguarding issues including; county lines, sexual abuse, Family Safeguarding project, Young carers, and GDPR.

Learning from case reviews, both local and national have been discussed and recommendations from the S11 audit have been unpicked to determine how school practices can be further improved.

### **Cambridgeshire County Council – Fostering**

Cambridgeshire County Council have been running ongoing fostering campaigns throughout the year, including, an ongoing social media campaign and a recent campaign to promote fostering via school newsletters and Parent Mail. There has also been some targeted work around Supported Lodgings and campaigns timed for key periods such as Foster Care Fortnight in May.

### **Youth Offending Services**

#### Governance and Leadership

During the last 12 months both Cambridgeshire and Peterborough Local Authorities have embedded a Joint Strategic Leadership Team and a new Joint Head of Service has been appointed across both Youth Justice Services. The joint Youth Justice Management Board has now been functioning for 12 months and Assistant Chief Constable, Dan Vajzovic, Cambridgeshire Constabulary has been appointed as an independent Chair. This will provide an external and independent position of challenge for the local authority (YOT hosts) and the wider Youth Justice Partnership.

During the last 12 months we have seen a period of change for local authorities and the wider partnership and it is essential that we review how agencies are collaborating and working together to meet the needs consistently of young people at risk of entering the young justice system, those re-offending and presenting risk of harm to the public. We are committed to better understanding our cohort and the needs and challenges facing young people so we can support them with interventions that allow them to progress to adulthood and achieve the best possible personal outcomes.

Both Youth Offending Services, local authorities and the wider partnership will be ensuring we are doing what we can in the next 12 months to deliver quality services to young people, families and victims that meet the expectations of our new HMIP framework and standards.

#### Cohort

During the last 12 months Cambridgeshire have seen an increase in caseloads with 459 cases in 2016/17 and 518 in 2017/18, a 11% increase. The most common disposal is Out of Court disposal which make up 64% of the caseload. Peterborough have seen a decrease in caseload during the last 12 months with 290 cases in 2016/17 and 172 in 2017/18, a 31% decrease. The most common disposal is Tier 1 Referral Orders, which make up 33% of the caseload. Both services are seeing an increase in

complexity of cases in respect of both re-offending, risk of harm to others and safety and wellbeing. This is evidenced through the high number of cases managed at the intensive and enhanced scaled approach levels. Process are in place to robustly manage these high risk cases through Risk/Safety and Wellbeing meetings and multi-agency systems to track and manage Child Sexual and Criminal Exploitation young people.

### Recidivism

After a period for both Cambridgeshire and Peterborough Youth Offending Services of experiencing low re-offending rates, both in respect of binary and frequency rates, we have seen a deterioration in re-offending against the National Outcome Measure during the last 4 years. Whilst Peterborough have seen a slight decrease in their binary re-offending rate their frequency remains high and would indicate a smaller cohort of complex young people. Cambridgeshire have continued to see an increase in re-offending and are not performing as well as their regional and national comparators. It is to be noted that this measure tracks an old Cohort and does not provide a live analysis of re-offending. The Management Board and both services have now launched the Live Tracker Toolkit to ensure that we better understand our current cohort of re-offenders and further understand how to strategically and operationally respond to reduce re-offending. Early indication from this tool shows that reoffending rates with our live cohort is much lower and that we are performing well.

### Custody

Cambridgeshire have historical low custody rates and strong performance in respect of the National and Regional average. This has continued through the last annual period with robust high intensity community packages offered to the Courts. Peterborough have experienced an increase in custody numbers during the last 2 years, after a decreasing trend during previous years. Peterborough are also implementing a

new High Risk and ISS Worker post and interventions within their TYSS structure to provide appropriate alternative interventions to custody. Cambridgeshire and Peterborough will be working together to ensure that they provide robust interventions across the county for their current complex cohort to continue to maintain low custody rates in the future.

Whilst remands to custody remain low for both areas the decreasing YJB Remand grant in Peterborough may create a risk for the Local Authorities if remands peak in the future. In addition Cambridgeshire have also experienced a number of high cost remands early in the new financial period which may create a risk if this pattern continues.

### First Time Entrants

Cambridgeshire have seen a decrease in First Time Entrants in the last 12 months, however this rate is still higher than the national and regional average. Peterborough have also seen an increase and have a higher rate than the regional and national average. Both YOTs are working with Cambridgeshire constabulary to expand the use of Youth Restorative Disposals to reduce the rate of first time entrants in the future. In addition both service have changed the structure for the management of prevention cases which is hoped to see an impact on the reduction of First Time Entrants. The implementation of the TYSS in Peterborough should also see a reduction in First Time Entrants and will be one of the key indicators and expected outcomes for the service.

### Risks for Youth Justice Services

As with most local authorities and the whole of the public sector the largest risk to future delivery remains the financial challenges they face. Cambridgeshire and Peterborough Youth Offending Services are also aware of other risk such as:

- Performance against the new HMI Probation Inspection Framework
- Retention and recruitment of a skilled

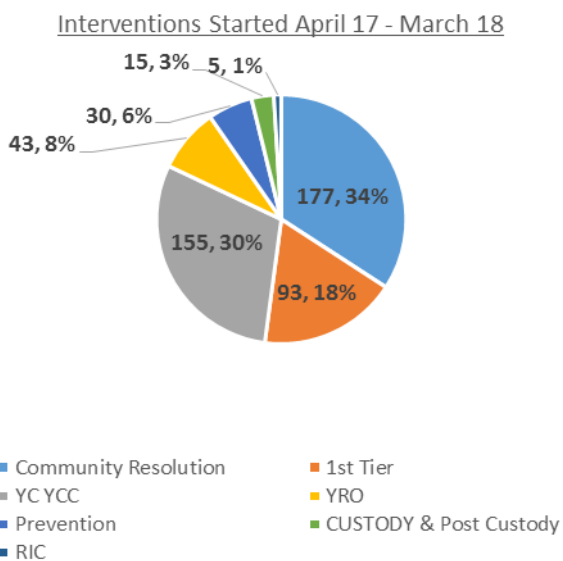
workforce

- The changing nature and complexity of the young people who offend
- The changing structure and landscape for partner agencies and the need to sustain joint working relationships

The Joint Youth Justice Management Board and both Local Authorities will continue to focus on how they can consider and mitigate against these risks. One of the key actions is to understand and respond to the complex cohort in respect of criminal exploitation and county lines and fully implement the new Safeguarding Board Criminal Exploitation Strategy and Action Plan across the partnership.

**Practice and Performance**

Cambridgeshire



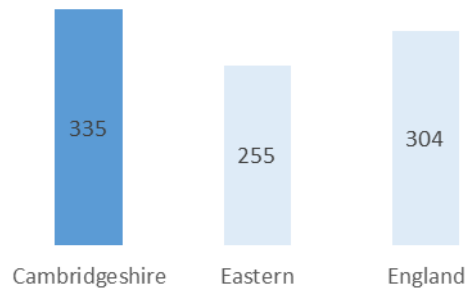
In 17/18 there were 518 disposals for a total of 443 young people. The most frequent was Community Resolution (34%) followed by YC YCC (Youth Caution & Youth Conditional Caution) 30%



Young people assessed using Asset plus (i.e. all except community and custodial post court

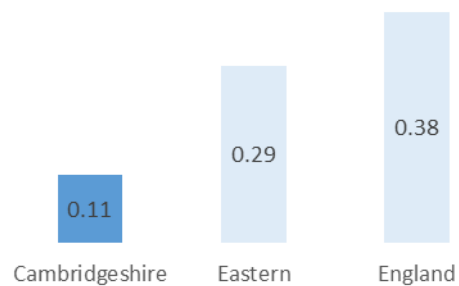
disposals, youth conditional caution and youth caution with conditions and prevention disposals) the most frequent level was enhanced.

**First Time Entrants**

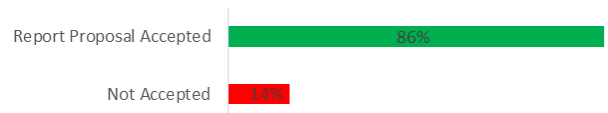


The latest PNC derived first-time entrant rate period is October 16 - September 17. Cambridgeshire had a rate of 335 per 100k population compared to 257/100k for the Eastern Region and 304/100k for England.

**Use of Custody**

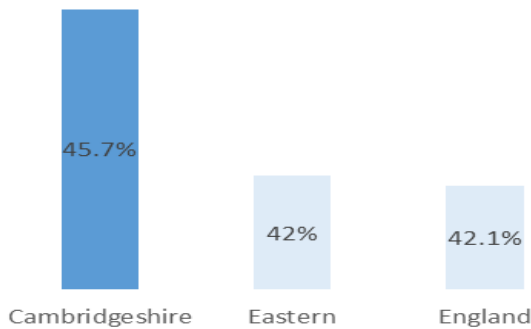


The custody rate for Cambridgeshire in 2017 (Jan-Dec) was 0.11/1k population compared to 0.29/1k for the Eastern region and 0.38/1k for England. Custodial sentences accounted for 2.3% of all court disposals

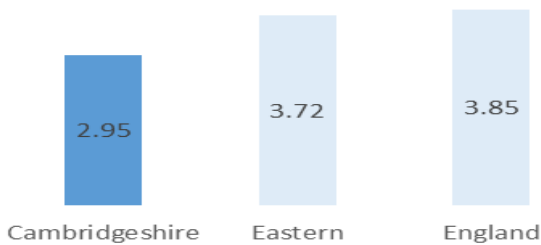


Courts accepted report proposals 86% of the time during 2017/18.

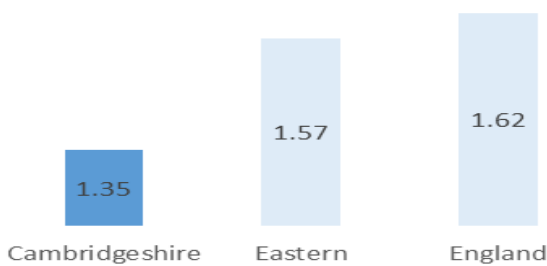
### Reoffending Rate



### Reoffenders Frequency Rate



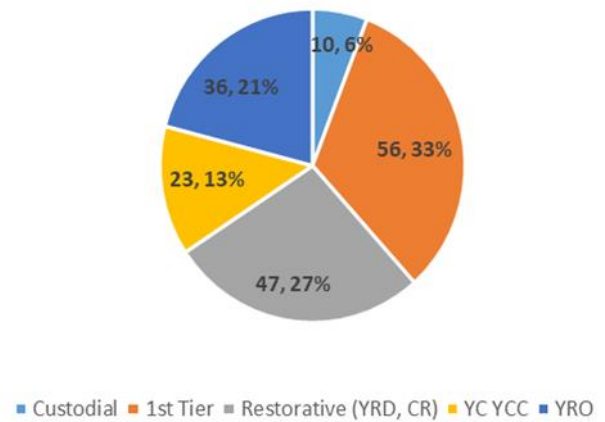
### Whole Cohort Frequency Rate



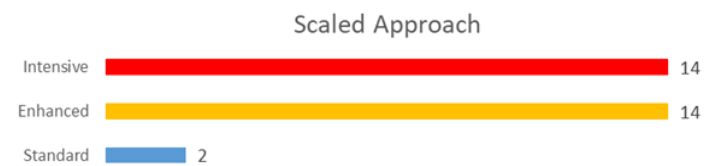
The latest reoffending rate period is Jan - Mar 16. Cambridgeshire had a binary rate of 45.7% compared to 42.3% for the Eastern Region and 42.1% for England. Frequency rate 1 (re-offenders only) for Cambridgeshire was 2.95 compared to 3.72 for the Eastern Region and 3.34 for England. The whole cohort frequency rate (rate 2) was 1.35 for Cambridgeshire compared to 1.57 for the Eastern Region and 1.62 for England

### Peterborough

#### Interventions Started April 17 - March 18

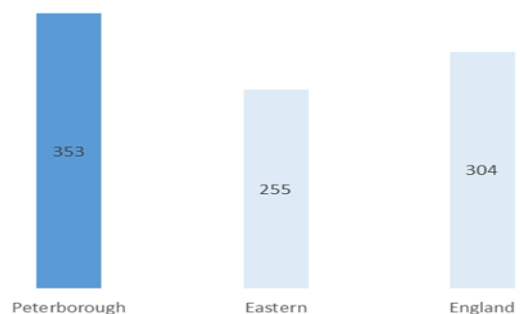


In 17/18 there were 172 disposals. The most frequent outcome type was 1<sup>st</sup> tier (32.6%) followed by Youth Restorative Disposals / Community Resolutions (27.3%) and Youth Restorative Orders (20.9%)



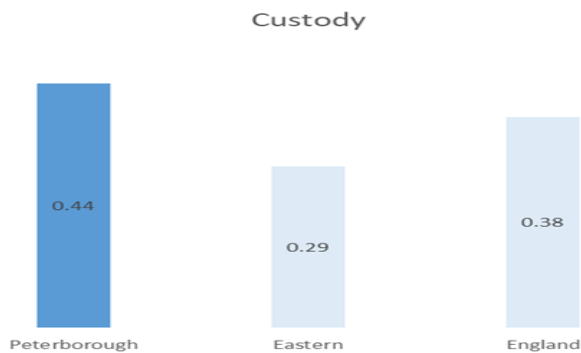
The most frequent intervention levels for young people assessed using AssetPlus between July 2017 and June 2016 were 'Intensive' and 'Enhanced', reflecting an early focus of AssetPlus assessments on the most complex cases.

#### First Time Entrants Rate

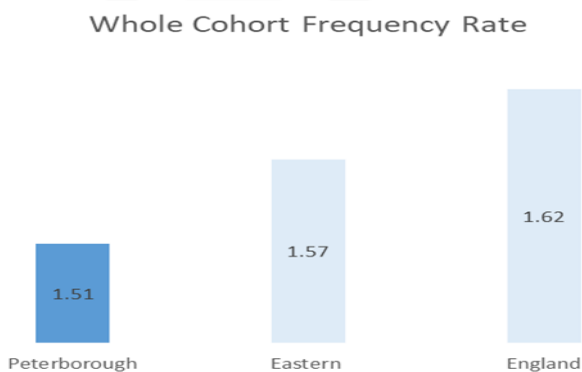
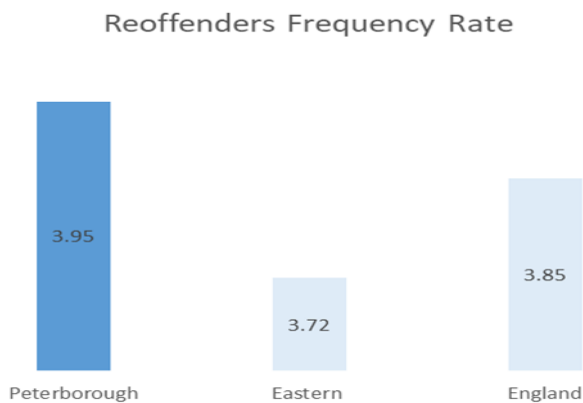
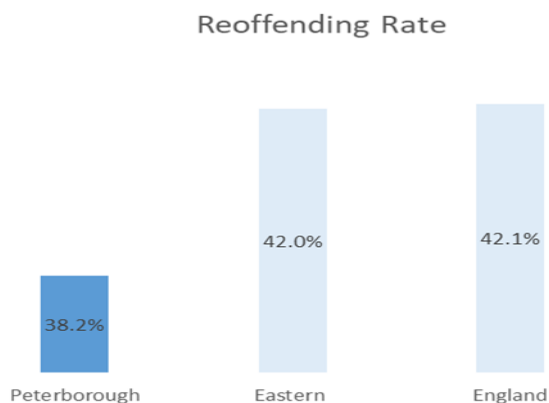


The latest PNC derived first-time entrant rate period is October 16 - September 17. Peterborough had a rate of 353 per 100k population compared to 255/100k for the Eastern region and 304/100k for England.





The custody rate for Peterborough in 2017 (Jan-Dec) was 0.44/1k population compared to 0.29/1k for the Eastern Region and 0.38/1k for England. Custodial sentences accounted for 8.7 % of all court disposals



The latest reoffending rate period is Jan - Mar 16. Peterborough had a binary rate of 38.2 % compared to 42.3% for the Eastern Region and 42.1% for England. Frequency rate 1 (re-offenders only) for Peterborough was 3.95 compared to 3.72 for the Eastern Region and 3.85 for England. The whole cohort frequency rate (rate 2) was 1.51 for Cambridgeshire compared to 1.57 for the Eastern Region and 1.62 for England

### Understand the needs of all sectors of our community

*It is very important that the Cambridgeshire and Peterborough Safeguarding Children Board understands the cultural and religious beliefs of all sectors of its communities and how they may impact on safeguarding issues.*

The Cambridgeshire and Peterborough Children Safeguarding Board has continued to work in partnership with Local Authority Community Cohesion Teams to further develop community/faith safeguarding programme.

The Cambridgeshire and Peterborough Safeguarding Children Board delivered a series of Train the trainer safeguarding programme which was delivered to the community in conjunction with the Education Safeguarding Lead.

Through this Safeguarding programme, 38 attendees from Community and Faith groups were empowered to deliver an Introduction to Safeguarding Children and Young People safeguarding course to employees, members and volunteers. Since the training attendees those individuals who hold “designated/ lead safeguarding roles” have been asked if they would like to access “Designated Lead “training.

In Cambridgeshire the CPSCB worked closely with the Rosmini centre to develop the safeguarding programme.

It is anticipated that this programme will continue to run throughout 2018/19.

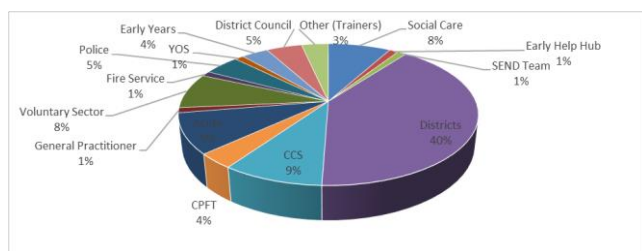
It was recognised that there was a need for the information available on the Safeguarding Board website to be in a range of languages. The CPSCB website now has a “Translate” button enabling all the pages (except attachments) to be translated into 104 languages. This has received a very positive response from various communities.

### Children are fully protected from the effects of neglect

Following the Joint Targeted Area Inspection (JTAI) themed audit on ‘child neglect’ both Cambridgeshire and Peterborough safeguarding boards provided learning and development opportunities for practitioners:-

#### Cambridgeshire

Cambridgeshire Children Safeguarding Board facilitated a ‘Neglect Roadshow’ between June and July 2017 with five workshops lead by ‘child neglect leads (champions)’ from partner agencies. 87 practitioners attended overall with a large attendance from local authority districts and health.



Pie chart to show Agency breakdown of those people who attended the Neglect Roadshow

The **Graded Care Profile** (GCP) is the child neglect assessment tool utilised by partners across Cambridgeshire. For this year 4 workshops have been offered.

In Cambridgeshire following attending training the Board received comments back on the use of the Graded Care Profile.

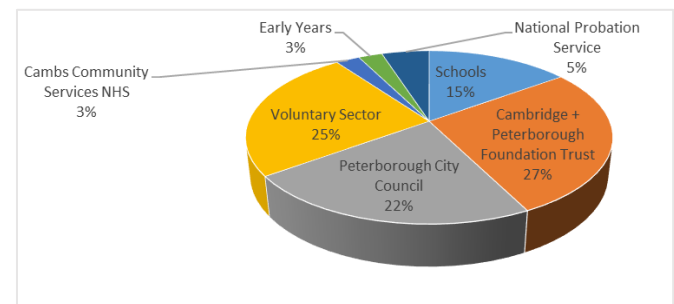
A delegate said -“I will be able to the Graded Care Profile with most families I work with. It will work as a good way of getting an overall picture of the family life.”

The **Graded Care Profile** is available on the LSCB website here

[www.safeguardingpeterborough.org.uk/children-board/professionals/child-neglect/graded-care-profile/](http://www.safeguardingpeterborough.org.uk/children-board/professionals/child-neglect/graded-care-profile/)

#### Peterborough

Peterborough Safeguarding Children board has strengthened the amount of neglect training available to practitioners and now offers 3 levels of training. Neglect Levels 1 and 2 and Quality of Care tool training. A total of 20 sessions on neglect have been offered throughout the year.



Pie chart to show Agency breakdown of those people who attended the Neglect Level 1 and 2 Training

The **Quality of Care tool** is the child neglect assessment utilised by partners across Peterborough.

In Peterborough following attending training the Board has received comments back on the use of the Quality of Care Tool.

A Social Worker said -“Yesterday, I attended a Transfer Out Conference in Lincolnshire. I sent a completed Quality of Care tool to accompany the Social Workers report presented at Conference. There was a lot of positive feedbacks sent.”

A Social Worker said - *"I am now using Quality of Care tool for all my cases. Today I printed out enough copies so that at each Core Group we will complete one. In one of my families I used the Quality of Care tool to evidence legal planning and with my second family, I have used the tool to recommend for the case to be de-escalated from Child Protection to Child In Need and used the Quality of Care tool as evidence."*

Following the Training a Children Centre worker was worried about a family and it was suggested that the Tool was completed and submitted with the Referral - "My referral was accepted and CSC have been out to complete assessment with Mum – awaiting for feedback on what is to happen."

The **Quality of Care Tool** is available on the LSCB website here

<http://www.safeguardingpeterborough.org.uk/children-board/professionals/child-neglect/quality-of-care-tool-2>

There is also Neglect, Graded Care Profile and Quality of Care training available throughout the year here –

<http://www.safeguardingpeterborough.org.uk/availabletraining/>

Within the period covered by this report the Safeguarding Board have undertaken a staff survey to evidence how well the neglect strategy has been embedded into practice.

## **Children are fully protected from Child Sexual Exploitation**

The key objective this year was to carry out a gap analysis of services and meetings across Cambridgeshire and Peterborough to ensure we are best meeting the needs of children and young people deemed to be at some level of risk of sexual exploitation.

Work has continued to realign how we structure services to meet the needs of the children and young people at risk. There is now an enhanced multi-agency response to CSE driven by the

formation of the Missing, Exploited and Trafficked (MET) hub sitting within the Integrated Front Door and a complete overhaul of the risk management tool with a clear pathway attached to each level of risk.

Work continues to align processes across both authority areas

Our structure is as follows:

### **MET Hub**

The MET Hub was established in April 2017 as part of the Cambridgeshire Children's Change Programme and sits within the Integrated Front Door. This was as a result of a review of the service delivered to children and young people who went missing or who were vulnerable to or at risk of various forms of exploitation.

Prior to its formation there was a limited understanding of the key themes, patterns or trends in respect of missing and/or exploited children within the county and a need to provide up to date meaningful data highlighting themes and trends was identified.

The themes and trends document could then be used by the Missing and Sexually Exploited Group (MASE) to manage all those children deemed to be at "significant" risk and to provide a clearer understanding of exploitation within the county.

The MET Hub is managed by a full time Consultant Social Worker who provides supervision to 4 staff to ensure that all return home interviews (RHIs) are carried out within the 72 hours deadline for all Cambridgeshire County Council (CCC) Young People and CCC Looked after Children (LAC) placed out of county ..

One of the key roles for the MET Hub is to support the identification of safeguarding issues in respect of children who go missing from home or care, who are at risk and vulnerable to child sexual exploitation, gangs, being trafficked and/or exploited. It provides oversight of the



management tracking tools in respect of these children and provides weekly and monthly reports to senior managers in respect of “significant” risk young people and identifies patterns, themes and trends

### **Op Makesafe**

This is a police led meeting. The purpose of the meeting is to review all recent intelligence concerning victims, perpetrators and locations with a view to carrying out tactical activity to disrupt.

The meeting is chaired by the CSE Detective Inspector and membership includes a representative from each of the current policing districts and the Consultant Social Worker from the Missing, Exploited and Trafficked Hub (MET)

### **Cambridgeshire MASE meeting**

The Cambridgeshire meeting is structured around the CSE Operating Protocol which clearly outlines the terms of reference for this group and is driven by the “themes and Trends” document produced by the MET hub Consultant Social Worker. The meeting also projects the most current “Tracker” spreadsheet highlighting all children believed to be at risk

### **CSE Strategic Group**

The meeting centres on the LSCB joint CSE strategy and a CSE action plan that feeds into a Regional/National plan.

The meeting is held quarterly and membership includes strategic leads from all statutory partners.

The meeting is the most suitable place to discuss the joint strategy.

### **Actions undertaken by LSCB and partners**

Work has continued to deliver training to schools across Cambridgeshire, specifically in areas

identified through task and finish groups through the MASE meetings.

Partners have set up quarterly meetings with Care Homes within the county to allow information sharing and problem solving

Mapping meetings have been conducted in key risk areas of the county to allow partners to fully understand the scale of the issue and from these meetings actions have been generated to reduce the level of harm experienced.

### **Future Developments**

2018 will see the adoption of wider child exploitation at all meetings with clear pathways for those at risk of exploitation through gangs or county lines.

The LSCB are working to align practices across Cambridgeshire and Peterborough so both authority areas work to the same threshold document

# Learning and Improvement



## Child Death Overview Panel (CDOP)

The Cambridgeshire and Peterborough Child Death Overview Panel (CDOP) is chaired by the Independent Chair of the LSCB and enables the LSCB to carry out its statutory function relating to child deaths.

It does this through two inter related multi-agency processes; a paper based review of all deaths of children under the age of 18 years by the CDOP and a rapid response service, led jointly by health and police personnel, which looks in greater detail at the deaths of all children who die unexpectedly.

The full CDOP Annual Report 2017/18 can be found [here](#).

### CDOP Facts and figures

- Over the last year, the deaths of 55 children were reported to the CDOP, 33 in Cambridgeshire and 22 in Peterborough. This is a decrease from 59 during 2016/17.
- There were 15 unexpected deaths reported this year, 10 in Cambridgeshire and 5 in Peterborough.
- A total of 56 deaths were reviewed in 2017/18; 34 Cambridgeshire children and 22 Peterborough children which is an increase from 48 during 2016/17.
- During 2017/18, the CDOP identified modifiable factors in 4 of the deaths reviewed in this year.

## The Serious Case Review Group

The overall purpose of the group is to consider cases and determine whether a Serious Case Review should be undertaken and ensure that key learning is effectively disseminated. Serious Case Reviews are undertaken where:

- a) abuse or neglect of a child is known or suspected; and
- b) either –
  - i. the child has died; or
  - ii. the child has been seriously harmed

and there is cause for concern to the way in which the authority, their Board partners or relevant persons have worked together to safeguard the child.

In line with Working Together to Safeguard Children (2015), all reviews of cases meeting the SCR criteria should result in a report which is published and readily accessible on the LSCB's website for a minimum of 12 months. Thereafter, the report should be made available on request. This is important to support national sharing of lessons learnt and good practice in writing and publishing SCRs.

There were no Serious Case Reviews published during the year however Serious Case Reviews have been commissioned which will be published in 2018. When reports are published and where referrals did not meet the criteria for a Serious Case Review we will implement learning through training and workshops in 2018.

## Training Sub-Group

Until December 2017 the Strategic Workforce Development subgroups met individually and bi-annually as a joint membership. Within the new Safeguarding Children Board Structure; training and development is currently situated, as a standing agenda item, within the Quality Effectiveness Group. This forms part of 'embedding the learning' from the auditing activities co-ordinated within QEG into CPSCB multi-agency safeguarding training. Training is also considered within the various time limited task and finish groups.

## Quality and Effectiveness Group

The aim of the Quality and Effectiveness Group (QEG) is to monitor the individual and collective effectiveness of the Safeguarding Children Board members as they carry out their duties to safeguard and promote the welfare of children in Peterborough. The group also advises and supports the Safeguarding Children Board in achieving the highest standards in safeguarding

and promoting the welfare of children in Peterborough and Cambridgeshire by evaluation and continuous improvement. Five meetings of the group were held in the timeframe covered by this report.

The CPSCB has a strong quality assurance function and regularly undertakes quality assurance activity. This includes a range of activity including audits, focus groups and surveys.

The Safeguarding Children Board has developed and implemented an annual themed audit programme which includes both single and multi-agency audits. All multi-agency audits are linked to the Peterborough and Cambridgeshire Safeguarding Children Board Business Priorities.

During the 12 months covered by this report, the Safeguarding Children Board has undertaken 7 multi-agency audits/ dip samples. These focussed on a range of subjects. Areas of practice that have been reviewed include Thresholds, Neglect, Early Help and CSE. All of the audits have resulted in action plans and learning for practice.

In addition to the audits the QEG had developed a multi-agency performance data set. This is based on the LSCB priorities and provides the Board with a further process to scrutinise practice. In the last 12 months the Board has continued to work closely with public health to strengthen the LSCB dataset to include information about neglect (including low birth weight, immunisations, obesity, and repeat accidental injuries).

### **Section 11 Audit**

For the first time, a section 11 audit (Children's Act 2004) was carried out across both Peterborough and Cambridgeshire to; ascertain if agencies are safeguarding and promoting the welfare of children and young people. Agencies were asked to complete and submit a self-assessment section 11 audit tool and alongside this, practitioners of those agencies, were invited to complete an

anonymous survey to gather their views and thoughts about some of those questions contained within the audit.

81 % of agency self-audit tools were returned and overall 1042 people responded to the practitioner's survey. Both the completed audits and the survey results were then examined in greater detail during a 'Section 11 Challenge Day', which took place in November 2017; allowing agencies to share good areas of practice and to effectively challenge each other on those areas which need improving upon. Practice areas identified included; professional curiosity, escalation of child protection concerns and finding out about the lived experience of the child

## **Scrutiny and Challenge**

Section 14 of the Children Act 2004 sets out the objectives of LSCBs, which are:

- a) to coordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area; and
- b) to ensure the effectiveness of what is done by each such person or body for those purposes.

### **Scrutiny**

In the period covered by this report, the Board has provided scrutiny to agencies through reports and discussion at the bi-monthly Board meetings on the following issues:

- LADO Annual Report
- Parental Consultation around the Child Protection Conference Process Feedback Report
- Analysis of Multi-agency Attendance at Child Protection Conferences Report
- Children in Need Update
- Unaccompanied Asylum Seeking Children
- Safeguarding Children Quarterly Reports
- Police Problem Profile
- Elective Home Education
- Clare Lodge Performance Quarterly Performance Report

- Annual Report 2016-17 (CDOP)

### **Challenge**

As well as evaluating and analysing operational issue within Board meetings, the Peterborough Safeguarding Children Board has also been active in the last year, challenging practice through individual case escalation. This can result in the Peterborough Safeguarding Children Board facilitating meetings around practice or speaking directly to senior managers about the issue.

### **Joint Targeted Area Inspection (JTAI)**

#### **Peterborough May 2017 -**

Between 26 and 30 June 2017, Ofsted, the Care Quality Commission (CQC), HM Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) and HM Inspectorate of Probation (HMI Probation) undertook a joint targeted area inspection (JTAI) of the multi-agency response to abuse and neglect in Peterborough City Council.

Peterborough was subject to JTAI the full report can be found here [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/637095/Joint\\_targeted\\_area\\_inspection\\_of\\_the\\_multi-agency\\_response\\_to\\_abuse\\_and\\_neglect\\_in\\_Peterborough.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/637095/Joint_targeted_area_inspection_of_the_multi-agency_response_to_abuse_and_neglect_in_Peterborough.pdf)

The Partnership has developed a Multi-agency Action Plan arising from the findings of the Action Plan. The Plan is regularly scrutinised for progress at LSCB meetings.

#### **Ofsted Inspection Cambridgeshire-**

An Ofsted inspection took place in Cambridgeshire in March 2018 due to the publication of this report after March 2018 details will be within next years report

# Training and Development





## Workforce has the right skills / knowledge and capacity to safeguard children

*'Local Safeguarding Children Boards (LSCBs) should use data and, as a minimum monitor and evaluate the effectiveness of training, including multi-agency training to safeguard and promote the welfare of children'. Working Together to Safeguard Children 2015*

There is a strong focus and commitment to the training and development of the children's workforce as part of Cambridgeshire and Peterborough's Safeguarding Children Board's Learning and Improvement Framework.

The Cambridgeshire and Peterborough Safeguarding Children's Board continues to provide a comprehensive and highly regarded multiagency safeguarding children training programme. The training calendar runs from January to December and offers a number of training opportunities, including: training courses, specialist workshops and an annual conference.

Additional resources including: leaflets, briefings, e learning links, Apps and training packages are available on the CPSCB website for professionals, parents and children.

Across the region, from April 2017 until March 2018 the CPSCB training and development programme provided:

- **90 Training Courses** took place with 1304 practitioners in attendance
- **10 Specialist Workshops** with 196 practitioners attending them. 6 of those workshops were joint Peterborough and Cambridgeshire, for all practitioners across the region (i.e. Female Genital Mutilation / Gangs)
- **5 Local Practice Groups** with 79 practitioners attending (Cambridgeshire only)

Qualitatively the CPSCB training is scored highly, by attendees and managers, with positive comments including:

- *Excellent training / I found the course hugely informative. The opportunity to spend time with and learn from young people who had experienced the services was priceless*
- *Very interactive training with knowledge and engaging trainers/ good to use real case studies*

The majority of practitioners find the training helpful for their job role and for improving their practice when working with children and families:

- *I have considered the way we were engaging /approaching our parents and felt this needed to change to increase engagement with our families. Since doing the training we are now trying different approaches and have already seen an improvement*

### Bespoke Training

For identified 'hard to reach groups' the CPSCB provides bespoke safeguarding children training.

General Practitioner training is provided four times each year with 112 GPs and Senior Practitioners in attendance. Qualitatively the training is well received with excellent feedback:

- *Having only done level 3 online previously there was so much more information given and all relevant to this [safeguarding children] area*
- *Case reviews were particularly educational /Excellent thorough and interesting course*

### Single Agency Training

CPSCB has a duty to ensure that single agency safeguarding children training is; robust, up to date with the latest research and lessons learned and is fit for purpose, to ensure that the children's workforce is well equipped, informed and trained to deal with safeguarding issues for children and young people.

During the year 4 courses from 3 different agencies (3 from health / 1 from Education Child Protection Service) have been validated successfully. This is an increase of 25 % on the year (12 months) previously

### **Lived Experience –The Voice of the Child**

Children can tell us so much about their experiences which effectively informs our assessments and the appropriate support for them. To focus on this area for 2018 – 2019 a task and finish group has been set up in order to develop a training package and practitioner guidance on; what is meant by the 'lived experience of the child' and how 'to engage and observe' the children and young people that we work with to inform practice.

### **Involving Children and young people within the LSCB**

The **LSCB training** strives to continue to invite the voice of the child within its training events in order to give a 'real lived life experience' of children and young people and to support how best for professionals to work and support them. Several courses have included young people and parents (Substance misuse and Voice of the child) interacting with the trainers and facilitating the training. Surveys, pre - recorded video clips, case studies and young people's thoughts and views are included within all of the LSCB training. The courses with parents and children participating are those which score the highest in terms of; delivery of the training and aims and outcomes, with many saying how 'excellent' the training was.

- 'Thank you so much for the young people for their articulate, intelligent contribution. They are wonderful' (health)
- 'Never had training with young people before' (Voluntary)

Across Cambridgeshire, primary school children were given a **survey**, as part of a lesson plan, by designated safeguarding leads within the schools, to find out what they knew about and how to 'keep/feel safe'. 18 schools were chosen and 86

classes of children were involved not only in the survey but also in developing a **poster campaign** to raise awareness on 'feeling safe'. The winners were awarded vouchers and their posters displayed across schools and partner agencies offices.

A survey on Child Sexual Abuse took place from 23rd January 2018, together with work with focus groups within Primary Schools, Jo Procter Head of Service Cambridgeshire and Peterborough Safeguarding Boards, Gaynor Mansell Education Safeguarding Lead, Claire Jimson – School Nurses. 148 secondary school students and 48 primary school students participated. The findings from this activity was used to shape the CPSCB Sexual Abuse Strategy.

Following the success of the Peterborough Children Film Awards 2016, the LSCB sponsored a category on Children's Mental Health, "Looking after my emotions, the winner was "Stay Strong "by Nene Valley Primary School



# Appendix 1

## Glossary of Terms



## Glossary of Terms

<b>ABH</b>	Actual Bodily Harm	<b>DAISU</b>	Domestic Abuse Investigating Safeguarding Unit
<b>AUP</b>	Acceptable User Policy	<b>DV / DA</b>	Domestic Violence / Domestic Abuse
<b>BeNCH CRC</b>	Bedford, Northampton, Cambridgeshire, Hertfordshire Community Rehabilitation Company	<b>DVRIM</b>	Domestic Violence Risk Identification Matrix
<b>BME</b>	Black Minority Ethnic	<b>EHA</b>	Early Help Assessment
<b>CAFCASS</b>	Children & Family Court Advisory & Support Service	<b>EHCP</b>	Education Health Care Plan
<b>CAMHS</b>	Child and Adult Mental Health Service	<b>EHE</b>	Elective Home Education
<b>CBDG</b>	Children Board Delivery Group	<b>EHH</b>	Early Help Hub
<b>CCC</b>	Cambridgeshire County Council	<b>FGM</b>	Female Genital Mutilation
<b>CCG</b>	Clinical Commissioning Group	<b>FMU</b>	Forced Marriage Unit
<b>CCS</b>	Cambridgeshire Community Services NHS Trust	<b>FRT</b>	First Response Team
<b>CDOP</b>	Child Death Overview Panel	<b>GCP</b>	Graded Care Profile
<b>CEOP</b>	Child Exploitation Online Protection	<b>GP</b>	General Practitioner
<b>CFAS</b>	Children Families and Adults Services	<b>HBV</b>	Honour Based Violence
<b>CIN</b>	Child in Need	<b>HWB</b>	Health and Wellbeing Board
<b>CME</b>	Children Missing from Education	<b>ICPC</b>	Initial Child Protection Conference
<b>CP</b>	Child Protection	<b>IDVA</b>	Independent Domestic Violence Advisor
<b>CPFT</b>	Cambridgeshire & Peterborough Foundation Trust	<b>IFD</b>	Integrated Front Door
<b>CPIN</b>	Child Protection Information Network (Education)	<b>ILACS</b>	Inspection of Local Authority Children's Services
<b>CQC</b>	Care Quality Commission	<b>IMR</b>	Individual Management Report
<b>CSA</b>	Child Sexual Abuse	<b>IRO</b>	Independent Reviewing Officer
<b>CSC</b>	Children Social Care	<b>ISVA</b>	Independent Domestic sexual Advisor
<b>CSE</b>	Child Sexual Exploitation	<b>LAC</b>	Looked After Child
<b>CSM</b>	Complex Strategy Meeting	<b>LADO</b>	Local Authority Designated Officer
<b>DfE</b>	Department for Education	<b>LSCB</b>	Local Safeguarding Children Board
		<b>LAC</b>	Looked After Child
		<b>MAPPA</b>	Multi- Agency Public Protection Arrangements

MAR	Multi-Agency Review	TARP	Threshold and Resources Panel (Cambs CSC)
MARAC	Multi- Agency Risk Assessment Conference	TF	Think Family
MASE	Multi-agency Sexual Exploitation	UASC	Unaccompanied Asylum Seeking Children
MASH	Multi- Agency Safeguarding Hub	VAWG	Violence Against Women and Girls
MET	Missing Exploited and Trafficked	WT	Working Together
MOMO	Mind Of My Own	YOS	Youth Offending Service
NEET	Not in Employment Education or Training		
NHS	National Health Service		
NICE	National Institute for Health and Care Excellence		
NPS	National Probation Service		
NSPCC	National Society for the Prevention of cruelty to children		
OFSTED	Office for Standards in Education, Children’s Services and Skills		
PCC	Peterborough City Council		
PSHE	Personal, Social and Health Education		
QEG	Quality Effectiveness Group		
RAG	Red, Amber, Green		
RCPC	Review Child Protection Conference		
SAB	Safeguarding Adults Board		
SARC	Sexual Abuse Referral Centre		
SCR	Serious Case Review		
SILP	Significant Incident Learning Process		
SPA	Single Point of Access (Health)		
TAC	Team Around the Child		
TACT	The Adolescent and Children’s Trust		
TAF	Team Around the Family		



Cambridgeshire and Peterborough Safeguarding Children Board

1st Floor Bayard Place	5 George Street
Peterborough	Huntingdon
Cambridgeshire	Cambridgeshire
PE1 1FZ	PE29 3AD
01733 863744	01480 373522

**[safeguardingboards@cambridgeshire.gov.uk](mailto:safeguardingboards@cambridgeshire.gov.uk)**

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 6
<b>20 SEPTEMBER 2018</b>	<b>PUBLIC REPORT</b>

Report of:	Service Director, Children's Services and Safeguarding	
Cabinet Member(s) responsible:	Cabinet Member for Children's Services	
Contact Officer(s):	Belinda Evans, Customer Services Manager	Tel. 01733 296324

**ANNUAL CHILDREN'S SOCIAL CARE STATUTORY COMPLAINTS REPORT 2017-18**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Customer Services Manager	<b>Deadline date:</b> N/A
It is recommended that the Children and Education Scrutiny Committee consider the report and make recommendations for further scrutiny if deemed appropriate	

**1. ORIGIN OF REPORT**

1.1 This report has been requested as a recurring annual item for scrutiny.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is an Annual requirement and the report is for the Children and Education Scrutiny Committee to scrutinise complaints received under the Children's (Social Care) Services statutory complaints process.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Children's Services including

- a) Social Care of Children;
- b) Safeguarding; and
- c) Children's Health.

2.3 This report links to Corporate Priority: Safeguard Vulnerable Children and Adults

2.4 The Children in Care Pledge includes a promise to give children in care information on how to make a complaint or to give a compliment. This report provides evidence that children in care are being given the required information as complaints are being received from children in care and are being satisfactorily resolved.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	-----

### 4. **BACKGROUND AND KEY ISSUES**

#### **Background**

- 4.1 The statutory complaints process covered by this report applies to complaints presented by or on behalf of 'children in need' or 'looked after' (meaning in the council's care) as defined by the Children Act 1989. Effectively this means those children in receipt of social care services.
- 4.2 This complaints process aims to provide additional safeguards for children and young people and to empower them to express their views about services they receive. A young person may make a complaint directly or an adult (parent, carer, relative or advocate) may act on their behalf. This council provides an independent advocacy service, as required by law, and therefore a number of children are supported through that service.
- 4.3 Only eligible people can use this complaints process, eligibility under the regulations is stated as follows

#### **WHO CAN COMPLAIN**

- any child 'in need' and/or 'looked after' by the local authority
  - their parent, or anyone with parental responsibility for such a child
  - a foster carer (whether approved by this authority or another or via an independent fostering agency)
  - a child leaving care
  - a Special Guardian or child (or their parent) who is subject to such an order
  - any person applying for a Special Guardian support service s14F(3) or (4)[1] or to adopt a child
  - any child who may be adopted or their parent or guardian
  - any person covered by adoption services
  - people previously adopted, their parents, natural parents or former guardians
  - anyone the local authority accepts has a 'sufficient interest' in a child's welfare
- 4.4 There are three stages to the statutory complaints process:
- Stage 1, requiring a response within 10 working days and a maximum of 20 if a delay is unavoidable
  - Stage 2, requiring independent investigation within 25 working days and a maximum of 65 in exceptional circumstances
  - Stage 3, requiring presentation to an independent complaint review panel within 30 working days.

Where a complaint is not resolved at Stage 3, the complainant may appeal to the Local Government Ombudsman who may choose to investigate and may agree with or overturn the local authority's response

- 4.5 Complaints data contributes evidence to the Annual Performance Assessment and Ofsted inspections of services. This information demonstrates how far the concerns of service users are reflected in changes to services which improve outcomes for children and young people. Evidence that children and families know how to complain and do make complaints is seen as positive evidence of their empowerment. Complaints therefore must always be investigated in a spirit of openness and learning, although of course not all complaints will be justified and upheld.
- 4.6 The Central Complaints Office has been responsible for the statutory complaints process for Children's Social Care since 2010. The team provide periodic performance data to the senior management team within social care throughout the year. Complaints officers receive complaints

by email, phone and in person from children and their parents, providing guidance about the process. They then ensure the complaint is allocated to the correct manager to provide a response. If the customer is not happy at any stage of the complaints process the complaints team can provide help and support with the process until the issue is finally resolved or referral to the Local Government Ombudsman is made.

- 4.7 One of the important aspects to the role of the Complaint Manager is the ability to make decisions about which complaints made to the service meet the criteria to be considered under the statutory process. There were 135 complaints made to the service in 2017/18 but a large proportion were not accepted. There are a number of reasons why complaints may not be accepted under the Children’s Social Care statutory process. In total 69 complaints could not be accepted under the statutory process.

Table 1 – Complaints not accepted under the Statutory process

<b>Complaints Not Logged</b>	<b>2016-17</b>	<b>2017-18</b>
Court Related	12	11
Child Protection	9	9
Insufficient Interest	11	15
Alternative Process (Legal/Corporate)	5	12
General Enquiries	11	17
Out of Time	0	2
Withdrawn	0	3
<b>Totals</b>	<b>48</b>	<b>69</b>

- 4.8 Table 1 gives the detail of the complaints which were either rejected or were signposted to another process and the reasons that they were not accepted. It is important that all complaints are analysed to ensure they are eligible to use the statutory process. The complaint manager will assess eligibility and determine how the complaint should proceed. This ensures children’s social care management are able to focus on the statutory complaints received from children and young people, as well as from concerned parents and advocates who have a right to have their concerns considered under the statutory process.

- 4.9 Where a complaint is not accepted the complainant will be advised of the reason why they are not eligible to use the statutory complaints process and what other process may be open to them. If the person is not a category of person eligible to complain they may be advised there is no alternative process. In the past year there have been 11 complaints which were not eligible to complain under the statutory process but could be accepted under the corporate process, a higher number than in previous years.



## COMPLAINT VOLUMES AND PERFORMANCE

Table 2 - Statutory Complaints recorded for Children's Social Care Services:

<b>Total Complaints Received in 2017-18</b>			
	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Informal Complaint – Resolved within 72 hours	12	5	0
Stage 1 complaint – Logged as formal complaints	83	74	62
Frozen Not accepted due to court action	0	0	0
Withdrawn	2	4	2
Straight to Stage 2	0	0	1
Only reviewed at LGO	0	1	1
<b>TOTAL</b>	<b>97</b>	<b>84</b>	<b>66</b>

4.10 There has been a continuing decrease in the number of complaints registered for the Children's Social Care statutory complaints process this year. The complaints received were equal to those received in the previous year but a higher number have been assessed by the Complaint Manager as not eligible. There has been an increase in the complaints that have been eligible to follow the Corporate complaints process as an alternative.

4.11 There were no informal complaints logged this year. Formal complaints are logged within 3 working days of receipt, after they are checked for eligibility. The Team Manager will be given a deadline for response and the complainant will be sent a written acknowledgement from the Complaints Team by Day 3. The Team Manager will investigate the matter, and it is recommended that they should make contact with the complainant to discuss their concerns and will then produce a letter responding to the concerns raised. Complainants have access to the complaints team while they are waiting for the response.

4.12 Sometimes complaints are made and then withdrawn before a response is made and this can be for a variety of reasons. This year two complaints were withdrawn by the complainants who decided not to pursue the matter

### Stage 1 Complaints Performance

4.13 This year there has been a deterioration in the performance in regard to time taken to respond to complaints. In 2016-17 the average number of days to respond was 15 working days in 2017-18 this fell to 21 working days. 35% of Stage 1 responses were sent within the statutory target of 10 working days. The maximum target for complex cases is 20 working days and 71.4% of cases were responded to within this timeframe. The senior management team in children's services and the complaints service will continue to monitor this position to ensure that all managers understand the importance of meeting these statutory targets.

## Stage 1 Complaint Outcomes

- 4.14 Compared to 2016-17 the percentage of complaints upheld or partially upheld have both increased. In total 78% of complaints responded to at Stage 1 were upheld in some part. As the number of complaints eligible for investigation continues to fall it is increasingly likely that those making eligible complaints will have justification for raising the concerns they have made. The actual number of complaints upheld has risen from 10 to 17, whereas Not Upheld complaints have fallen from 31 to 13 partly due to the decrease in complaints registered.

Table 4 – Stage 1 Complaint Outcomes

<b>OUTCOME OF STAGE 1 COMPLAINTS</b>				
<b>OUTCOME</b>	<b>Complaints</b>	<b>Not Upheld</b>	<b>Partially Upheld</b>	<b>Upheld</b>
Adoption	4	3	1	0
Children in Care/Leaving Care	22	3	11	8
0-25 Service	7	0	5	2
Conferencing & Review	0	0	0	0
Family Safeguarding	17	5	8	4
Assessment Team	10	1	6	3
Fostering	0	0	0	0
Clare Lodge	2	1	1	0
<b>TOTALS</b>	<b>62 *</b>	<b>13 (22%)</b>	<b>32 (51%)</b>	<b>17 (27%)</b>
<i>Comparison to 2016/17</i>	<i>74</i>	<i>31 (42%)</i>	<i>33 (44.5%)</i>	<i>10 (13.5%)</i>

\* Although 66 cases received only 62 proceeded at Stage 1

## COMPLAINT ESCALATIONS

- 4.15 The number of complainants unhappy with their Stage 1 response has increased to 15% this year against a rate of 10% the previous year. The quality of response at Stage 1 can be impacted by whether the customer has been contacted to discuss their complaints by the team manager. As appeared to be the case last year, it does not seem that team managers are proactively contacting complainants to discuss their complaint. Over 63% of complainants were not contacted to discuss their complaint. Of the nine cases who wished to escalate eight of these had not been contacted by the team manager about their complaint before a response was sent. The Complaint manager has highlighted this as an issue with the Social Care senior management team as an area where improved performance by team managers may have a beneficial impact on complaint outcomes.
- 4.16 The conciliation process was established in 2012 to give complainants the opportunity to meet with a senior manager along with the complaint manager if they were unhappy with the response

to their complaint received at Stage 1. The aim is to try to reach a resolution as early as possible without the need to progress to independent investigation (Stage 2). This process is optional to the complainant who can insist on an independent investigation under the statutory process. However where the customer is prepared to engage with this process it often resolves the complaint without the need for further escalation. There were 12 conciliation meetings held this year (4 were in regard to 2016/17 complaints). Following these meetings only two of the complaints escalated their complaint to Stage 2. (However one of these was then resolved before the Stage 2 investigation could commence).

- 4.17 There were 3 cases which proceeded to a full Stage 2 investigation in 2017/18. This is comparable to the numbers seen in the previous two years. Stage 2 complaints are investigated by two independent persons working in collaboration and commissioned by the Complaint Manager. They interview the complainant and interview staff and other witnesses. They write a report of their findings and submit this for adjudication by a senior manager within Children's social care. Of these three cases only one of the investigations has been concluded. This complaint was upheld and later escalated to Stage 3 panel.
- 4.18 Stage 3 panels are the final stage of the process and can be requested by a complainant who is not satisfied with the outcome of the independent investigation which is conducted at Stage 2. If a complaint is escalated through every stage of the complaints process it can take in excess of six months before it is considered at Stage 3. Only 1 complainant escalated to a panel hearing this year. The findings of the hearing was that the complaint should be upheld. An action plan was agreed by the Executive Director of People and Communities. As the complainant was not satisfied with the outcome they exercised their right to refer their complaint to the Local Government Ombudsman (LGO). The LGO are now investigating this complaint.
- 4.19 When a complainant is not happy with the outcome of their complaint at the end of the complaints process they have the right to approach the Local Government Ombudsman (LGO) with their concerns. The LGO is independent and can make various decisions in respect of the complaints his office receives. The LGO may investigate cases over a long period of time and therefore may make a decision about a complaint in a different year to when the council investigated the complaint. In the year 2017/18 the LGO only made a decision on one Children's Social Care case. This was a historic complaint from 2014 which completed the complaints process in 2015. The LGO began investigating in May 2016 and concluded in May 2017. This complaint had been upheld by the council and the complainant was not satisfied with the level of compensation offered. The LGO agreed with the Council's decision and agreed the level of compensation offered was appropriate

## **ACCESSIBILITY**

- 4.20 Complaints received from children and young people equated to a quarter of all complaints received. These were predominantly from young people in care or Leaving Care young people. The majority of young people making a complaint were teenagers and had the support of an advocate to help them voice their complaints. There is evidence that at Child Care reviews young people are reminded of their right to complain and their right to access an advocate. Young people in care also have access to the MoMo APP which is a mobile phone app especially designed so that young people in care can report issues and give feedback easily. Two of the complaints received this year had come in via this App. It is clear that young people find the complaints process accessible. Peterborough City Council consistently see more young people accessing the complaints process than other Local Authorities in our region, which is a positive indication of the extent to which young people feel empowered to make complaints.

<b>Table 5. Who is making Complaints?</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
Children/Young People	10	6	1
Looked After Children inc Leaving Care young people	0	16	13
Parents/Guardians	73	53	41
Other Carers	0	1	0
Foster Carers	3	2	2
Prospective Adopters	0	0	1
Adoptive Parents	0	3	2
LAC (now Adult)	0	1	1
Friend	2	1	0
Relatives	7	1	5
<b>Total</b>	<b>95</b>	<b>84</b>	<b>66</b>

- 4.21 In common with the majority of Local Authorities, complainants using this process continue to be predominantly parents of children receiving Children's Social Care services. Under the statutory process the right of complaint is by a child or by an adult on their behalf about services they are receiving. The complaints team have a duty to ensure that when complaints are received by parents or carers on behalf of a child that the person has 'sufficient interest' and are complaining in the best interests of the child. If a child or young person has capacity to make their own decisions they are contacted to ensure they are in agreement to make the complaint or have signed a consent form. It is now also a requirement that young people are consulted over access to their records and consent to these being accessed if the complaint escalates to independent investigation.
- 4.22 Independent Advocacy support is available for any young person considering a complaint. This service is currently provided by National Youth Advocacy Service (NYAS). In 2017-18 50% of the young people making complaints were supported by NYAS. This illustrates that the availability of NYAS advocacy is welcomed by many young people and some are accessing this service, whilst some feel able to make their complaints independently.

### **COMPLAINT CATEGORIES**

- 4.23 Table 6 below shows how complaints were categorised into 10 nationally recognised categories by the complaints service to help identify why complaints occur and to allow focus on the main areas of contention.

Table 6: Complaint Categories

Nature of Complaint	2015/16	2016/17	2017/18
About Legislation	0	0	0
About Policy	5	4	2
Breach of Confidentiality	5	1	0
Broken Promise/Appointment	3	7	1
Delay/Failed Service	46	28	32
Denial/Withdrawal/Change Service	3	9	5
Lack of /Incorrect Information	1	3	2
Not to Standard	6	14	11
Staff Attitude/Conduct	27	13	12
Other	1	5	1
<b>Total</b>	<b>97</b>	<b>84</b>	<b>66</b>

4.24

Appendix A provides further analysis by team and by outcome allowing the identification of themes which may impact on specific teams or across the service and allows for tailored improvement plans.

### **SERVICE IMPROVEMENTS**

4.25

Where a complaint is upheld either fully or partially it is often necessary for some remedial action to be undertaken to rectify the problem. Sometimes there may also be a recommendation from the investigating manager to improve the service for the future. This could, for example, be in relation to a change in the service delivery or a procedure. This information is captured by complaints team and reported to the Quality Assurance team on a quarterly basis to monitor that actions are taken and improvements are made. The details of actions taken and service improvements identified in 2017-2018 are detailed in Appendix B.

4.26

The Quality Assurance team track if service improvements are then carried out and have provided feedback on the improvements that have been delivered following complaints in 2017-18. This is attached as Appendix C.

### **COMPLIMENTS**

4.27

Until last year it had not been possible to report on the number of compliments received by the department as there was not a clear process for recording these centrally. Then in 2016/17 a process was put in place to record all compliments received by Children's Social care. These could be by young people, families and often other agencies who are involved in cases in a professional capacity, including teaching staff, health visitors, court and police officers. This has resulted in all compliments being available to the complaint manager in one place for review and analysis.

4.28

In the year 2017/18 the department have received 121 compliments about the work of the various teams in Children's Social Care. 61 were received from service users or external agencies and

the other 60 were from internal partners towards social care team workers. For the first time a clear picture is available of the high volume of thanks being directed at Children's Social Care which helps to put the number of complaints received into context. It is not possible to reproduce all of the compliments for data protection reasons but the type of compliments received are typified by the examples below.

#### External Compliments

- They stated that it "was good to have a social worker that wants to help and knows what she is doing"
- You always go over and above what is required from your position and this is truly appreciated by the families and professionals that you work with (even though it may not always feel that way). You'll be truly missed.
- It is good to know that the travel and transition plan worked so well. The SW needs to be commended for the sensitive way she dealt with the transfer and settling in period.

#### Internal Compliments

- Excellent report. Clear and child focused.
- Can I just say a massive thank you to everyone for the speed with which this has been sorted this so quickly - an excellent example of joined up working which has very effectively met the needs of this little chap
- Thank you for this, I really appreciated watching you run the meeting and I just hope I am as succinct as you in future meetings. Really good to learn from someone so organised and focused.

4.29

### **BENCHMARKING & COMPLAINT VOLUMES IN CONTEXT**

In previous years the Committee members have asked the Complaint Manager if Benchmarking is available to compare the performance in regard to Children's Social Care complaints with other Local Authorities. The Complaint Manager is currently conducting a peer review with Milton Keynes Council. This is a reciprocal arrangement with both Councils complaint managers visiting each other's offices to review their respective operations which should provide useful insights for both councils. Milton Keynes is comparable in many respects, being a Unitary Authority with a fast growing population of a similar size to Peterborough. The Complaint Manager will write up a comparison report which can be included in next year's complaints report. If the exercise is successful it may be possible to make a similar arrangement with other Local Authorities in the future.

4.30

Committee members also made a request to put the number of complaints made about this service in context. It was agreed that in future reports information on the numbers of young people receiving services in the Year could be provided to allow members to compare this to the number of complaints received.

The number of referrals open during 2017/18 was 4397, so the 66 statutory complaints investigated represent 1.5% of the total caseload.

## **5. CONSULTATION**

5.1 None Required

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 That the report will highlight areas of service improvement

## **7. REASON FOR THE RECOMMENDATION**

7.1 The Scrutiny Committee are requested to consider the report and make recommendations for

further scrutiny if deemed appropriate.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 Not Applicable

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 No Financial Implications

### **Legal Implications**

9.2 The processes used by the Complaints Team when investigating complaints fully comply with the Children Act 1989 Representations Procedure (England) Regulations 2006 and the statutory guidance (link below) which has been issued by the DfE under the Local Authority Social Services Act 1970.

### **Equalities Implications**

9.3 No Equalities implications, as the processes followed by the Complaints Team ensure that service users are treated equally.

### **Rural Implications**

9.4 No Rural Implications

### **Insert Any Other Relevant Implications**

**9.5**

**Does this report have any implications for Children In Care and Care Leavers? If so, include these in this section.**

This report does have implications for both Children in Care and Care Leavers. The CSC statutory complaints process is designed specifically for children and young people who are in receipt of Children's Social Care services, it would therefore be of particular relevance to these young people to be aware of the right of complaint, how complaints are responded to and what service improvements result from the complaints that are made.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 <https://www.gov.uk/government/publications/childrens-social-care-getting-the-best-from-complaints> - Children Social Care: getting the best from complaints

## **11. APPENDICES**

11.1 Appendix A - CSC complaints Category Analysis 2017-18  
Appendix B - Service Improvements Identified 2017-18  
Appendix C - Service Improvements Delivered from 2017-18



## **Appendix A – Further Category Analysis**

In previous years the Committee have requested a more detailed analysis on the categories of complaints being made and examples of the sort of complaints that have been received and upheld in the main categories.

Complaints about Children’s Social Care in 2017-18 were being received predominantly about three main categories:

- Delayed Failed Service
- Staff Attitude/Conduct
- Not to Standard

These are the same top 3 categories as the previous three years.

### **Delayed/Failed Service Complaints**

The most common cause of complaint was Delayed/Failed Service.

32 complaints were received where the customer believed that there had been a delay or a failure in the service they were expecting. Although the complaint numbers have reduced this category has gone up and equates to nearly 50% of all complaints made.

Illustrated in Table 7 are the 3 teams within Children’s Social Care that receive the majority of these complaints. The team that has the highest number remains unchanged from last year and a higher percentage of the complaints are being upheld in full or part.

Table 7.

<b>Delayed/Failed Service Complaints</b>					
Team	Complaints Received	Complaint Upheld	Complaint Partially Upheld	Complaint Not Upheld	No Finding/Withdrawn
Children in Care & Leaving Care	13	5	7	1	0
Family Support	8	1	4	3	0
Assessment Team	4	1	1	0	0

Further detail on delayed/failed service complaints:-

#### **Children In Care and Leaving care team**

These teams have the highest number of complaints about delayed and failed service and there is a higher uphold rate than in previous years.

Examples are

- Young person in care unhappy with lack of contact from her social worker leaving no one to talk to but their foster carer
- Young person unhappy with their placement, found foster carer unpleasant toward their friends and did not keep enough food in the house
- Young person unhappy that funding for further education had not been made as promised leaving them financially stretched

#### 8.4.2 Family Safeguarding

A slight increase in complaints about delay have been received by family safeguarding this year. A high volume were either upheld or partially upheld this year for Family Support and examples of these are as follows.

Examples are

- Delays in department authorising psychological help for children under an SGO
- Social worker should have visited every 10 days but only visited once per month
- Lack of support from social worker and not attending important meetings.

#### 8.4.3 Assessment Team

This service had four complaints about Delays and Failed service. One was fully upheld and 3 partially upheld.

Examples are

- Failure to fully pass details of the case to another Authority when the family moved out of the area
- Failure to support young person who needed help with finding suitable housing

### **Staff Conduct/Attitude Complaints**

The number of complaints received in this category was 12 and this is fewer than in previous years.

There were four teams who received some complaints of this type this year. Many of these complaints are about multiple issues but the young person or parent feels the predominant issues is the staff members attitude or conduct.

Only 3 of these complaints were upheld and 7 were partially upheld but not on the issues of staff conduct.

Where the complaint was upheld the following were the complaint issues. but one team received six, which of which was Family Safeguarding of which 4 were upheld or partially upheld:

- Social worker came across as intimidating and impolite as they would not provide their full contact details on a phone message and the parent felt coerced into signing an agreement

- Young person said that a staff member tried to coerce her into discussing her family on the phone without properly introducing who they were and not recognising the young person felt intimidated by the line of questioning.
- Young person unhappy that the foster carer they were living with was not supportive especially when the young person's parents died.

### **'Not to Standard' Complaints**

This is the third highest category of complaints.. This is where the customer is generally dissatisfied with the service provided and does not think it is acceptable. There were 11 complaints in this category, a similar number to the previous year.

The following table shows the complaint outcomes for the 3 teams with the majority of these complaints.

<b>Not To Standard</b>					
Team	Complains Received	Complaint Upheld	Complaint Partially Upheld	Complaint Not Upheld	No Finding
Family Support	7	1	3	2	1
First Response	3	0	2	1	0
Looked After and Leaving Care	3	0	2	1	0

One complaint was upheld with the following outcome

- Apology given for the delay in allocating a specialised piece of work and the distress caused to the family.

There were 7 cases Partially upheld in this category. An example of some of the outcomes were which included outcomes of:

- Apology for late assessment and spelling inaccuracies in the report.
- Apologies for errors in minutes of a Children in Need meeting
- Apology that there was inconsistency in the advice given to estranged parents about contact arrangements.

This page is intentionally left blank

Ref	Department	Description	S1 Outcome	S1 Action Details	S1 Svc Improvements
CS17/037	Family Safeguarding Team	Complainant unhappy with support their child has received from CSC.	Not Upheld	Social Worker to liaise with children's services psychologist to explore further support for child. Inaccuracies in report discussed with manager. Parent to be given address details of foster carers.	
CS17/060	Children in Care & Leaving Care	Raising concerns re advice provided regarding Universal Credit and the councils policy in advising CLA young people regarding this.	Not Upheld	Advised views are valid and offered a different route to consider joining Child in Care Council. to help council Improve services.	
CS16/079	Family Support	Complaint that parent they have not would like to complain their childrens SW and that they have still not received re their childrens CIN status.	Partially Upheld	Feedback given to social worker about being better organised and keeping parent informed.	
CS17/009	Children in Care & Leaving Care	Complaint relating to poor practice in the Adoption department and denial of financial support.	Partially Upheld	Apology for delay in organising a matching panel, for CSC not sending a s/w when children moved in and for problems with payments.	
CS17/015	Children in Care & Leaving Care	Complaint about length of time spent waiting at Bayard Place for someone from CSC and also that contact didn't happen during the school holidays.	Partially Upheld	Contact programme has now been put in place	
CS17/021	Children in Care & Leaving Care	Raised concerns about lack of clear contact about change of social worker leaving the young person feeling unsupported.	Partially Upheld	Apology for delay in formally responding to complaint. and lack of clarity regarding change of SW.	
CS17/024	First Response	Complaint that an allegation that the child is at risk of FGM has not been taken seriously by the department.	Partially Upheld	Apology offered for any upset experienced whilst working with team	
CS17/027	Children in Care & Leaving Care	Complaint from a foster carer that rehabilitation of children to mum was disorganised- caused stress to children	Partially Upheld	Apology given that move not fully explained to foster carer and children's needs not fully met.	
CS17/028	First Response	Raised concerns re lack of communication from social worker about his child	Partially Upheld	Apology offered for delay in responding to complaint and for the service not including father in assessment and not keeping him informed.	
CS17/032	Children in Care & Leaving Care	Complaint about lack of updates on child's progress, alleges CSC do not speak to complainant, missed 2 contacts out of 6 as the department do not have staff available to arrange contact.	Partially Upheld	Apology offered for gaps in communication. Apology for delay in being informed of child care review. Upheld complaint point in relation to contact and that there has been a lapse in progressing during the social worker's absence from work	<b>Will remind Social Workers to ensure that they are clear about dates and times of reviews and to keep parents informed.</b>

CS17/033	0-25 Service	Complaint that the department is not sending CIN meeting notes, despite multiple requests for them.	Partially Upheld	Apology offered that CIN meeting minutes were not being received by parent	
CS17/034	Children in Care & Leaving Care	Complaint from Foster Parents about a long delay in CSC obtaining the young person's passport, the SW forgetting to turn up to ePEP meetings and a delay in expenses payments.	Partially Upheld	Apologies offered for the delay in replying. Acknowledged not best practise regarding number of social workers and difficulties with communication. Confirmed delays in processing passport application due to absence of worker involved.	<b>Will review whether resourcing of passport application work should remain a designated role. Will ensure contingency planning is reviewed.</b>
CS17/038	Children in Care & Leaving Care	Parent requests new SW as feels current one is not cooperative, would like regular 2 month visits, more positive communication with CSC and relevant information shared prior to meetings.	Partially Upheld	Agreed that should complainant wish to be supported in Child Care Reviews she is able to bring an advocate who can assist. Pre- meeting with the IRO would also be offered so she can feel prepared for the meeting and to give her the opportunity to understand the information being discussed.	
CS17/039	Assessment Team	Complaint by parents about handling of a call by MASH, a lack of support being provided to the child and the actions being taken by the service which the parents are not happy to comply with.	Partially Upheld	Acknowledged complainants partners dissatisfaction with SW	
CS17/041	Clare Lodge	Complaint about being restrained by staff and having bedding and mattress removed.	Partially Upheld	Appears staff retained key items for too long as a sanction. Apology given to young person.	<b>Policy to be changed confirming what basic items a young person should be given at night in such situations, staff to be briefed about changes</b>
CS17/043	0-25 Service	Complaint that worker missed appts & report contains information from other agencies with no input from parent	Partially Upheld	Agreed that reports should be shared with parents and when appropriate, with the child/young person. Manager apologised for this omission by the previous social worker. Confirmed inaccuracies in assessment may have been overlooked by SW, Assessment will be updated and corrected.	
CS17/046	0-25 Service	Domiciliary care not found for son	Partially Upheld	Apology offered for changes in social workers	
CS17/047	Assessment Team	Complaint relating to lack of support, lack of written documentation, a poor handover of the case from PCC to Nottingham CC and also not being provided with the complaints process when requested	Partially Upheld	Feedback given to SW	
CS17/049	Family Safeguarding Team	Complaint that SW pressured the complainant to have an abortion and also took too long to carry out a risk assessment on her ex- partner.	Partially Upheld	Confirmed the risk assessment had been delayed and would now be prioritised.	
CS17/051	Children in Care & Leaving Care	Young person unhappy with lack of consultation on a key decision effecting their life.	Partially Upheld	Apology offered that complainant was not consulted on decision	

CS17/053	Children in Care & Leaving Care	Unhappy was not notified child would be taken on holiday with foster carers and second child would be placed in respite	Partially Upheld	Regular meetings now in place with SW to discuss any worries.	
CS17/054	Children in Care & Leaving Care	Unhappy with lack of communication from department relating to contact with children and also failure of the department to issue correct travel documents, keep parent informed	Partially Upheld	Apology offered for issue of out of date travel documents. Manager arranged for IRO to offer complainant a consultation so they can hear the information given at the meeting and express their views.	
CS17/055	0-25 Service	Complainant unhappy with frequency of visits. Unhappy manager had not responded to request for meeting and change of social worker.	Partially Upheld	SW to be changed. Purpose of visits perhaps not made clear to complainant and apology issued if they perceived such contact as having negative purpose.	
CS17/057	Assessment Team	Unhappy with lack of clarification from CSC regarding being made carers for family members also concerns about financial support and lack of CSC involvement with case	Partially Upheld	Manager apologised that documentation was not explained to complainant by the allocated Social Worker	<b>Matter of lack of information addressed with SW</b>
CS17/061	Family Safeguarding Team	Raised concerns SW is not helping and feels unsupported. Does not respond to phone calls or texts. Feels they are not doing assessment in line with judge's timescales.	Partially Upheld	Apology made to complainant who felt unhappy and unsupported with SW.	
CS17/063	Family Safeguarding Team	Complaint about lack of financial support. Low frequency of visits by social worker.	Partially Upheld	Confirmed SW has not visited as often as plan recommends.	
CS17/065	0-25 Service	Complaint that parents are not receiving enough respite and young person is not receiving enough time spent at Cherry Lodge.	Partially Upheld	Apology that customer was made to feel guilty for asking for increase in child's service. Agreed that an overnight break would benefit customer. Will re-allocate worker to child. Apology given for misinformation about adult social care.	
CS16/077	Family Support	Complaint that not enough support is being given and the waiting time for assessment is unreasonable.	Upheld	SEN Manager confirmed worker would need to contact mother after meeting. Worker would be advised of the need to update mother regularly/ Plan for next steps after specialist provider finish their review. Manager confirmed she would pass a message to Child partnership officer to make contact with complainant as a priority. CSC manager to review child's need for a social worker and ensure that any changes would be communicated to her by child's social worker	
CS17/001	First Response	Complaint relating to a lack of support from CSC and the attitude of duty SW.	Upheld		<b>Manager advised they have briefed their team to ensure that young people who we are unable to accommodate have a clear plan in place and they support the young person/try to mediate with family.</b>



CS17/016	Children in Care & Leaving Care	Child in care not happy in current placement. Complaint that Foster Carer is unpleasant to their friends, disrupts them whilst they are revising and doesn't keep enough food in the house.	Upheld	Apology that the young person's view was not heard at an earlier point.	<b>Manager committed to acting on young people's feedback earlier.</b>
CS17/023	First Response	SW's manner in speaking to customer. Incorrect details in report and personal information given to wrong person	Upheld	Confirmed reports to be anonymised. Staff member addressed re manner she spoke to customer	
CS17/025	Family Support	Complaint that CSC have not completed the work they should have done on the child's case. Complainant has been into office three times to chase, and also has no allocated SW at present.	Upheld	Apology given for delays and changes in staff.	
CS17/045	Children in Care & Leaving Care	Unhappy clothes went missing during placement move. Also complaint that tried to raise a complaint previously and did not receive anything further from department regarding this	Upheld	Apology offered that clothes were lost. Compensation offered. Apology that matter was raised several times before action was taken. Apology offered for not being able to account for the loss of clothes when in LA's care.	<b>Will remind all staff of the importance of protecting young people's belongings particularly at the time of a move</b>
CS17/048	Children in Care & Leaving Care	Unhappy with actions/treatment of previous Foster Carer	Upheld	Foster carer to attend specialised training called grief, separation and loss	
CS17/050	Assessment Team	Unhappy with handling of phone calls from SW also unhappy SW left voice message on complainant's phone that was meant for another SW	Upheld	Apology offered for confusion over telephone call. Apology for distress and confusion over call from second social worker. Team Manager would have expected social worker to have contacted complainant and explained their error once they realised it had occurred.	<b>Spoke to workers about double checking who they are talking to and the purpose of the call.</b>
CS17/052	Children in Care & Leaving Care	PCC failed to fund further education as agreed in pathway plan. Complainant had to pay back own student finance and requesting a refund for this.	Upheld		<b>Going to discuss with line manager about improving communication and understanding between operational staff and the Finance Team, in order to ensure young people are aware of their financial entitlements and receive them in a timely way.</b>
CS17/058	Children in Care & Leaving Care	Complaint about the Welland contact centre being unclean and unsafe and the toys being broken.	Upheld	Apology building was found to be unclean when complainant visited. Apology for lack of communication about contact centre closure times.	<b>1. Undertake a review of toys and equipment to ensure they are not broken. 2. Additional training on infection control for staff. 3. Address how building is cleaned with staff.</b>
CS17/062	Family Safeguarding Team	Alleging lack of support, communication and the misleading information supplied by SW relating to contact with children	Upheld	Apology for confusion as SW did not tell complainant her role or department when she called them. Apology complainant felt pressurised into signing family safety agreement. Apology for poor service received by SW.	<b>The department has evaluated the written agreement process and are now no longer using it.</b>

## Appendix C

### Service Improvements relating to complaints received 2017 – 18

The following list identifies service level improvement activity undertaken in response to complaints received in the year 2017/18. This is in addition to the actions taken by team managers in respect of the individual circumstances of the complaint.

For the purpose of clarity the information has been provided in list form, with each complaint listed, along with the service level learning or actions taken which relate to the area of learning associated with the findings of the complaint.

#### Complaint number

CS17/050 This complaint was about poor communication practice by a social worker. Themed audit sessions have been scheduled for the 29 Aug 2018 & 26 Sep 2018, entitled, “Better communication – Better outcomes” which will include reference to the importance of clear and consistent communication with all stakeholders.

CS17/057 This complaint also falls within the area of communication, on this occasion with carers. The issue of the importance of effective communication with family and carers, is also covered within the resources included in the “Better communication – Better outcomes” themed audit sessions delivered in August and September 2018.

CS17/016 This relates to the voice of the child. This area has been the subject of a range of audit activity and practice workshops. The social work forum event, held on 24<sup>th</sup> May 2018 was dedicated to this area, and QA has produced guidance for staff around securing the voice of the child.

CS17/032 This complaint was made in relation to a lack of information and poor communication. As previously stated, communication is the subject of a series of themed audit sessions to be delivered in August and September 2018.

CS17/062 Was a complaint made regarding written agreements, which are no longer used by the department.

CS17/001 This complaint involved poor response to the voice of the child. The issue has been addressed in audit activity and practice workshops. The social work forum event, held on 24<sup>th</sup> May 2018 was dedicated to this area, and QA has produced guidance for staff around securing the voice of the child.

CS17/041 Was a complaint regarding policy within residential care. The complaint resulted in a policy change, which should ensure no repetition of the events.

CS17/058 Relates to the condition of property, and has been resulted in additional training and a review of resources in relation to the specifics of the complaint.

This page is intentionally left blank

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 7
<b>20 SEPTEMBER 2018</b>	<b>PUBLIC REPORT</b>

Report of:	Wendi Ogle Welbourn, Executive Director, People and Communities	
Cabinet Member(s) responsible:	Cabinet Member for Education, Skills and University Councillor Ayres	
Contact Officer(s):	Gary Perkins, Assistant Director (Education)	Tel. 07920 160285

### **A VISION FOR READING IN PETERBOROUGH 2017 - 2021 - UPDATE REPORT**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Corporate Director, People and Communities Wendi Ogle Welbourn	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Note and comment upon the content of this report;</li> <li>2. Offer their support to relevant officers in pursuing actions to promote continued improvement in the quality and enjoyment of reading of children, young people and their families in Peterborough;</li> <li>3. Continue to do all that they can to promote the enjoyment and benefits of reading well through their role as Elected Members.</li> </ol>	

#### **1. ORIGIN OF REPORT**

- 1.1 The Children and Education Scrutiny Committee requested an update report on the current position and progress of the Vision for Reading, which was originally reported to them in September and November 2017 under the title "Peterborough Reading Strategy 2017 – 2020".

#### **2. PURPOSE AND REASON FOR REPORT**

- 2.1 The purpose of this report is to provide Committee Members with an update on progress made since November 2017 in developing and implementing the Vision for Reading.
- 2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :
- Education, including
- a) University and Higher Education;
  - b) Youth Service;
  - c) Careers; and
  - d) Special Needs and Inclusion.
- 2.3 This report links into the Corporate Priority - Improve Educational Attainment and Skills.
- 2.4 This report links to the Children in Care Pledge promises:

- support you to have a good education
- make sure you are treated at school like any other pupil
- support you to learn and achieve your full potential
- help you to get skills so you can care for yourselves when you are older.

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	-----

### 4. BACKGROUND AND KEY ISSUES

4.1 Committee Members have received reports on the “Peterborough Reading Strategy” in September and November 2017. Much good progress has been made since that time, and there has been further development.

4.2 It was felt by the Steering Group at the time that the title “Reading Strategy” was misleading, in that the document did not set out a strategy for improvements to levels of enjoyment and outcomes in reading, but did set the vision for the local authority. Hence, the title was amended to “A Vision for Reading in Peterborough”. The time span for the activity has also been extended from 2020 to 2021, in order that outcomes in 2020 can be taken into account as a measure of the impact of the Vision and its component activities.

4.3 It was felt by the Group at the time that the strategy for improvements to be made should be owned and implemented by schools and other organisations, reflecting their individual characteristics, strengths and contexts, and that it was not the place of the local authority to dictate strategy. This view received wide support, and the leadership of the local authority in terms of expressing a vision and stating aims was welcomed.

4.4 Two groups have been developed since November 2017. The intention is for one group to oversee operational development and implementation (The Implementation Planning Group), and the other group to be a monitoring and evaluation group (The Strategic Monitoring Group), akin to a governing board.

4.5 There is widespread representation on both groups involving schools, pre-schools, Public Health, Vivacity and the National Literacy Trust as well as Officers and Senior Officers of the local authority. The Lead Cabinet Member is invited to such meetings as a member of the Strategic Monitoring Group, which is chaired by the Assistant Director (Education).

4.6 A number of very positive actions have taken place since the Committee were last updated:

*The Vision for Reading document has been updated and finalised – please see Appendix 1 “A Vision for Reading in Peterborough”*

4.7 Schools and businesses are signing the Reading Pledge and returning it. We currently have 41 Reading Pledges signed and returned, including 6 from local businesses and 35 from schools.

4.8 There are increasing numbers of Reading Buddies being trained and deployed in schools. There are now 50 trained Reading Buddies and they are deployed in 19 schools. 8 teachers are now trained as Reading Buddy trainers.

4.9 50 Headteachers have attended a presentation on the Vision for Reading.

4.10 Reading Buddy training materials have been redesigned and rebranded.

4.11 The Year of Reading September 2019 – August 2020 activities are being scoped, designed and prepared for launch:

- May 2019: Launch event
- July 2019: English Challenge Final
- August 2019: Book Trail and Book Bench initiative starts
- Sept. 2019: Story Time month; Read Aloud
- Oct 2019 Reading Conference (initial ideas include - Lost for Words: books from other cultures, Authors Aloud, Poetry, Non-Fiction, Puppetry, CLPE, NLT)
- Nov 2019: Poetry Month
- Dec Writing Competition; Puppet Workshops
- Jan 2020: Children’s Theatre
- Feb 2020: Sporting theme
- March 2020: World Book Day; Biggest Rhyme/Reading Time

- April 2020: Pop Up – Illustrators, comics, graphic novels
- June 2020: BookStart; Reading at Bedtime
- July 2020: Transition event KS2/3; Picnic in the Park (PVI)
- Sept 2020: Celebration of the Year of reading

- 4.12 A Reading Conference is being planned for October 2019, attracting a nationally-acclaimed keynote speaker and coinciding with the early phase of the Year of Reading
- 4.13 The World Book Day 2018 press release and publicity in local media highlighted and promoted our Vision for Reading and Reading Buddies
- 4.14 Pride magazine has included an article about our Vision for Reading
- 4.15 Numerous local authorities from across the country have made contact with us and showed interest in how we have developed our Vision for Reading
- 4.16 Meetings have been held with and presentations given to the Community Cohesion Team and 70 Health Visitors
- 4.17 A Pop Up literacy festival has been researched and promoted – at least 10 schools have expressed an interest in being a part of this
- 4.18 A Vision for Reading and Reading Buddy poster has been developed and is intended to be included on the Chamber of Commerce website
- 4.19 10 schools have taken part in a Big Book Quiz. 44 pupils and 70 teachers and parents attended
- 4.20 “Reading in Unusual Places” has been promoted throughout the summer, and Committee Members will no doubt have seen the article on August 23<sup>rd</sup> on Insite entitled “Peterborough families invited to share the places they love to read”
- 4.21 Plans to develop a Book Trail throughout Peterborough for schools and children/families to follow are at an advanced stage, and interest in Book Benches (discussed with Committee previously) is growing
- 4.22 All primary schools have received a copy of “Lost Words” donated by the Francis and Maisie Prior Charitable Trust, designed to promote an appreciation of and fascination with words
- 4.23 Events have been held across Peterborough as part of the National Literacy trust’s Young Readers Programme, which helps children to discover and develop a love of reading by giving them the chance to choose new books to keep at a series of three fun events. In Peterborough, the events are funded by British Land and WH Smith. Please also see [literacytrust.org.uk/peterborough](http://literacytrust.org.uk/peterborough)
- 4.24 Children’s author Guy Bass has attended 3 local schools to present prizes and promote a love of reading
- 4.25 In terms of achieving improved outcomes, Committee members will be aware that we have set specific targets for achievement by the end of a 3 year period, with summer 2018 providing the baseline for all outcomes, with final assessments in summer 2021:
- 4.26
- Attainment in reading at Year R, Year 2, Year 6 and Y11 GCSE English Grade 4 and above should be at least 75%;
  - Progress made between Y2 and Y6 should be better than the national average;
  - Our School Readiness survey shows an improvement in the proportion of children ready to start school to above 70% in Listening, Sharing and Effective Communication;
  - Library membership and active usage increases by 2,500 children per year;
  - Opportunities to read in a variety of places is increased by a further 100 places;
  - Surveys show greater than 60% of respondents state that they enjoy reading;
  - At least 100 Reading Buddies are trained and volunteering in Peterborough schools;
  - At least 90% of schools and 40 partner organisations are signed up to the Reading Pledge;
  - The Peterborough Year of Reading is celebrated across the city and has a high media profile.
- 4.27 Once 2018 outcomes for these measures have been finalised and evaluated they will be reported upon in the next update report.

## 5. CONSULTATION

- 5.1 The Vision for Reading has been shared with Committee Members, schools, local business leaders, Vivacity and the National Literacy Trust. Feedback responses have been taken into account during the development phase.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 The Vision is used to engage a wide range of organisations in both the private and public sectors, including the voluntary sector, to contribute to:
- Improved achievement in reading
  - Improved enjoyment of reading
  - Improved community cohesion
  - Improving education and employment opportunities for children and young people
  - Improving the numbers of citizens using local libraries

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 To help to further raise the profile of Reading in Peterborough, and the Vision that we have developed  
To help to provide support and encouragement to Officers and partner organisations to persevere with the Vision and the work which is currently ongoing.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 The final version of the Vision incorporated alternative options which had previously been offered.

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 None

### **Legal Implications**

- 9.2 None

### **Equalities Implications**

- 9.3 None

### **Rural Implications**

- 9.4 None

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 “A Vision for Reading in Peterborough”  
Information from Officer monthly reports  
Information from the Implementation Planning and Strategic Monitoring Group meetings  
Feedback from headteacher meetings  
Feedback from Vivacity and the National Literacy Trust.

## **11. APPENDICES**

- 11.1 Appendix 1 – “A Vision for Reading in Peterborough” - Final





# A Vision for Reading in Peterborough

2018 - 2020

Ensuring that every child in every community in Peterborough can enjoy reading and can read well is crucial to the success of our city. This vision commits the city to improving reading in a new and exciting way, not only strengthening the resources of the city's schools and teachers but establishing reading as a priority for every service, business and community agency committed to Peterborough's future.

This vision builds upon the great work already being done in Peterborough by the City Council, the National Literacy Trust, Vivacity and other partners. It sets out a strategic pathway and three key priorities to guide how we can all work together so that we ensure that every child has improved life opportunities through reading. We have all pledged to play our part in helping children to have a lifelong love of reading and build a reading city. We invite you to join us.

Gillian Beasley - Chief Executive, Peterborough City Council

Kevin Tighe - Chief Executive, Vivacity

Jonathan Douglas - Director, National Literacy Trust

**Vivacity**

**PETERBOROUGH**  
  
CITY COUNCIL

**National  
Literacy  
Trust**



## Why is reading important?

- Reading improves people's health and wellbeing, including mental and physical health and relaxation e.g. sharing books and reading to babies and young children helps families to bond
- Reading engagement and reading for pleasure support people in their social interactions, creativity, empathy, self-expression and understanding of themselves and others. This can lead to improved community cohesion<sup>1</sup>
- Access to books and parents who value reading and reading for pleasure have a big impact on how much and how well a child reads<sup>2</sup>
- Babies and children who are read to regularly are more likely to be better readers: even at the age of two a child's language development is a strong predictor of their reading skills at the age of five<sup>3</sup>
- As many as one in six struggle with reading<sup>4</sup>
- Being a competent reader and reading daily or weekly has a positive impact upon educational success and how well people do in later life. People who have functional literacy skills earn, on average, 16% more than those who don't<sup>5</sup>



## Why is the improvement of reading important for every child in Peterborough?

- Currently achievement in reading is significantly lower than national averages and lower than that in other local authorities
- The number of children joining and leaving Peterborough schools at non-standard times is the second highest in the country and this has a disruptive impact on the outcomes of too many pupils<sup>6</sup>. From October 2016 to January 2017, 630 children joined and 432 children left Peterborough schools at non-standard times
- Peterborough has a diverse community with 138 languages spoken<sup>7</sup> and further cohesion needs to be developed
- 10 libraries in Peterborough are used by only 20% of the population and this needs to be increased to further develop reading for pleasure
- Improved reading is linked to better public health and greater opportunities within education and employment<sup>8</sup>



## How are we going to achieve the improvement of reading in Peterborough?

Local literacy initiatives are the best means of understanding and targeting local community needs<sup>9</sup>. The National Literacy Trust Hub in Peterborough has already established partnership working with a range of agencies across Peterborough. We intend to further develop local shared initiatives and partnership working, to improve enjoyment, engagement and achievement in reading.

### We will particularly focus on the following new initiatives:

- Raising awareness of and implementing the School Readiness Project
- Training Reading Buddies for all schools
- Encouraging schools and partners to prioritise reading through signing up to the Peterborough Reading Pledge
- Celebrating the Peterborough Year of Reading September 2019 to August 2020

1. BOP Consulting, (2015), The impact of reading for pleasure and empowerment. London: The Reading Agency

2. Clark C and Hawkins L, (2010), Young People's Reading, National Literacy Trust

3. Collins F and Svensson C, (2005), Planting a seed for Life, Bookstart

4. Williams J, (2011), Skills for Life Survey, DFES

5. Morrisroe, J, (2014), Literacy Changes Lives

6. Rodda M, Hallgarten J, Freeman J (2013) Between the Cracks Report, RSA

7. DfE, (April 2017,) School Census 2016-2017

8. Morrisroe J, (2015), National Literacy Trust Hubs: Understanding the role of literacy in public health, National Literacy Trust

9. Morrisroe J, (2015), National Literacy Trust Hubs: Understanding the role of literacy in public health, National Literacy Trust

## Peterborough becomes a city where reading enables every child to have improved life opportunities

### Priorities



#### ENJOYMENT

More children enjoy reading



#### ENGAGEMENT

More children read more often



#### ACHIEVEMENT

More children have improved achievement in reading



We will contribute to lifelong achievement, wellbeing and breaking the cycle of poverty by:

### Aim

- Bringing together the whole Peterborough community to excite children about the possibilities of reading
- Providing inspiring and enjoyable activities linked to reading

- Increasing library membership & active library usage
- Increasing opportunities to read in a variety of places
- Further motivating parents/carers in participating in the development of their children's reading skills

- Raising attainment and progress in reading from starting points (EYFS, KS2 & GCSE)
- Closing the gap to national averages for reading



### Current initiatives

- Boys into Books; National Literacy Trust's Books Unlocked; Rhyme Time; Storytime; Summer Reading Challenge; holiday and half-term activities in libraries

- Book Bus; Bookstart; City Read; Community Meet and Eat events; Community Serve pop-up shops; Heritage Festival; Peterborough City of Reading 2019; Reading Cafes; Reading Champions; summer holiday pop-up literacy shops; community story-telling events.

- Early Words Together; Edge Hill University Intervention programmes: Readers Count and Project X CODE; Every Child a Talker (ECAT); Improving Literacy programmes for targeted schools; Power of Reading; Raising Early Achievement in Literacy (REAL); Reading Buddies; Reading for Inference



By the end of August 2021, the rate of improvement in Peterborough will be double the national rate of improvement and will support the achievement of the following outcomes:

### Outcomes & milestones

- Attainment is raised to at least 75% (or is in-line with National Averages) for:
  - Early Years Foundation Stage (EYFS) Expected and above in Communication and Literacy, and Reading
  - Key Stage 1 (KS1) and Key Stage 2 (KS2) Expected Standard and above for reading
  - GCSE English Grade 4 and above

- Library membership and active library usage increases by an additional 2,500 children each year

- Opportunities to read in a variety of places is increased to a further 100 new places

- Surveys on reading show improved levels of enjoyment (greater than 60%)

- At least 100 Reading Buddies are trained and volunteering in Peterborough Schools

- At least 90% of schools and 40 partner organisations are signed up to the Reading Pledge

- The Peterborough Year of reading is celebrated across the city and has a high profile in the media

- Progress from end of KS1 to end of KS2 is above the National Average

- School Readiness survey shows improvement to above 70% in Listening, Sharing and Effective Communication measures



### Monitoring & evaluation

The Reading Strategy will be monitored by the Lead Officers for PCC School Standards and Effectiveness, the National Literacy Trust Hub and Vivacity and impact reports will be provided for the PCC Scrutiny Committee on a termly basis. The Reading Strategy will be evaluated by the PCC Children and Education Scrutiny Committee.





## Peterborough Reading Pledge

As part of the Vision for Reading in Peterborough, developed in partnership with the National Literacy Trust Literacy Hub in Peterborough, Vivacity and Peterborough City Council, we invite you to undertake three actions (one from each section) to put reading at the heart of your organisation's strategy:

### Your organisation

- Use the Vision for Reading in Peterborough to promote reading to all staff in your organisation
- Create a page on your organisation's intranet dedicated to encouraging reading activities, for example a staff book club or recommended reads
- Ensure engaging reading materials are available in public waiting areas within your organisation
- Include the Vision for Reading in Peterborough logo (to be developed) on official documents to show that your organisation is working in partnership to promote reading

### Your staff

- Actively encourage all staff/employees to join their local library
- Identify an Ambassador of Reading to take special responsibility for promoting reading within your organisation
- Create a yearly reading reward or prize within your organisation

### Reading in the community

- Send information to all parents and carers within your organisation at least three times a year, asking them to read regularly with and to their children and highlighting free resources available to support this, for example the National Literacy Trust's Words for Life website
- Promote The Reading Agency's Summer Reading Challenge to all employees who have children aged 3 to 12
- Identify at least one person in your organisation who would be interested in training to volunteer as a Reading Buddy within a local school.

### I/We pledge to undertake the above actions and to support the Peterborough Vision for Reading

Name	Organisation
------	--------------

We are committed to working with as many partners as possible and we hope that these partners will sign-up to the Peterborough Reading Pledge Strategic Partners: Peterborough City Council (PCC); Vivacity; National Literacy Trust.

**Other Partners:** Arts & Cultural organisations; Axiom Housing; Barnardos; BookTrust; City College Peterborough; Community Connectors; CPFT (Health Visiting Teams); Cross Keys Housing; Faith Groups; Families Information Service; Opportunity Peterborough; Phantoms; Peterborough Learning Partnership; POSH; Preschool Sector; Public Health; Schools and Academies ; Spurgeons; Stagecoach.

This page is intentionally left blank

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 8
<b>20 SEPTEMBER 2018</b>	<b>PUBLIC REPORT</b>

Report of:	Lou Williams, Service Director, Children and Safeguarding	
Cabinet Member(s) responsible:	Councillor Sam Smith, Cabinet Member for Children's Services	
Contact Officer(s):	Lou Williams, Service Director, Children and Safeguarding	Tel. 01733 864139

**OUTCOME OF OFSTED INSPECTION OF PETERBOROUGH CHILDREN'S SERVICES, SERVICE DIRECTOR REPORT AND PORTFOLIO HOLDER REPORT**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Service Director, Children and Safeguarding	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Notes the positive outcome of the Ofsted inspection of Children's Services under the new inspection framework: The Inspection of Local Authority Children's Services [ILACS];</li> <li>2. Acknowledges the commitment and dedication of staff within Peterborough in children's and allied services and the support provided by partner agencies in improving outcomes for vulnerable children and young people in Peterborough;</li> <li>3. Notes the areas for development noted in the inspection report and agrees to receive an update on progress against these areas within the next Service Director and Portfolio Holder report;</li> <li>4. Notes the further detailed performance information contained within the report;</li> <li>5. Continues to offer support and challenge to the Cabinet Member and senior officers in Children's Services in order to improve outcomes for all children and young people in Peterborough, and vulnerable children and young people in particular.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report was requested by the Children and Education Scrutiny Committee.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This report fulfils a number of functions; it provides Members with an overview of the outcome of the inspection of children's services in Peterborough, undertaken between 25<sup>th</sup> June and 6<sup>th</sup> July, provides a brief additional summary of key performance measures within children's services, and updates the Committee on relevant activities and functions completed by the Cabinet Member for Children's Services.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Children's Services including

- a) Social Care of Children;
- b) Safeguarding; and
- c) Children's Health.

2.3 This report relates to the corporate priorities relating to the safeguarding of vulnerable people.

2.4 This report directly relates to the children in care pledge as it is about the performance of children's safeguarding services including services for children in care and young people who have left care.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	-----

### 4. **BACKGROUND AND KEY ISSUES**

4.1. This section begins by providing a summary of the recent inspection of children's services in Peterborough by Ofsted. The full inspection report is attached as Appendix 1 to this report. The report then moves on to providing some further information about relevant performance monitoring of children's services, before concluding by providing a brief summary of key relevant activities of the Lead Member and portfolio holder.

#### **Ofsted Inspection of Children's Services**

4.2. Inspections of children's services now take place under the new inspection framework, which is called the 'Inspection of Local Authority Children's Services', or ILACS for short. Under this framework, Ofsted aims to carry out full inspections once every three years. Authorities who were most recently assessed as Good or Outstanding have a shortened inspection, with inspectors on site for one week. Authorities with a previous inspection finding of 'Requires Improvement in order to be Good' [or 'RI'] have a standard inspection, with inspectors on site for two weeks. When last inspected, Peterborough was judged to be RI at our last full inspection in 2015. Authorities who were assessed to be inadequate at their last inspection continue to be inspected under the previous Single Inspection Framework.

4.3. In accordance with the above, Ofsted carried out a three week inspection of children's services in Peterborough under the new inspection framework, which was launched in January 2018. The two week onsite inspection took place between 25<sup>th</sup> June and 6<sup>th</sup> July; although inspection activity began on 18<sup>th</sup> June with inspectors scrutinising a range of information they requested us to provide. Inspections under the ILACS framework are unannounced. The full inspection report is attached as Appendix 1 to this report.

4.4. Peterborough was last inspected in 2015 under the Single Inspection Framework, or SIF. The outcome of that inspection was that Peterborough 'Requires Improvement in order to be good' in all areas with the exception of adoption services, which were assessed as being good.

4.5. The outcome of the 2018 inspection was that Peterborough was assessed as 'Good' in all four inspection areas:

- The impact of leaders on social work practice with children and families;
- The experience and progress of children who need help and protection;
- The experience and progress of children in care and care leavers;
- Overall effectiveness.

4.6. This represents very good progress since the last inspection, when inspectors were clear that our services were at the lower end of the 'Require Improvement' [or RI] judgement. For comparison, the table below shows all inspection outcomes for children's services published in 2018 up to 12<sup>th</sup> August:

	Impact of Leadership on Social Work Practice	The experience and progress of children needing Help & Protection	The experience and progress of Children in Care & Care Leavers	Overall Effectiveness
Buckinghamshire [SIF]	Inadequate	Inadequate	Inadequate [adoption – good]	Inadequate
Bolton	Good	Good	Good	Good
Darlington {SIF}	RI	RI	RI [adoption Good]	RI
Herefordshire	Inadequate	RI	RI	RI
LB Brent	Good	RI	Outstanding	Good
LB Havering	Good	RI	Good	Good
LB Hillingdon	Outstanding	Good	Good	Good
LB Lambeth [SIF]	RI	RI	RI [Adoption – inadequate]	RI
North Yorkshire	Outstanding	Outstanding	Outstanding	Outstanding
Oxfordshire	Good	RI	Good	Good
<b>Peterborough</b>	<b>Good</b>	<b>Good</b>	<b>Good</b>	<b>Good</b>
Rochdale	RI	RI	Good	RI
Sunderland [SIF]	Inadequate	Inadequate	RI [adoption – good]	Inadequate
Surrey [SIF]	Inadequate	Inadequate	RI [adoption – good]	Inadequate
Wakefield	Inadequate	Inadequate	Inadequate	Inadequate

- 4.7. Of inspections carried out so far this year, only Bolton and North Yorkshire have equalled or bettered the outcome in Peterborough. Some local authorities continue to be inspected under the Single Inspection Framework or SIF – these are all authorities that were assessed as ‘Inadequate’ in their previous inspection. The SIF inspection has a separate judgement relating to adoption that is no longer part of the inspection outcomes under the ILACS framework.
- 4.8. The ILACS framework is almost entirely based on inspectors’ evaluation of the quality of direct work with children and young people. Inspectors spend almost all of their on-site time meeting social workers, auditing their cases and talking about their experience working for the local authority. They then triangulate their findings by meeting children, young people and their families and interrogating our performance data.
- 4.9. This is in contrast with the SIF approach, where there are a significant number of meetings with partners, senior leaders and others, and where there is less analysis of the impact of direct case work than under the new framework. The new approach means that there is really no place to hide; rather than spending time talking to senior leaders about their approach to ensuring that the services for which they are responsible are delivering good outcomes, for example, inspectors assess this by investigating the quality of practice with children and their families. There is almost no opportunity for senior managers to put a ‘spin’ on the quality of services.
- 4.10. Under the new ILACS inspection framework, leaders are required to provide a self-assessment of children’s services, indicating areas where practice is good and describing areas where improvement is still needed. Critically, inspectors want to see what action is being taken to address any areas for development, assessing the credibility of these.
- 4.11. The self-assessment is a very important document as it provides inspectors with evidence that leaders and managers know their services well, understand the areas where improvement or development is needed, and have clear plans in place to ensure the continuous improvement of the services for which they are accountable. It is therefore assessment of the credibility of the leadership.
- 4.12. It is therefore welcome that in their report, inspectors said that ‘A stable leadership team has an accurate understanding of strengths and areas for improvement within the service, prioritising the areas that make the most difference for children. All areas for improvement are being addressed.’ Inspectors also said that ‘Corporate decision-making prioritises vulnerable children, with investments, partnerships and innovations in services all having a positive impact on children and their families.’

- 4.13. The commitment of Members to supporting children's services is a key area of concern for inspectors since this provides reassurance in relation to the on-going sustainability of children's services in any particular area. Inspectors said that 'There is very strong political and corporate support for children's services. This ensures that children's needs are prioritised, and that corporate decision-making, including significant areas of investment, is having a positive impact on children. The lead member and local safeguarding children board (LSCB) are providing effective challenge to the senior leadership team.'
- 4.14. Inspectors also complimented the changes to corporate parenting arrangements since the last inspection in 2015, saying: 'There has been significant progress in strengthening corporate parenting. Young people run alternate corporate parenting committee meetings and support active children in care councils for different age groups. Elected members make changes based on the feedback that they seek from young people. In addition, members act as 'corporate parenting champions' for improvements in specific areas of need, an example of this being the successful challenge to improve children's uptake of dental checks.'
- 4.15. Inspectors identified strengths across all areas of service delivery. They particularly complimented early help services in Peterborough, finding that our innovative delivery model was highly effective in terms of securing improved outcomes for children and young people, while also representing effective value for money. In large part, it is the network of lead professionals in schools, colleges, community health services, children's centres and other community facing services to thank for this outcome, supported by our small but highly effective central early help service. The delivery model of early help services in Peterborough is very different from that in most areas. The small central team works with schools, health services and so on to support them to delivery effective support to children and young people where there are signs of emerging difficulties.
- 4.16. In many areas, local authorities fund teams of practitioners to undertake direct work with families and children. In Peterborough, much of the engagement and support comes via practitioners and schools already working with the family concerned. This is not only more sustainable, but often achieves better engagement since it is less stigmatising than being referred on to another service. This workforce is supported by a range of commissioned support services that are made available particularly where the issues affecting children and young people are more entrenched.
- 4.17. This operating model seeks to emphasise sustainability wherever possible. An example is in the provision of evidence-based parenting support programmes. Our approach has been to deliver a number of 'train the trainer' sessions, offering key practitioners in schools and elsewhere training in the delivery of such programmes. This means that programmes can be run without the need for continued funding. Schools buy-in to this approach because they can see the impact on children and young people attending their schools.
- 4.18. Inspectors also noted significant improvements in our more specialist services for children in need, in need of protection and who are in care or are care leavers since the last full inspection in 2015. The Multi-Agency Safeguarding Hub was seen as effective, while the quality of our assessments of vulnerable children have continued to improve.
- 4.19. Inspectors complimented the work of our alternatively qualified children's practitioners, which we introduced after the inspection in 2015 to help us to improve recruitment and retention and tackle caseloads that were then too high. Inspectors noted that staff turnover was much improved, and that children, young people and families benefited from a highly skilled and experienced children's workforce.
- 4.20. Inspectors found our approach to child protection and safeguarding to be robust and that risks to children at most risk were well managed. They identified that the multi-disciplinary family safeguarding teams, established following our successful bid for innovation funding, are making a difference to families, although they said that these developments are still in their early days.



- 4.21. Children and young people in care, were found to benefit from good quality, well-matched placements. Decision making for children coming into care was found to be timely and appropriate, and most children and young people in care live with foster families and experience good placement stability.
- 4.22. Inspectors were complimentary about our services and support to young people leaving care. They described the team of Personal Advisors as being highly committed, knowing their young people well and acting as strong advocates for them.
- 4.23. It is pleasing to see that Inspectors found a strong learning culture within Peterborough, underpinned by a highly effective quality assurance service. Inspectors could clearly see evidence of the impact of quality assurance, learning from when things have not gone as intended and a strong focus on developing the workforce with improved outcomes for children, young people and their families.
- 4.24. Other support services for vulnerable children and young people were also found to be effective. These included our responses to children missing education and those who are electively home educated. At the last inspection in 2015, inspectors were concerned about a lack of capacity in the virtual school; in this inspection they said they could see the impact of investment in this area of the service and found it to be working well in supporting children and young people in care in learning.
- 4.25. A significant concern of inspectors at the last inspection was the lack of performance management information available to managers in order to assist them in ensuring that children from whom they were accountable were progressing well through the case and care planning process. Inspectors acknowledged that this was also an area where we have made significant improvements and again, they said that they could see how managers using this performance management information was feeding through into improving outcomes for children and young people.
- 4.26. Inspectors were impressed by our relationships with the Courts, the Child and Family Court Advisory and Support Service [CAFCASS] and with the progress of proceedings generally, and noted the high quality support of our legal service.
- 4.27. Inspectors also made a number of complimentary remarks about our approach to innovation in order to deliver improved outcomes while delivering value for money. Our early help services are one such example, about which inspectors were very complimentary as detailed above. They were similarly complimentary about the input of our alternatively qualified children's practitioners in supporting good outcomes for children in need and in supporting the work with children in need of protection, and said they could see some positive impact from our innovative Family Safeguarding approach.
- 4.28. Members will be aware that we have developed our Permanency Service in partnership with the leading children's charity, TACT. Ofsted described this new approach [the first in the country] as providing a 'seamless service' and found TACT to be delivering good quality fostering and adoption services. In verbal feedback during the course of the inspection, inspectors said that foster carers they had spoken to had described the support they received as carers since TACT began operating the service as better than it had ever been. This is really important feedback as improving support to carers was one of the key reasons for developing this model. Better supported carers are in a stronger position to meet the needs of sometime challenging children and young people placed with them, making it less likely that children experience placements breaking down.
- 4.29. All inspections identify areas for improvement, and as noted above, we welcome feedback on areas where we can secure improvements. Those areas identified as needing to improve in the inspection report were:
- **Assessments of children who are missing or who are at risk from child sexual exploitation** – Inspectors did find that the response to children going missing and at risk of

exploitation is timely, but that use of specialist risk assessment tools needed to be more consistent;

- **The use of chronologies in underpinning children’s assessments** – Inspectors acknowledged that social work practice had improved in this area since 2015, but that chronologies are not yet always informing analysis and decision-making for all children;
- **The number of return interviews that are successfully completed with children who have been missing from care** – Inspectors acknowledged that there is a process in place but this is not yet securing engagement with higher risk young people. Practice in Cambridgeshire is good in this area, and Peterborough will share in this good practice over the coming months;
- **The quality of information provided to care leavers about their rights and entitlements, including how to access their health histories** – Broadly speaking, inspectors were very positive about services for care leavers but we agree we could do more to ensure that care leavers are kept fully informed of rights and entitlements and action to improve this is already being taken;
- **Consistency of management oversight, including recording of casework supervision across all social work teams** – Inspectors acknowledged that social workers they spoke to said that they had regular supervision. They were complimentary about the additional opportunities provided by our quality assurance service to reflect on their work with children and young people. We do accept, however, that this is not always fully recorded. We will look again to see what support can be offered to managers in this area.

4.30. As noted elsewhere, Inspectors were clear that leaders and managers had a good understanding of the strengths and weaknesses of the service and that we were taking action to address any areas where this was needed.

4.31. Peterborough is a challenging place to deliver good outcomes for children and young people; we have a fast growing, highly mobile and highly diverse community with many children and their families living in areas of significant deprivation. To receive the feedback from inspectors that we have is testament to the hard work and dedication of all those working in relevant areas within the Council and of the highly significant contribution made by partners. It is a very good result for Peterborough’s children and young people. The very last paragraph of the Ofsted report sums up their findings well, and is repeated here:

**‘Children benefit from an increasingly experienced, permanent workforce. Social workers know their children well. This is a significant improvement since the last inspection. Almost all managers at all tiers are now permanent employees. Social workers have access to a range of training, including opportunities to progress as practice educators. They have time to spend with children, their visits are purposeful, and they capture children’s views about their lived experience. Social workers told inspectors that Peterborough is a great place to work.’**

#### **Service Director Report**

4.32. The following section contains the usual reporting information provided on a regular basis to the Children and Education Scrutiny Committee.

4.33. Looking back over recent reports and the report to scrutiny providing information about the Joint Targeted Area Inspection on Neglect that took place in June/July 2017, I had started to make some cautiously more positive comments about how improvements in performance were now appearing to be more sustained and secure. It is really good to find that Inspectors agreed in the inspection.

4.34. Charts are referred to throughout this section; these can be found in Appendix 2 to this report.

#### **Contacts, referrals and timeliness of assessments**

4.35. Chart 1 shows the number of contacts being received into the MASH [Multi-Agency Safeguarding Hub] and the proportion of these that move through to become referrals into children’s social care,

as opposed to being signposted to other services or diverted to early help. The number of contacts and the percentage moving through to referrals remains higher than we would want, which then feeds through into the relatively high numbers of assessments that are then completed, a high proportion of which end with an outcome of either no further action or a recommendation for early help services.

- 4.36. The MASH is co-located with the Cambridgeshire MASH within a shared integrated front door, based at Godmanchester. This receives all enquiries about children and young people for both authorities at present. We are currently consulting on making significant changes to the operation of this part of the service. The changes should result in fewer contacts and referrals, leading to better decision making around those children for whom it is unclear from the information initially provided as to what the best response is likely to be – i.e. a safeguarding or early help response. It is for this group of children for whom multi-agency input into decision making via the MASH is most important. Unfortunately, under the current model, because most children end up being considered by the MASH, the quality of decision making is affected because of the high volumes. We expect to implement the changes during October.
- 4.37. Chart 2 details the rate of referrals of children and young people to children's social care per 10,000 of the child population. The rolling 12 month rate is within our target range, which is good progress and does represent good work within the MASH. The challenge is to increase the proportion of referrals that move to assessments of need within children's social care, and this is where the changes proposed to the MASH as briefly outlined above are expected to have impact. This will be achieved by reducing the number of contacts and referrals, and enabling the MASH to have sufficient time to ensure that only those referrals that need to proceed to assessment do so.
- 4.38. Chart 3 shows the proportion of referrals that proceed to assessment. On a rolling 12 month basis this is around 84%, where we would like to see this at 95%. As noted above, this is one of the drivers for the changes that are proposed to take place within the integrated front door and MASH.
- 4.39. As has been the case consistently for a number of years in Peterborough, Early Help services remain an area of strength. As Chart 4 shows, there is a continuing high rate of children per 10,000 who are being supported through Early Help Assessments. Although reducing, the rate per 10,000 remains well above target and this illustrates the level of early help activity taking place across partner services including schools and health services.
- 4.40. Chart 5 shows the timeliness of completion of single assessments, where performance hovers at around 80% within timescale, against a target of 90%. As noted above, a relatively high proportion [around 60%] of assessments recommend no further action or a step down to early help.
- 4.41. Chart 6 shows the position with regard to the percentage of referrals where a previous referral has been made in the last 12 months. Where re-referral rates are high, it is an indication that some children may be being closed to children's social care too soon, and so are more likely to be accepted back into the system at a later date. Where rep-referral rates are too low, it indicates that we may be being too risk averse and keeping too many children open to the service for too long, increasing overall volumes in the system. Performance is better than target at around 18% on a rolling 12 month average against a target of 22%. We will monitor this rate and any other indications that we are keeping children's cases open longer than is necessary.

### **Safeguarding and Child Protection**

- 4.42. It is in this area that we expect to see the greatest impact of our Family Safeguarding approach. Experience in Hertfordshire was that after implementation of the model, numbers of children who needed to be subject to child protection plans reduced first, followed by numbers of children in care.
- 4.43. Chart 7 indicates that numbers on child protection plans are reducing. Although this indicator is always a little volatile owing to small numbers and the potential impact of a single family with a number of children coming onto or off a plan, there does appear to be a clear reduction in numbers

from around the 250-260 and more mark 12 months ago to the 220-230 mark as of the end of July 2018. This is encouraging and it will be even more so if we can repeat Hertfordshire's experience in relation to numbers in care, which as will be seen below, have continued to increase.

- 4.44. Only those children at the very highest levels of risk should be made subject to child protection plans, and they should not remain on child protection plans for long. Child protection plans should either achieve their goal of reducing risks to children quickly or effectively, or quickly identify where such changes are not going to be made, with the result that robust action to safeguard children is taken. Chart 8 shows the number of children subject to child protection plans for two years or more. Peterborough's performance has been consistently good in this area. Of the 222 children subject to child protection plans as of the end of July 2018, only 35 have been subject to a plan for longer than 12 months and none for longer than two years.
- 4.45. Any child subject to a plan for 9 months is automatically reviewed by a senior manager. Legal planning meetings are automatically considered where child protection plans have been in place for 12 months or more. It is this robust approach to oversight of children subject to child protection plans that makes a significant contribution to keeping the overall numbers of children subject to plans low compared with similar authorities and authorities nationally.
- 4.46. Chart 9 shows the timeliness of visits to children who are subject to child protection plans. Performance remains consistently around 95% and at times above this - short of our stretch target of 98% - but this reflects good performance overall. Some visits will not take place because families choose to avoid them, in which case the service considers what actions need to be taken to ensure that the child is safeguarded. Other families may not be visited because they are away for genuine reasons, and the occasional visit will be missed because the social worker is off sick or has had to re-organise their diary at short notice because of other urgent matters arising. This combination means that actual performance will always be slightly below 100%.
- 4.47. Senior managers in children's social care, the Cabinet Member for Children's Services and the Cabinet Adviser receive a weekly report that identifies the reasons behind any visits that have not taken place within expected timescales.

### **Children in Care**

- 4.48. Chart 10 shows that numbers of children and young people in care have continued to increase and are now at the average of our statistical neighbours for 2016/17. This increase has required a report to be presented to Cabinet to provide additional funding for the placement budgets for children in care. The charity TACT are now operating our Permanency Service and are beginning to make real progress in the recruitment of foster carers but have not been able to keep up with the rate of increase in overall numbers.
- 4.49. There are a number of strategies in place to reduce numbers in care and to control costs by reducing placement costs. Higher numbers of children in care are a national issue, however, and it may be that room for manoeuvre is limited, certainly in terms of bringing numbers down quickly.
- 4.50. Our quality assurance service regularly checks decision making for children and young people coming into the care system, and consistently finds that decisions are both timely and appropriate. Ofsted inspectors also looked at this area of decision making and agreed that this is the case. Given these findings, attention will focus on ensuring that we are progressing care plans so that children also leave care in as timely a way as possible, since any delay in care planning also has a significant impact on overall numbers and is also not in the best interest of the child or young person concerned.
- 4.51. The first national data for numbers in care is usually released in September of each year. Reports from regional colleagues suggest that numbers in care have increased across the region in both 2017/18 and the current financial year; publication of national data for 2017/18 will further help us in assessing the extent to which we are in line with national and statistical neighbour changes in this area. Part of the aim of Family Safeguarding is of course to reduce overall numbers in care;

this is clearly not yet happening in Peterborough but we do expect this approach to have an impact as it continues to become embedded, even if this is only to offset the impact of a fast growing population of children and young people in the City.

- 4.52. Chart 11 shows performance in relation to the number of children in care who have experienced three or more placement moves. Our performance in this area is generally consistently good, although the data for July 18 is less positive. Monthly fluctuations can occur that appear significant because numbers are small, but this is an indicator that managers will focus on to ensure that the July performance is not the beginning of a trend.
- 4.53. Chart 12 shows performance in relation to reviews of children in care being held within statutory timescales. Performance is now at 100%, representing very good performance. This indicator is regarded as something of a bell-weather indicator by regulators, since anything other than consistently good performance can indicate other more significant issues within the child in care system of a local authority.
- 4.54. Chart 13 of Appendix 1 shows the timeliness of visits to children in care. Performance in this area dipped towards the end of the calendar year 2017, which reflected some particularly acute recruitment challenges in the corporate parenting service at that time. Performance has now recovered and is at over 96%. This remains amber as we have a stretch target of 98%, but similar to issues that can affect visits to children subject to child protection plans, it is very difficult to achieve 98% and above - particularly over holiday seasons. Fostering families go on holidays, as do social workers, which can make scheduling of visits challenging, for example.
- 4.55. Performance in relation to annual health assessments has remained fairly steady at around 90% as illustrated in chart 14 of Appendix 1, although managers are currently reviewing our approach as there appears to be a slightly downward trend emerging. While we would want to see this indicator reach 93% which is our target, this is again a stretch target given that there will always be a number of young people who decline medical assessments.
- 4.56. Although still below our stretch target, performance relating to the previously very stubborn indicator of dental checks does now seem to have reached a position where we are performing consistently better than was the case a year ago. The year to date figure as of July 18 is 83%, compared with 64% reported in July 17.
- 4.57. Our actual performance in 2017/18 was 96%, better than the reported rate during the year. This is an indicator that tends to under report through the year as it relies on placements [foster carers, residential homes etc.] telling us that a dental check has been carried out. Improved performance in this area was singled out by Ofsted inspectors as an area where active challenge and support from Members had also seen real impact.
- 4.58. Chart 16 shows the proportion of children and young people in care who have a current Personal Education Plan. This is an area where performance is generally good and indeed is currently standing at 100% and has been for the last five months.
- 4.59. Chart 17 shows the percentage of children who leave care who are adopted. Small numbers make this a highly volatile indicator, but it is encouraging that current performance is just above the target, given the context of a national reduction in use of adoption over recent years and a corresponding increase in the numbers of children leaving care to permanent arrangements within the extended family under Special Guardianship Orders.
- 4.60. **Portfolio Report: Cabinet Member for Children's Services**
- 4.61. I wanted to begin my section of this report by thanking Members of the Children and Education Scrutiny Committee for specifically requesting information about my activities as Cabinet Member. My role is both to support Children's Services and outcomes for vulnerable children in general while also providing constructive challenge and helping to hold senior officers to account in relation to delivering those outcomes.

- 4.62. It is a very positive coincidence for me that the first time I am providing a report directly to the scrutiny committee coincides with the very positive findings of the most recent Ofsted inspection. I have to begin by formally thanking the hard work, dedication and commitment of all those who work in children's services in the Council, as well as those in our partner organisations including schools, health colleagues and, of course, TACT, in supporting the vulnerable children and young people of Peterborough.
- 4.63. This positive inspection outcome does not, however, mean that we can take our collective feet off the pedals and relax. One of the things I have learned throughout my time as Cabinet Member is that there is an ever present need to make sure that our services are never complacent. We need to always ensure that services change and adapt to the changing needs of the population of Peterborough and to emerging threats to the safety of vulnerable children and young people.
- 4.64. I am a core member of the Local Safeguarding Children's Board, which now operates across both Peterborough and Cambridgeshire. The board helps to ensure that all partners working with children and young people are aware of and tackle signs of abuse or harm, including from neglect and sexual abuse. The board holds partners including Peterborough City Council to account and helps to ensure that we work together to protect vulnerable children and young people.
- 4.65. This also means that I am able to understand new and emerging risks to vulnerable children and young people. A recent example is that of County Lines where adults exploit vulnerable young people to traffic drugs across the country. The young people involved rarely see themselves as victims in this until they are arrested or in some cases, assaulted by other gang members for supposed wrongs they have committed against the controlling members of the gang.
- 4.66. County Lines is in some respects a further dimension to our growing understanding of the sophisticated methods that dangerous adults use to exploit vulnerable young people and as such, has parallels with child sexual exploitation and exploitation of often vulnerable young people in order to further extremist views of any kind. I have therefore been really pleased to have been able to contribute to the development of integrated approaches to tackle adults who seek to exploit young in any way in both Peterborough and Cambridgeshire.
- 4.67. I spend a considerable amount of my time meeting social workers, children's practitioners and others involved in the direct delivery of services to children and young people. This means that I am able to raise issues on their behalf, and also means that I can sense check the information provided to me by senior officers about the way that services are operating, particularly in respect of issues such as morale, support from managers and concerns about the work with individual children and young people – all hugely important issues but ones that do not always come across in performance information reports.
- 4.68. I am pleased to say that for the most part, what front-line practitioners tell me is in line with what senior managers also say. I am also pleased to be able to report that I have provided support to address issues such as the availability of effective information technology support for front line managers, escalating some delays with relevant cabinet colleagues.
- 4.69. I am a member of the joint governance board overseeing our highly innovative partnership with the leading charity, TACT, who are operating a number of our services on our behalf including our fostering and adoption service. This new and innovative approach to service delivery was praised by Ofsted in the recent report and also by the Chief Social Worker, Isabelle Trowler. This partnership was established in April 2017.
- 4.70. As would be expected when we are doing something for the first time, there has been a learning curve for TACT as well as for Peterborough City Council. What is clear, however, is that TACT have improved services from the perspective of those who matter most in this – our foster carers, Special Guardianship Order carers and adopters who are better supported and so are better able to provide good care to children and young people.
- 4.71. There have, however, been significant challenges in relation to a growing population of children and young people in care. While this trend in Peterborough is in line with other areas, it has

resulted in us having to identify additional funding for the placement budgets. I have worked hard with colleagues to present the information and evidence to Cabinet in order to ensure that there is sufficient funding to meet the costs of providing good care to our most vulnerable children and young people.

- 4.72. Moving forward, my role is to continue to support this key partnership and ensure that there is appropriate challenge to the services in terms of ensuring that we are doing all we can to maintain control over overall numbers of children in care, while also reducing placement costs by improving recruitment of TACT/Peterborough foster carers.
- 4.73. I have also been closely involved in the development of our innovative Family Safeguarding approach. This model is based on an approach developed in Hertfordshire and involves adult-facing practitioners being seconded into children's teams. These practitioners support adults with difficulties including substance and alcohol misuse, mental health and emotional difficulties and address any issues around domestic abuse. In Hertfordshire the model has been associated with improved outcomes for children, lower numbers on child protection plans and reductions in numbers in care.
- 4.74. We are not far enough into the programme here in Peterborough to see all of these changes as yet but numbers on child protection plans have fallen and inspectors said that they could see the positive impact that adult practitioners were having on outcomes for children. This approach is currently funded by a central government grant. I have ensured that sustainability of the approach is being actively considered as we move forward.
- 4.75. I also seek to raise the profile of children and young people across the Council as a whole, encouraging other Cabinet Members to ensure that policy proposals consider the needs of children and young people in general and vulnerable children and young people including children in care in particular.
- 4.76. I regularly meet with children and young people through the children in care council and with our foster carers, who are so vital in helping us to ensure that children who grow up in our care achieve the best they can. It is particularly gratifying that the Ofsted inspection report talked about how far corporate parenting has come since the last inspection. In 2015, young people were completely disengaged with the corporate parenting panel, as it then was, describing this to inspectors as a 'snoozefest'.
- 4.77. In the most recent report, inspectors praised the work of the new corporate parenting committee and the corporate parenting champions, again saying that they could see how their activities had resulted in positive changes for children and young people.
- 4.78. One of the things I was asked to cover in my report to this scrutiny committee today was how the committee can help officers and I in our work. I would ask that you continue to do what you are doing in supporting the work of the corporate parenting committee, and continuing to challenge and scrutinise the work of children's services. As the recent inspection report shows, it is the support and challenge of Members in these forums that makes a real difference to the lives of vulnerable children and young people.

## **5. CONSULTATION**

- 5.1 Consultation has taken place with key officers and key partner service areas including business information services for performance data.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 That Committee:
- Notes the progress made since the last full inspection in 2015;
  - Acknowledges the very significant dedication, commitment and passion of our staff at all levels in the organisation to improving outcomes for children and young people in often difficult circumstances;

- Notes the positive comments about the impact of new corporate parenting arrangements including the development of the corporate parenting committee and the impact that this is having on improving outcomes for children and young people;
- Acknowledges the significant role played by partner agencies [and in particular schools and health services] in supporting good outcomes for children and young people through their commitment to supporting early help services across the City;
- Provides continued support for children's services as we strive to continue to improve services and outcomes for children.

## **7. REASON FOR THE RECOMMENDATION**

7.1 While the outcome of the inspection is a positive one, there is always further learning to do. Services need to continue to improve just to remain at the same judgement. This is because Ofsted's expectations about service quality continue to become more demanding.

7.2 It is important therefore that this scrutiny has the opportunity to review the progress made since the last inspection and to re-confirm the Council's commitment to the on-going development of children's services in Peterborough.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 There are no applicable alternative options available

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 There are no direct financial implications arising from this report. Children's services in general and placement costs for children in care are areas of risk for all local authorities at present and it is important that Members are fully aware of the implications of increasing numbers of children in care in particular for Council finances.

### **Legal Implications**

9.2 There are no direct legal implications arising from this report.

### **Equalities Implications**

9.3 There are no direct implications for equalities issues arising from this report.

### **Rural Implications**

9.4 There are no particular implications for rural communities in Peterborough arising from this report.

9.5 This report discusses in detail findings in relation to the quality of our services to children in care.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 Ofsted Inspection of Children's Social Care Services Peterborough City Council

## **11. APPENDICES**

11.1 Appendix 1: Ofsted Inspection of Children's Services Peterborough City Council

11.2 Appendix 2: Charts to support the narrative within the Service Director section of this report.



# Peterborough City Council

## Inspection of children’s social care services

**Inspection dates: 25 June 2018 to 6 July 2018**

**Lead inspector: Brenda McInerney, Her Majesty’s Inspector**

<b>Judgement</b>	<b>Grade</b>
The impact of leaders on social work practice with children and families	Good
The experiences and progress of children who need help and protection	Good
The experiences and progress of children in care and care leavers	Good
Overall effectiveness	Good

Services for children in Peterborough are good and have improved significantly since the last inspection in 2015. Areas for improvement noted during the joint targeted inspection in 2017 have been addressed. Children’s lived experiences are at the centre of practice and, as a result, they benefit from good, timely decision-making. The participation of, and direct work with, children and families are key strengths.

Corporate decision-making prioritises vulnerable children, with investments, partnerships and innovations in services all having a positive impact on children and their families. This includes investments in the virtual school, a psychology service for children in care and housing provision for care leavers. Some statutory functions in relation to fostering and adoption are delegated to a national charity that provides a seamless service model.

A stable, effective senior leadership team has driven improvement at pace. Leaders have an accurate understanding of strengths and weaknesses and have created the conditions for social work practice to thrive. There is a strong learning culture underpinned by an effective quality assurance and performance

framework. Leadership arrangements are combined with Cambridgeshire local authority.

Corporate parenting approaches are well established. Outcomes for children in care and care leavers are improving because of the concerted focus and challenge from leaders.

## **What needs to improve**

- Assessments of children who are missing or who are at risk from child sexual exploitation.
- The use of chronologies in underpinning children's assessments.
- The number of return interviews that are successfully completed with children who have been missing from care.
- The quality of information provided to care leavers about their rights and entitlements, including how to access their health histories.
- Consistency of management oversight, including recording of casework supervision across all social work teams.

## **The experiences and progress of children who need help and protection: Good**

1. Children and families benefit from a good early help offer, which is helping to prevent the need for statutory interventions. Early help assessments, mostly completed by schools and health professionals, are all quality assured to ensure that they capture children's needs and take account of their views. A range of family support is available, and this is effective in tackling emerging risks to children, including risks from neglect.
2. Partners are well supported to lead and review early help for children and families. The progress made by families supported by early help services is closely tracked, and additional support is provided if children's needs remain unmet. Children living with the impact of domestic abuse benefit from direct work from a dedicated children's worker. This helps to ensure that their experiences are understood by parents and professionals and can inform decision-making.
3. The multi-agency integrated front door (IFD) makes good, timely decisions in response to risks to children. Decision-making is well informed by family histories and social work analysis. Thresholds are well understood by referring partners and consent for information gathering is gained from parents and some young people. Immediate child protection concerns are passed

promptly for action within the assessment teams. However, a small number of lower-level contacts take several days to be completed, causing delays before children's needs are assessed.

4. A daily multi-agency meeting to review incidents of domestic abuse where children live within the household is ensuring timely action by children's services as part of a well-coordinated multi-agency response. For a small number of children, the impact of living with domestic abuse is not fully understood, due to the inconsistent use, by social workers, of risk assessment tools. This is noted as an area for improvement in the recent IFD service plan.
5. Children, families and professionals who require advice and support outside office hours receive an effective response. This includes discussions and joint investigations with the police and, where necessary, with health services, ensuring that risks to children are recognised and well managed.
6. When children are at risk of significant harm, strategy meetings are timely and well attended by key professionals. Child protection enquiries are effective. They are completed jointly with police when appropriate and they ensure that action is taken to protect children. When children are found to be at risk of harm, progress to child protection conferences is consistently timely.
7. Responses to children who go missing or who are at risk of exploitation are timely and they are closely tracked by a lead manager and missing coordinator. When risks escalate, strategy meetings are held, with appropriate professionals in attendance. Practice around the use of specialist risk assessments, however, is not yet consistent. Some of these assessments lack meaningful analysis, as recent audit activity has recognised. For a small number of children and young people, decisive action to protect them should have been taken sooner. Recent practice to support children at high risk of sexual or criminal exploitation is resulting in effective interventions. This has reduced their exposure to further harm.
8. Children who go missing are now routinely offered an opportunity to speak to an independent person about their reasons for going missing. Most return interviews demonstrate detailed discussions with young people and they identify risk factors. This information is appropriately shared and used well to inform multi-agency planning. A multi-agency operational group is overseeing work with young people at risk, supporting planning for them. However, the impact of the work of the group on reducing risk to children is not routinely tracked and analysed.
9. Robust systems are in place to track and monitor children missing from education. The experiences of children being electively home educated are well understood. Reviews completed at each visit to these children provide a clear picture of the quality of provision they receive and of their well-being.

Any safeguarding concerns for both groups of children are promptly referred to children's social care.

10. Children's assessments are of a good quality. They include a clear analysis of presenting concerns as well as strengths, and they inform appropriate next steps. Social workers undertake creative and sensitive direct work to seek children's views within assessments, with cultural and identity issues being well considered for most children. Genograms are used to good effect to understand dynamics within families, particularly where there are concerns about alcohol and substance misuse within the family. Social work practice in updating chronologies with significant events to underpin children's assessments has improved since the last inspection. However, they are not consistently informing analysis and decision-making for all children.
11. A multi-agency unborn baby panel ensures that the needs of babies potentially at risk are reviewed at the point of referral and following assessment. Where necessary, parallel planning is initiated to support children achieving early permanence. However, guidance to refer the unborn children of young and adult care leavers to social care has been interpreted too narrowly. In a very small number of cases, this is resulting in decision-making which is not proportionate to risk. This was recognised by leaders and appropriate follow-up action was taken.
12. Effective planning is helping to maintain a clear focus on outcomes for children. Plans are regularly overseen through well-attended core groups and child in need reviews. A small number of children's initial child protection plans made at conference are too adult-focused and generic, although these develop in quality and child focus when updated by the multi-agency core group. Planning is dynamic and responsive, with highly effective practice in escalating and de-escalating children's plans when their circumstances have deteriorated or improved.
13. Children in need are helped by targeted interventions, led by children's practitioners, which are resulting in improved outcomes for children. Where risks escalate, or assessments need updating, work is led by a qualified social worker. Team managers have regular oversight of these plans and ensure that work undertaken by children's practitioners is at an appropriate level. Wider child in need planning, following a decision to cease a child protection plan, gives families sufficient time and support to sustain the progress made in keeping their children safe.
14. Recently established multi-disciplinary family safeguarding teams are having some early impact in addressing parenting impaired by factors such as substance misuse, poor mental health or domestic abuse. Children's circumstances are improving through timely, intensive support provided for parents whose capacity for change is carefully tracked through multi-professional supervision. Children build trusting relationships with their social

workers through ongoing direct work that helps their parents and professionals understand their lived experiences.

15. A quality of care tool, increasingly embedded following the findings of a joint targeted inspection last year, is strengthening practice for children experiencing risk from neglect. Where it has been used skilfully, this tool has enhanced the progress of planning and contributed to positive outcomes for children. There has been limited analysis of the evidence gathered to understand what the findings mean for the children and their parents. However, this is not preventing the best decisions being made for children.
16. Children benefit from effective legal planning when their circumstances do not improve. Letters sent to parents when decisions are made to initiate a public law outline process make clear what needs to change. Pre-proceedings work is timely, children's progress is closely monitored and authoritative action is taken when risks to children do not reduce.
17. Children with complex needs and disabilities receive timely and robust assessments that focus on their needs and inform their care plans. They benefit from sensitive work by experienced social workers, with the creative use of tools to capture their wishes and feelings. Risks to children are robustly managed, and decisive action, including initiating care proceedings, is taken to ensure that they are safeguarded.
18. The numbers of referrals for children at risk of radicalisation or female genital mutilation are low, although responses are proportionate, including prompt joint child protection enquires where required.
19. A small number of children are identified as being privately fostered. Arrangements for assessing and monitoring the care arrangements for privately fostered children are robust, visits are purposeful and, where relevant, children's need for permanence planning is addressed.

## **The experiences and progress of children in care and care leavers: Good**

20. When children need to be in care, decision-making is timely and appropriate, and thresholds are applied correctly. Any arrangements made for children under section 20 of the Children Act 1989 are promptly reviewed to ensure that they are appropriate. When care proceedings are issued, permanence is secured for the majority of children. The local judiciary and the Children and Family Court Advisory and Support Service (CAFCASS) express confidence in the quality of care applications, including expertise in children's cases that include complex international dimensions.

21. Children live in placements that meet their needs, and overall placement stability is good. Most children in care live with foster families. Children are matched appropriately to carers, including, where possible, carers willing to commit to the option of staying put in the future. Planning and support for children who are unaccompanied asylum seekers is a strength.
22. Children in care get good support from their carers and their social workers to keep themselves safe. The designated nurse provides robust oversight of the health needs of children. Performance in providing initial health assessments, health reviews and dental checks shows sustained improvement.
23. There is now a consistent offer of an independent return interview for children who go missing from care. However, the process is not successfully engaging enough young people at high risk, so is not effective in reducing risk for this group.
24. Children's personal education plans (PEPs) are reviewed termly and help track children's individual educational progress. However, children's views and their hopes and aspirations for the future are not consistently recorded in these plans, and targets being set are not always specific or achievable between PEP reviews.
25. The quality of planning and support for children in care and care leavers provided by the virtual school has improved following investment in key new posts. Children's attendance at school is in line with pupils nationally and no children in care within the city have been permanently excluded in recent years. The recent addition of an educational psychologist is beginning to have some early positive impact in providing schools with strategies to support pupils in care.
26. Children know their independent reviewing officers (IROs) well and are consistently able to meet with them before reviews. Older children are encouraged to chair their own meetings. IROs appropriately escalate concerns when there is any delay in care planning, for instance in initiating pathway planning when children reach 16. Support from advocates and long-term independent visitors is ensuring that children's views are heard and can be promoted.
27. Foster carer recruitment, training and approval are effective. Assessments of foster carers are of good quality. The fostering panel addresses issues within assessments thoroughly, and carers' reviews consider the views of children in placement. The provision of equivalent support to foster carers, connected persons, special guardians and carers of privately fostered children is making a demonstrable contribution to the quality and stability of placements for a wide range of children.

28. Children are matched appropriately to carers, and children receive high quality, stable care. For the small number of children who have had several placements, this has been appropriate and well managed. Disabled children achieve permanence and stability in placements that meet their long-term needs.
29. Children are able to enjoy safe contact arrangements with their families through a dedicated contact service. Detailed assessments of children's need to live with or apart from brothers and sisters inform good decision-making, although in a small number of assessments there was limited use of available research to support recommendations.
30. Children are encouraged to pursue a wide range of hobbies and interests, which are consistently promoted and reflected within their care planning. Children spoke with pride about their individual interests and achievements and how much they enjoyed the free leisure passes, residential holidays and summer schemes which Peterborough local authority provides for all children in care.
31. Dedicated life-story workers help children to understand their histories and experiences. The quality of this important work is good, although for some children it is not timely enough. Steps to ensure that social workers routinely complete life-story work are at an early stage.
32. Children in care benefit from very effective multi-agency working to meet their needs. Many carers benefit from input from a 'looked after children' psychologist. These carers include families of children returning home from care. Children placed outside the authority access the same level of services, including good support for their emotional well-being.
33. Good-quality practice and outcomes for children in achieving adoption has been sustained since the last inspection. A wide range of children achieve permanence through adoption, including older children, children with complex needs and groups of brothers and sisters. The timeliness of adoption for the 23 children adopted in the last 12 months has improved. Fostering for adoption is a strength in Peterborough local authority, underpinned by robust arrangements for planning for unborn children. Post-adoption support and support to special guardians are effective, and there is good use of the adoption support fund to support trauma-informed practice with children and families.
34. Children who return home to live with their families benefit from detailed multi-agency planning and effective longer-term help, enabling them to return and remain at home successfully.
35. Care leavers receive very good support from social workers and personal advisers. Recent pathway planning is more collaborative with young people,

strengthening focus on their aspirations for work, education and volunteering, and consideration of their identity, health and emotional well-being needs. Senior leaders have recognised the need to increase capacity and reduce caseloads in the leaving care service.

36. Personal advisers know their young people well and they remain in very regular contact with them. They are highly committed and act as strong advocates for young people.
37. A large majority of children remain in care until the age of 18 and all eligible care leavers have been offered a service up to the age of 25. Care leavers are encouraged and supported towards independence at a pace that is right for them. Staying put is an option for increasing numbers of young people, and for others there is a range of suitable accommodation. Young people in semi-independent accommodation receive good levels of support to build a range of independence skills. Care leavers feel safe in their homes and communities.
38. Young people are financially supported to access higher education, with a good number of care leavers currently attending university. The addition of a post-16 adviser to the virtual school has helped to progress plans for work placements for care leavers, after young people themselves asked for easier access to work experience. However, there are currently no apprenticeships or schemes specifically provided for young people leaving care within the council, although several projects are being implemented.
39. The health needs of care leavers are well supported, and there is help to engage in services to address their emotional well-being. Some young people, and the staff who support them, are unclear about the location of health summaries. As a result, some young people, including some young parents, are not aware of important information about their health history.

### **The impact of leaders on social work practice with children and families: Good**

40. There is very strong political and corporate support for children's services. This ensures that children's needs are prioritised, and that corporate decision-making, including significant areas of investment, is having a positive impact on children. The lead member and local safeguarding children board (LSCB) are providing effective challenge to the senior leadership team. The combined leadership arrangements with Cambridgeshire have been subject to tests of assurance by the LSCB chair, ensuring that there is sufficient senior management capacity across each authority.
41. Partnerships at strategic and operational levels are a significant strength in Peterborough. Effective relationships with CAFCASS and the family courts



are helping to secure early permanence for children. A senior manager from Peterborough co-chairs the Local Family Justice Board, which is actively driving local improvement work in public law.

42. Following the joint targeted area inspection last year, the action plan to address practice to safeguard children at risk of neglect has been largely implemented. Ongoing quality assurance activity and workshops for staff continue to ensure that good practice is fully embedded at the frontline.
43. Leaders understand well the diverse needs of their community. They target and commission resources, such as interpreters based within social care teams, and methods of intervention that are meeting the needs of children and their families.
44. Strategic planning for children's services prioritises innovation and sustainability through partnerships and participation. A number of initiatives, such as the targeted youth support service and supported lodgings, have been developed in response to the increase in the numbers of older children entering care. However, these are still at the implementation stage and not yet having an impact in providing robust alternatives to care for vulnerable adolescents.
45. There has been significant progress in strengthening corporate parenting. Young people run alternate corporate parenting committee meetings and support active children in care councils for different age groups. Elected members make changes based on the feedback that they seek from young people. In addition, members act as 'corporate parenting champions' for improvements in specific areas of need, an example of this being the successful challenge to improve children's uptake of dental checks.
46. While corporate parents have high aspirations for young people, this has not consistently translated into action in all areas. Elected member challenge to improve children's educational progress is not yet well informed because reporting to members on children's year-on-year progress is at an early stage. Progress on providing opportunities for care leavers has been slow.
47. A stable leadership team has an accurate understanding of strengths and areas for improvement within the service, prioritising the areas that make the most difference for children. All areas for improvement are being addressed. There remain some inconsistencies in the quality of practice in a very small number of cases.
48. There is a strong learning culture in Peterborough. Quality assurance approaches are a strength and play a pivotal role in improving frontline practice and encouraging reflective learning. Thematic issues pulled together from audit findings are used well to inform workforce development and provide good opportunities for learning from practice.

49. An effective participation strategy reflects a strong commitment to enabling children and parents to influence the delivery of services. This includes a service user forum to engage with parents involved in child in need or child protection planning and a monthly forum for parents of disabled children attended by senior leaders. Children contribute to improving services through a young inspectors programme; 10 young people audited their own care plans, and this led to improvements in information in care plans being kept up to date.
50. The local authority has made marked progress in strengthening its performance management arrangements. Leaders have embedded a new performance management framework, secured consistent compliance with practice standards and ensured more accurate target setting where improvements are needed. A range of 'trackers' and panels have improved management oversight and help prevent drift in plans for children, particularly around achieving permanence. Children's services performance is owned at a corporate level, with the chief executive chairing a quarterly performance meeting.
51. Managers have desktop tools to maintain oversight of performance at a team level. While these tools have only recently been introduced, they are having an impact on improving practice and outcomes for children. The lead member and chief executive are in touch with frontline practice, including regular reports on young people at highest risk.
52. Most social workers have regular supervision. While this has not been consistent in every team, recent audit activity and additional management capacity has started to address this. Social workers described supervision as being reflective, although this was not demonstrated in supervision records. Social workers told inspectors that they value other opportunities for case discussion, such as 'QA drop in' sessions. They feel very well supported by senior managers. They value taking part in case audit interviews with senior managers and link these directly to improvements in practice.
53. Children benefit from an increasingly experienced, permanent workforce. Social workers know their children well. This is a significant improvement since the last inspection. Almost all managers at all tiers are now permanent employees. Social workers have access to a range of training, including opportunities to progress as practice educators. They have time to spend with children, their visits are purposeful, and they capture children's views about their lived experience. Social workers told inspectors that Peterborough is a great place to work.



The Office for Standards in Education, Children's Services and Skills (Ofsted) regulates and inspects to achieve excellence in the care of children and young people, and in education and skills for learners of all ages. It regulates and inspects childcare and children's social care and inspects the Children and Family Court Advisory and Support Service (Cafcass), schools, colleges, initial teacher training, further education and skills, adult and community learning, and education and training in prisons and other secure establishments. It assesses council children's services, and inspects services for children looked after, safeguarding and child protection.

If you would like a copy of this document in a different format, such as large print or Braille, please telephone 0300 123 1231, or email [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk).

You may reuse this information (not including logos) free of charge in any format or medium, under the terms of the Open Government Licence. To view this licence, visit [www.nationalarchives.gov.uk/doc/open-government-licence](http://www.nationalarchives.gov.uk/doc/open-government-licence), write to the Information Policy Team, The National Archives, Kew, London TW9 4DU, or email: [psi@nationalarchives.gsi.gov.uk](mailto:psi@nationalarchives.gsi.gov.uk).

This publication is available at [www.gov.uk/government/organisations/ofsted](http://www.gov.uk/government/organisations/ofsted).

Interested in our work? You can subscribe to our monthly newsletter for more information and updates: <http://eepurl.com/iTrDn>.

Piccadilly Gate  
Store Street  
Manchester  
M1 2WD

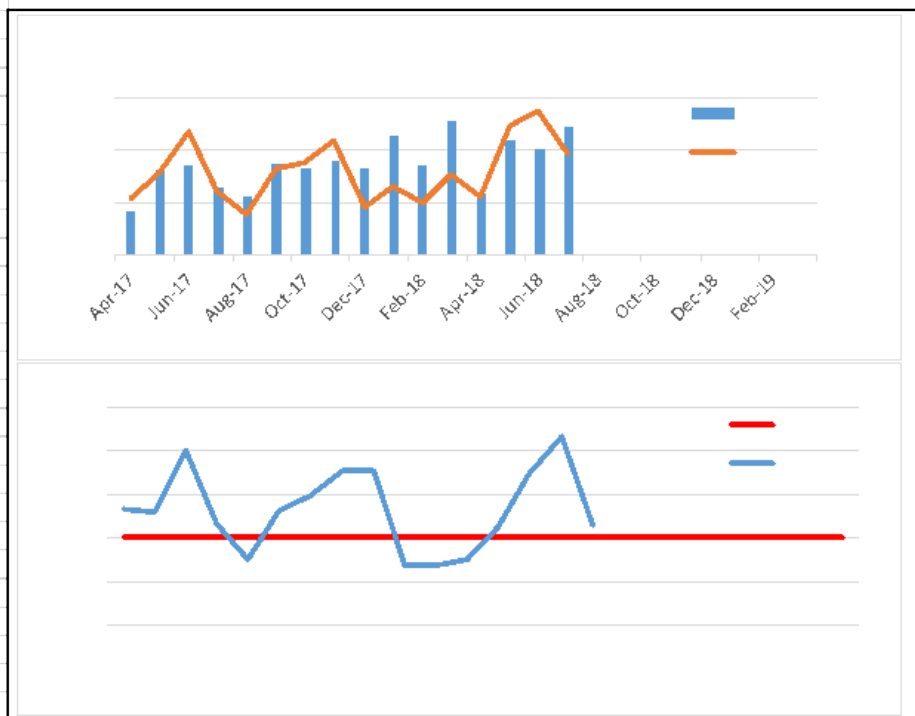
T: 0300 123 1231  
Textphone: 0161 618 8524  
E: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)  
W: [www.gov.uk/ofsted](http://www.gov.uk/ofsted)

© Crown copyright 2018

This page is intentionally left blank

Chart 1

**Number of contacts and % going on to referral Jul-18**



**CSC Commentary**  
 Performance has remained positive with a small decrease in the number of contacts converted to a referral. Whilst it is not unexpected for some increases and decreases to occur month by month this will need to be kept under scrutiny to ensure progress to date is sustained.

Month	Contacts	Refs	% Mnth	% YTD	Target	Var.	RAG
Apr-17	672	190	28.3%	28.3%	25.0%	3.3%	A
May-17	823	229	27.8%	28.0%	25.0%	3.0%	A
Jun-17	842	295	35.0%	30.6%	25.0%	5.6%	A
Jul-17	755	201	26.6%	29.6%	25.0%	4.6%	A
Aug-17	729	163	22.4%	28.2%	25.0%	3.2%	A
Sep-17	850	238	28.0%	28.2%	25.0%	3.2%	A
Oct-17	832	247	29.7%	28.4%	25.0%	3.4%	A
Nov-17	861	281	32.6%	29.0%	25.0%	4.0%	A
Dec-17	830	176	32.6%	31.7%	25.0%	6.7%	A
Jan-18	954	207	21.7%	30.4%	25.0%	5.4%	A
Feb-18	838	182	21.7%	29.5%	25.0%	4.5%	A
Mar-18	1012	227	22.4%	28.8%	25.0%	3.8%	A
Apr-18	737	193	26.2%	26.2%	25.0%	1.2%	A
May-18	939	304	32.4%	29.7%	25.0%	4.7%	A
Jun-18	902	329	36.5%	32.0%	25.0%	7.0%	R
Jul-18	990	260	26.3%	30.4%	25.0%	5.4%	R
Aug-18					25.0%		
Sep-18					25.0%		
Oct-18					25.0%		
Nov-18					25.0%		
Dec-18					25.0%		
Jan-19					25.0%		
Feb-19					25.0%		
Mar-19					25.0%		
<b>YTD:</b>	<b>3,568</b>	<b>1,086</b>	<b>-</b>	<b>30.4%</b>	30.0%	0.4%	<b>R</b>

**Definition**  
 The table shows the number of referrals and contacts happening in each given month. The YTD% column shows the year to date number of contacts going on to referrals. The measure is to be taken on a YTD % starting from the current financial year.

**G=<25%**      **A=26%-29%**      **R=30%>**

125

Chart 2

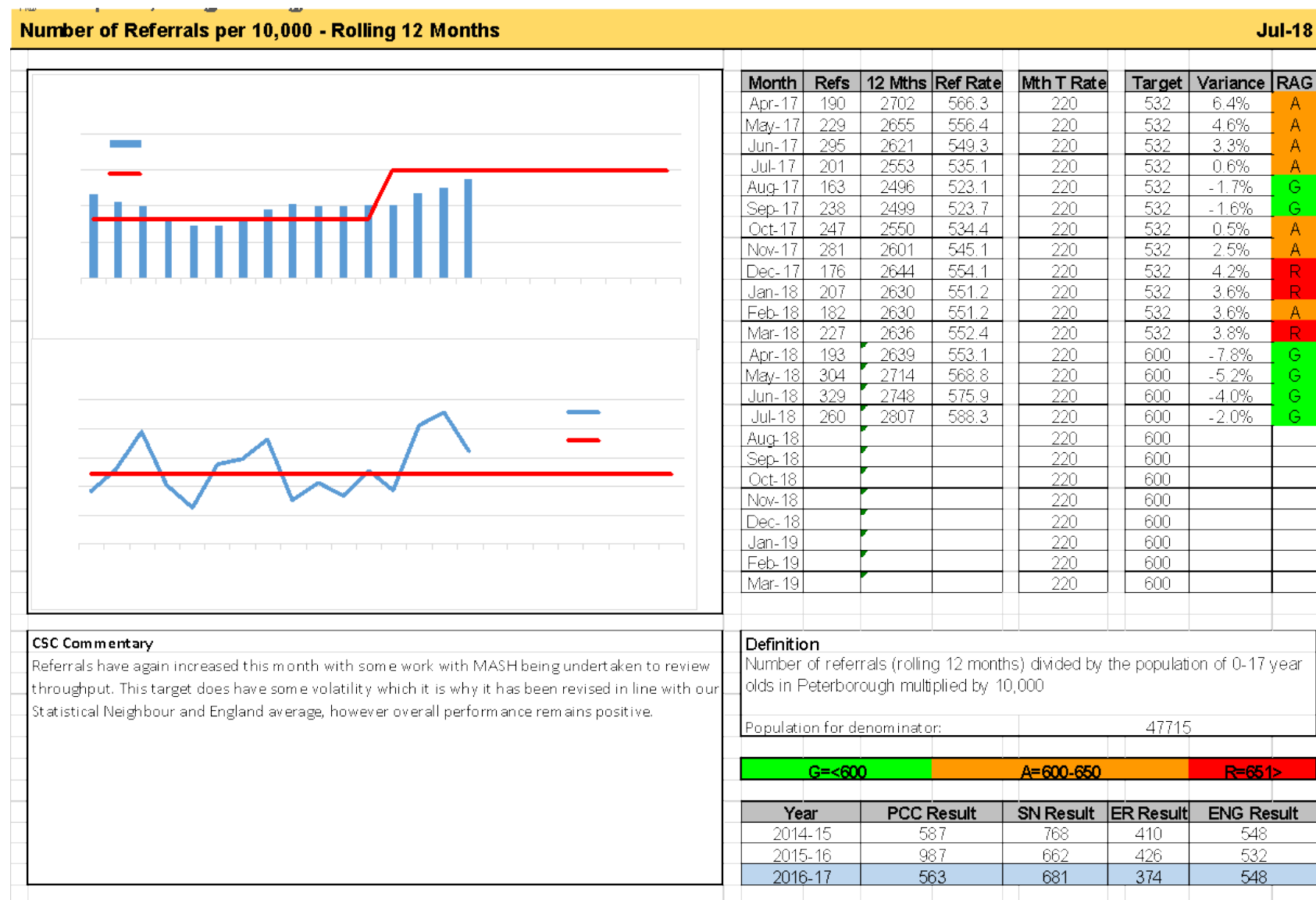
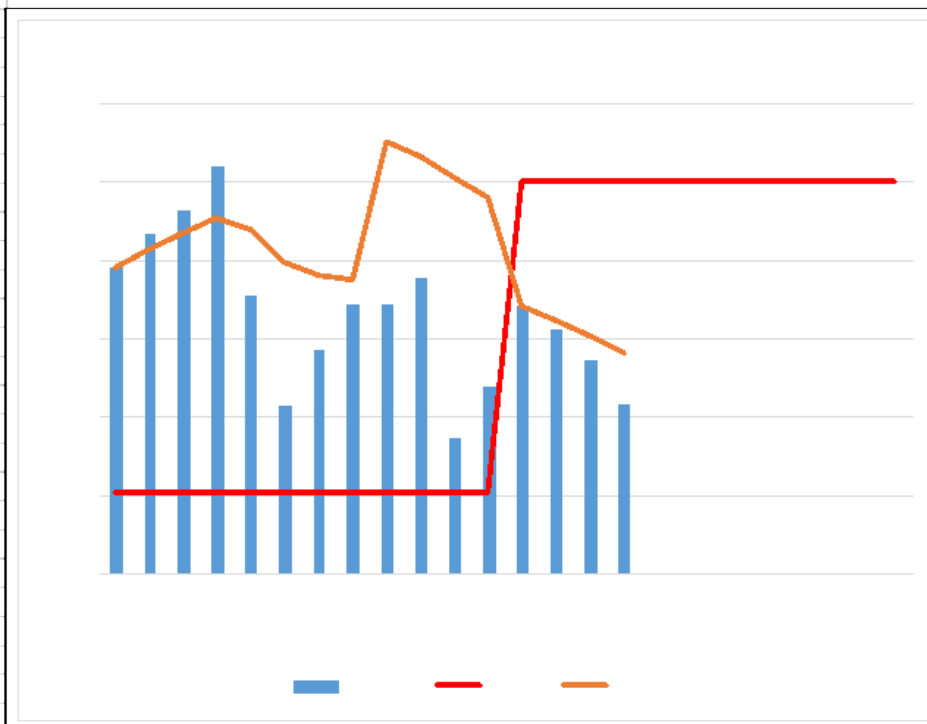


Chart 3

**Referrals progressing to Single Assessment** **Jul-18**



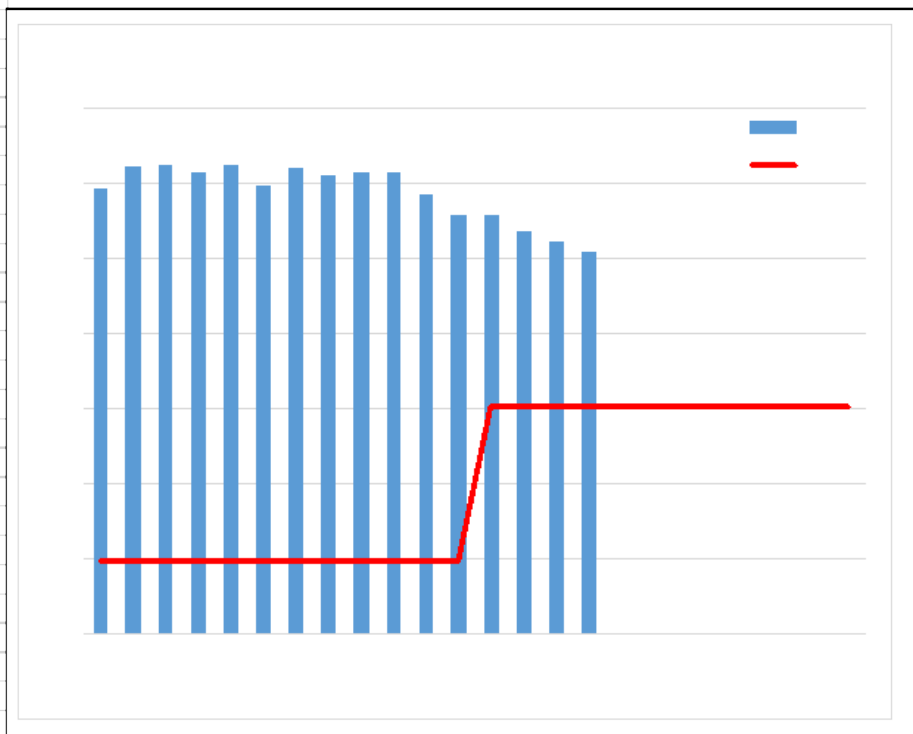
**CSC Commentary**  
 Following the review of 18/19 performance, Peterborough is now in line with our Statistical neighbour and England average, which has meant that the target has increased and we have moved to red which continues. There is work to be undertaken within MASH and with the Assessment teams as to review the referrals from MASH and if they can be signposted to other services where appropriate to improve the conversion rate in the Assessment teams.

Month	Assess	Refs	% assess	% YTD	Target	Var	RAG
Apr-17	170	190	89.5%	89.5%	75.1%	14%	A
May-17	210	229	91.7%	90.7%	75.1%	17%	A
Jun-17	275	295	93.2%	91.7%	75.1%	18%	A
Jul-17	193	201	96.0%	92.7%	75.1%	21%	A
Aug-17	143	163	87.7%	91.9%	75.1%	13%	A
Sep-17	192	238	80.7%	89.9%	75.1%	6%	A
Oct-17	208	247	84.2%	89.0%	75.1%	9%	A
Nov-17	245	281	87.2%	88.7%	75.1%	12%	A
Dec-17	163	176	87.2%	97.6%	75.1%	12%	A
Jan-18	184	207	88.9%	96.7%	75.1%	14%	A
Feb-18	143	182	78.6%	95.2%	75.1%	3%	A
Mar-18	186	227	81.9%	94.0%	75.1%	7%	A
Apr-18	168	193	87.0%	87.0%	95.0%	-8%	R
May-18	260	304	85.5%	86.1%	95.0%	-9%	R
Jun-18	275	329	83.6%	85.1%	95.0%	-11%	R
Jul-18	210	260	80.8%	84.1%	95.0%	-14%	R
Aug-18					95.0%		
Sep-18					95.0%		
Oct-18					95.0%		
Nov-18					95.0%		
Dec-18					95.0%		
Jan-19					95.0%		
Feb-19					95.0%		
Mar-19					95.0%		
<b>YTD:</b>	<b>913</b>	<b>1,086</b>	<b>-</b>	<b>84.1%</b>	<b>75.1%</b>	<b>9.0</b>	<b>R</b>

<b>G=95&gt;</b>	<b>A=90-94</b>	<b>R=&lt;89</b>	
Year	PCC Result	SN Result	ENG Result
2014-15	109%	80%	87%
2015-16	68%	87%	92%
2016-17	87%	99%	94%

Chart 4

**Early Help Assessments per 10,000 - Rolling 12 Months** **Jul-18**



Month	EHAs	12 Mths	Rate	Target	Var.	RAG
Apr-17	121	1887	395.5	147.9	167.4%	
May-17	219	1955	409.7	147.9	177.0%	
Jun-17	206	1963	411.4	147.9	178.2%	
Jul-17	145	1937	406.0	147.9	174.5%	
Aug-17	78	1961	411.0	147.9	177.9%	
Sep-17	90	1897	397.6	147.9	168.8%	
Oct-17	179	1954	409.5	147.9	176.9%	
Nov-17	184	1929	404.3	147.9	173.3%	
Dec-17	150	1941	406.8	147.9	175.0%	
Jan-18	180	1938	406.2	147.9	174.6%	
Feb-18	92	1870	391.9	147.9	165.0%	
Mar-18	157	1801	377.4	147.9	155.2%	
Apr-18	124	1804	378.1	250	51.2%	G
May-18	167	1752	367.2	250	46.9%	G
Jun-18	170	1716	359.6	250	43.9%	G
Jul-18	116	1687	353.6	250	41.4%	G
Aug-18				250		
Sep-18				250		
Oct-18				250		
Nov-18				250		
Dec-18				250		
Jan-19				250		
Feb-19				250		
Mar-19				250		

**CSC Commentary**

The number of Early Help Assessments initiated in June 2018 is consistent with May 2018 which is as expected. There is continued monitoring of the EHAs as they come through the Early Help gateway to ensure they are appropriate and require a multi-agency response.

**Definition**

The rate is the number of new EHAs recorded in the previous 12 months divided by the population of 0-17 year olds in Peterborough multiplied by 10,000. The number of EHAs is taken from the local EHA tracker database and is not externally valid.

Population for denominator: 47715

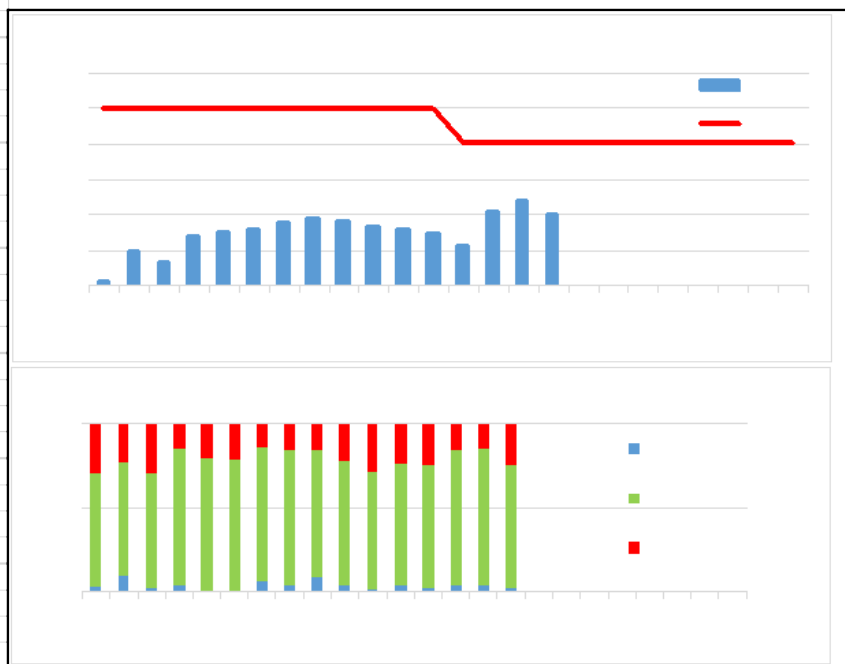
**G = <250>**      **A = 147-249**      **R = <146**

Year	PCC Result	ER Result	ENG Result
2012/13	-	-	-
2013/14	-	-	-
2014/15	234.6	131.9	-



Chart 5

**Single Assessment Timescales (within 45 working days) Jul-18**



Month	SA 45	SA >45	SA 1 day	SA All	% Mrth	% YTD	Target	RAG
Apr-17	118	49	5	167	70.7%	70.7%	95.0%	A
May-17	197	57	23	254	77.6%	74.8%	95.0%	R
Jun-17	180	75	5	255	70.6%	73.2%	95.0%	R
Jul-17	269	47	14	316	85.1%	77.0%	95.0%	A
Aug-17	246	64	1	310	79.4%	77.6%	95.0%	R
Sep-17	193	51	0	244	79.1%	77.8%	95.0%	R
Oct-17	198	31	15	229	86.5%	78.9%	95.0%	A
Nov-17	158	30	8	188	84.0%	79.4%	95.0%	A
Dec-17	157	28	16	185	76.2%	79.1%	95.0%	R
Jan-18	248	71	13	319	73.7%	78.4%	95.0%	R
Feb-18	151	60	3	211	70.1%	77.8%	95.0%	R
Mar-18	181	56	8	237	73.0%	77.4%	95.0%	R
Apr-18	185	60	4	245	75.5%	75.5%	90.0%	R
May-18	279	53	11	332	84.0%	80.4%	90.0%	A
Jun-18	225	39	9	264	85.2%	81.9%	90.0%	A
Jul-18	256	86	7	342	74.9%	79.9%	90.0%	A
Aug-18							90.0%	
Sep-18							90.0%	
Oct-18							90.0%	
Nov-18							90.0%	
Dec-18							90.0%	
Jan-19							90.0%	
Feb-19							90.0%	
Mar-19							90.0%	

**CSC Commentary**  
 Completion of Child & Family Assessments has shown some improvement in performance, with the number of assessments being completed under the 45 day target remaining around 80% as the YTD figure. This target remains a challenge with staff pressures and recent increases in referrals to the Assessment teams from MASH; however each manager continues to work with staff using a 20 day management review of the assessment to improve timeliness.

YTD:	945	238	31	1183	--	79.9%	95.0%	A
------	-----	-----	----	------	----	-------	-------	---

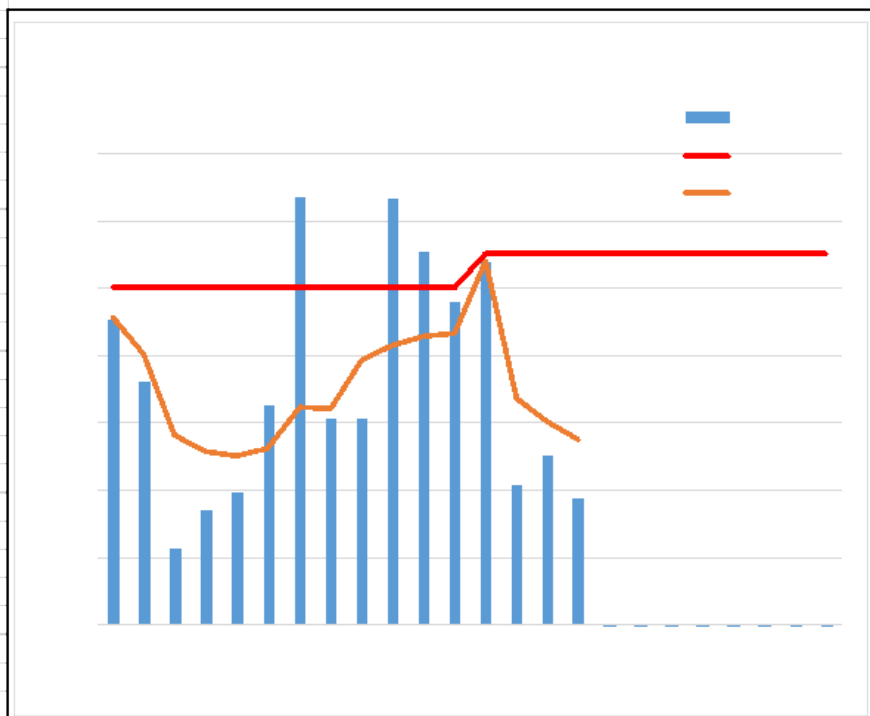
**Definition**  
 The number of single assessments YTD completed within 45 working days from the start of the referral start, as a percentage of the number of single assessments completed YTD.

G=90>	A=79-89	R=<78
-------	---------	-------

Year	PCC R	SN Result	ER Result	ENG Result
2014-15	90%	83%		81%
2015-16	91%	85%		83%
2016-17	82%	84%		83%

Chart 6

**Re-referrals within 12 months** **Jul-18**



Month	Re-Refs	Refs	% Mnth	% YTD	Target	Var	RAG
Apr-17	40	190	21.1%	21.1%	22.0%	4.3	
May-17	44	229	19.2%	20.0%	22.0%	-2.0	
Jun-17	42	295	14.2%	17.6%	22.0%	-4.4	
Jul-17	31	201	15.4%	17.2%	22.0%	-4.8	
Aug-17	26	163	16.0%	17.0%	22.0%	-5.0	
Sep-17	44	238	18.5%	17.2%	22.0%	-4.8	
Oct-17	61	247	24.7%	18.4%	22.0%	-3.6	
Nov-17	51	281	18.1%	18.4%	22.0%	-3.6	
Dec-17	27	176	18.1%	19.8%	22.0%	-2.2	
Jan-18	51	207	24.6%	20.3%	22.0%	-1.7	
Feb-18	42	182	23.1%	20.6%	22.0%	-1.4	
Mar-18	49	227	21.6%	20.7%	22.0%	-1.3	
Apr-18	44	193	22.8%	22.8%	23.0%	-0.2	G
May-18	49	304	16.1%	18.7%	23.0%	-4.3	G
Jun-18	56	329	17.0%	18.0%	23.0%	-5.0	G
Jul-18	41	260	15.8%	17.5%	23.0%	-5.5	G
Aug-18					23.0%		
Sep-18					23.0%		
Oct-18					23.0%		
Nov-18					23.0%		
Dec-18					23.0%		
Jan-19					23.0%		
Feb-19					23.0%		
Mar-19					23.0%		
<b>YTD:</b>	<b>190</b>	<b>1,086</b>	<b>--</b>	<b>17.5%</b>	<b>22.0%</b>	<b>-4.5</b>	<b>G</b>

**CSC Commentary**  
 This has remained at green as with the previous months with a review of the performance target in line with our Statistical Neighbour reflecting that we are closing the right cases and that they are not being referred back to Childrens Services

**Definition**  
 The percentage of referrals where a previous referral has occurred within the last 12 months. If a child has more than one re-referral in the year, each one will be counted.

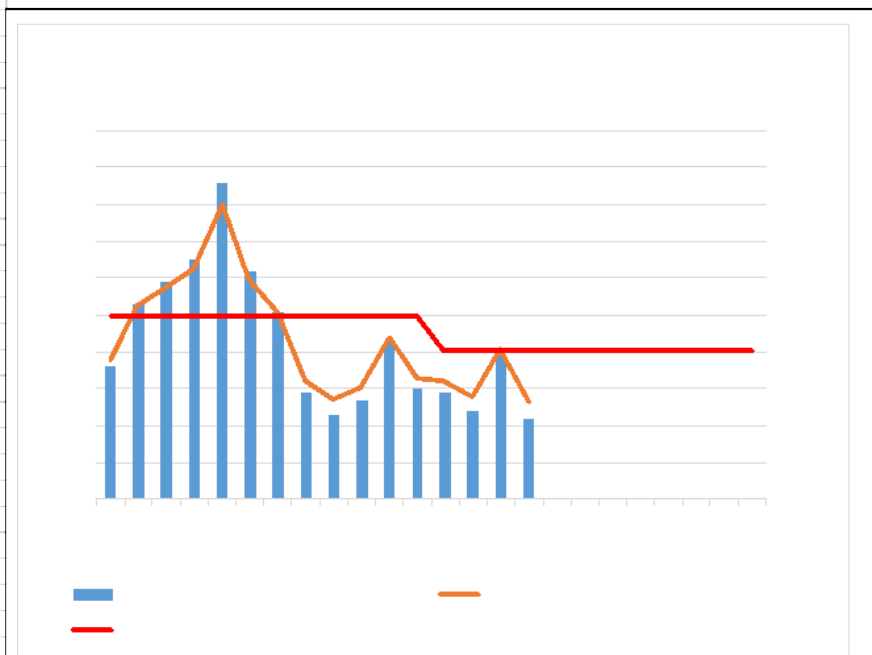
**G=<23%**      **A=24-29%**      **R=30>**

Year	PCC Result	SN Result	ENG Result
2014-15	18%	26%	24%
2015-16	29%	21%	22%
2016-17	27%	22%	21%

130

Chart 7

**Number of Children with a Child Protection Plan per 10,000** **Jul-18**



Month	CP	Pop.	Rate	Target	Variance	RAG
Apr-17	236	47715	49.5	52.4	-5.6%	G
May-17	253	47715	53.0	52.4	1.2%	A
Jun-17	259	47715	54.3	52.4	3.6%	A
Jul-17	265	47715	55.5	52.4	6.0%	R
Aug-17	286	47715	59.9	52.4	14.4%	R
Sep-17	262	47715	54.9	52.4	4.8%	R
Oct-17	251	47715	52.6	52.4	0.4%	A
Nov-17	229	47715	48.0	52.4	-8.4%	G
Dec-17	223	47715	46.7	52.4	-10.8%	G
Jan-18	227	47715	47.6	52.4	-9.2%	G
Feb-18	243	47715	50.9	52.4	-2.8%	G
Mar-18	230	47715	48.2	52.4	-8.0%	G
Apr-18	229	47715	48.0	50.0	-4.0%	G
May-18	224	47715	46.9	50.0	-6.1%	G
Jun-18	239	47715	50.1	50.0	0.2%	G
Jul-18	222	47715	46.5	50.0	-6.9%	G
Aug-18		47715		50.0		
Sep-18		47715		50.0		
Oct-18		47715		50.0		
Nov-18		47715		50.0		
Dec-18		47715		50.0		
Jan-19		47715		50.0		
Feb-19		47715		50.0		
Mar-19		47715		50.0		

**CSC Commentary**

This month has seen an increase, however there will always be some volatility in the number of children being made subject to a CP Plan, with some large siblings groups affecting numbers. We aim to reduce CP numbers to CIN where safe and appropriate continues and are likely to see further reductions in the following months under Family Safeguarding, however this month's increase remains within the area of good performance against Other Local Authorities.

**Definition**

Number of children with a current child protection plan divided by the population of 0-17 year olds in Peterborough multiplied by 10,000. The number of children is taken as a snapshot count at the end of each month.  
Population for denominator: 47715

<b>G &lt;50</b>	<b>A 51-52</b>	<b>R &gt;53</b>
-----------------	----------------	-----------------

Year	PCC Result	SN Result	ENG Result
2014-15	50	56	43
2015-16	54	57	43
2016-17	51	55	43

Chart 8

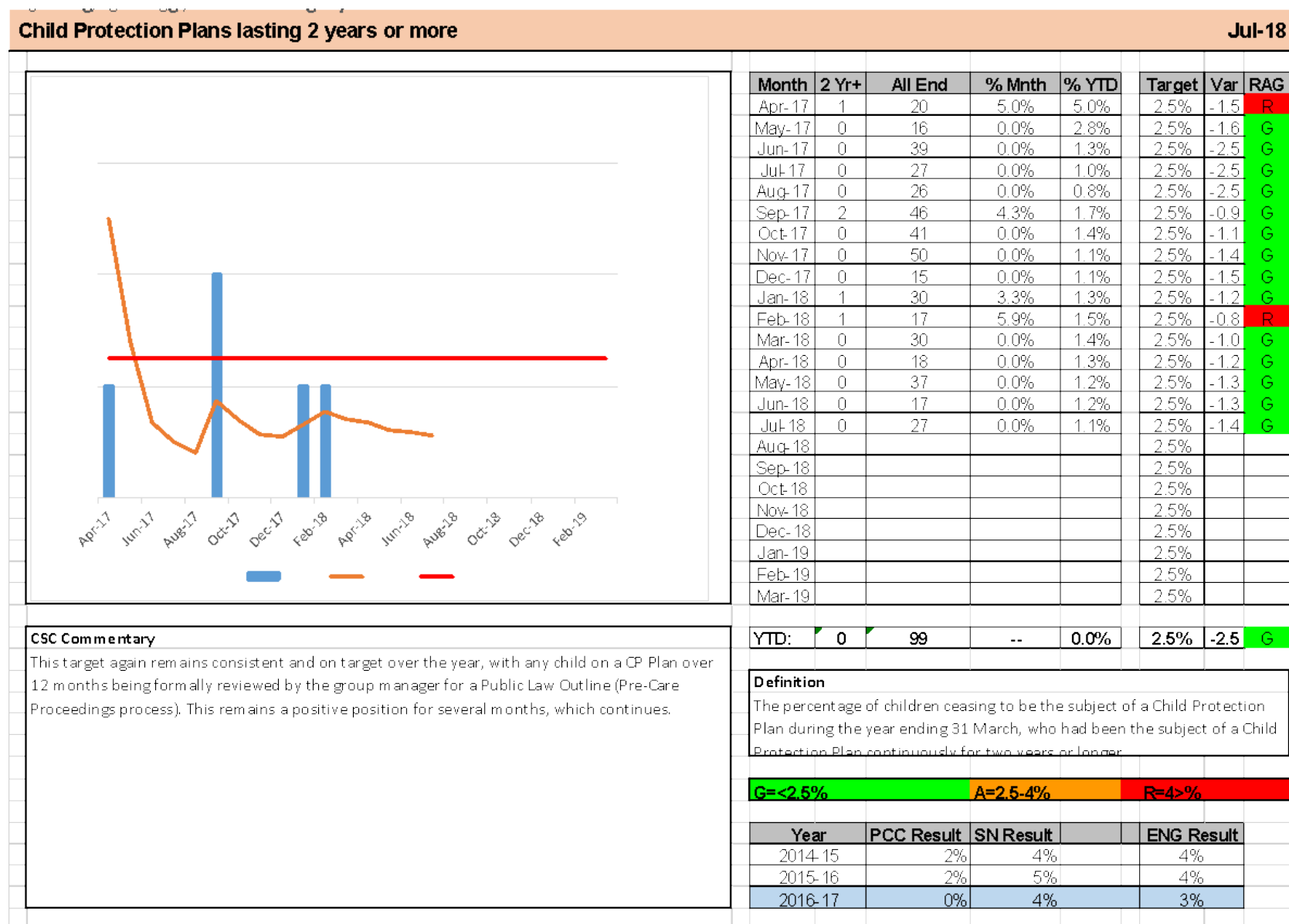
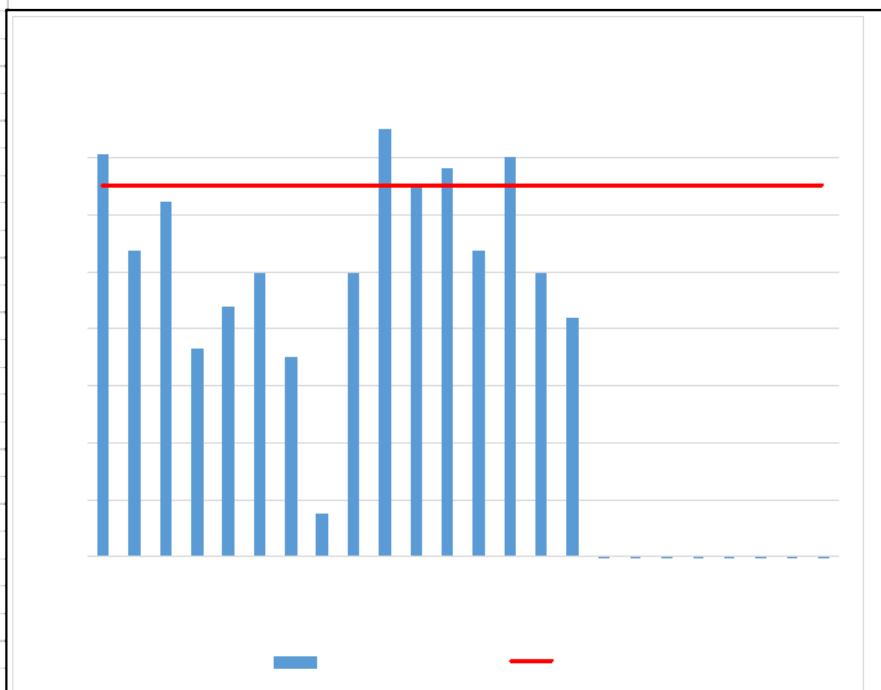


Chart 9

**Child protection statutory visits in time** Jul-18



Month	Num.	Denom.	% of CP	Target	Variance	RAG
Apr-17	220	222	99.1%	98.0%	1.1	G
May-17	222	232	95.7%	98.0%	-2.3	A
Jun-17	228	234	97.4%	98.0%	-0.6	A
Jul-17	215	233	92.3%	98.0%	-5.7	A
Aug-17	240	256	93.8%	98.0%	-4.3	A
Sep-17	244	257	94.9%	98.0%	-3.1	A
Oct-17	231	251	92.0%	98.0%	-6.0	A
Nov-17	198	229	86.5%	98.0%	-97.1	R
Dec-17	207	218	95.0%	98.0%	-97.1	A
Jan-18	215	215	100.0%	98.0%	-97.0	G
Feb-18	200	204	98.0%	98.0%	-97.0	G
Mar-18	215	218	98.6%	98.0%	-97.0	G
Apr-18	201	210	95.7%	98.0%	-2.3	A
May-18	194	196	99.0%	98.0%	1.0	G
Jun-18	206	217	94.9%	98.0%	-3.1	A
Jul-18	198	212	93.4%	98.0%	-4.6	A
Aug-18				98.0%		
Sep-18				98.0%		
Oct-18				98.0%		
Nov-18				98.0%		
Dec-18				98.0%		
Jan-19				98.0%		
Feb-19				98.0%		
Mar-19				98.0%		

**CSC Commentary**  
 The number of CP visits has had an improving trajectory, but with performance last couple of month dipping to amber. The monitoring of visiting is working so as to see children and progress the Child Protection Plan and reduce risks. Work with managers to bring this back to green will be undertaken.

**Definition**  
 Of all children subject to a child protection plan for more than 4 weeks, the number and percentage of visits that were done within the 4 week deadline.  
 This is snapshot data taken at the month end.

G=>98	A=90-97	R=<89
-------	---------	-------

Chart 10

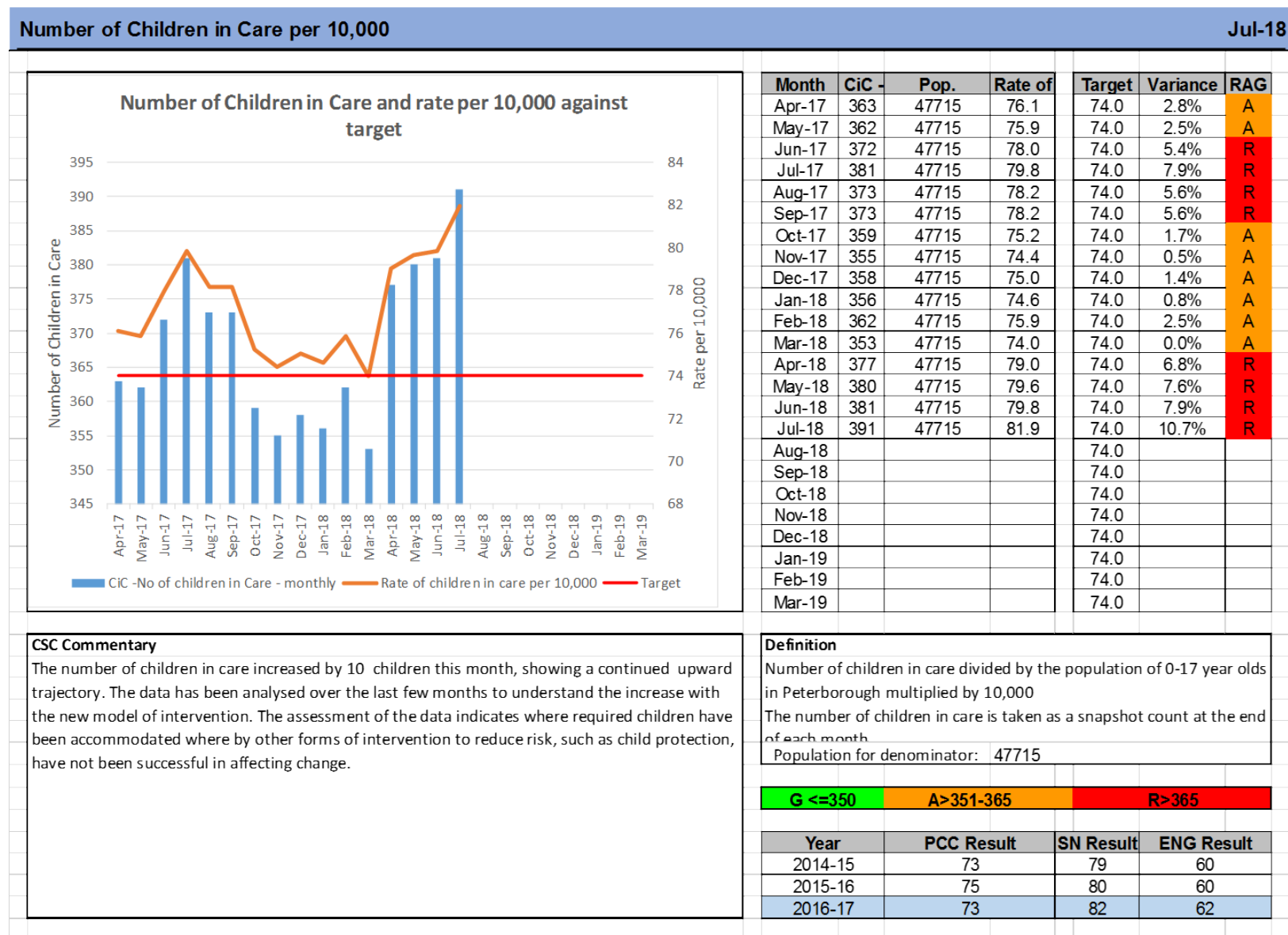
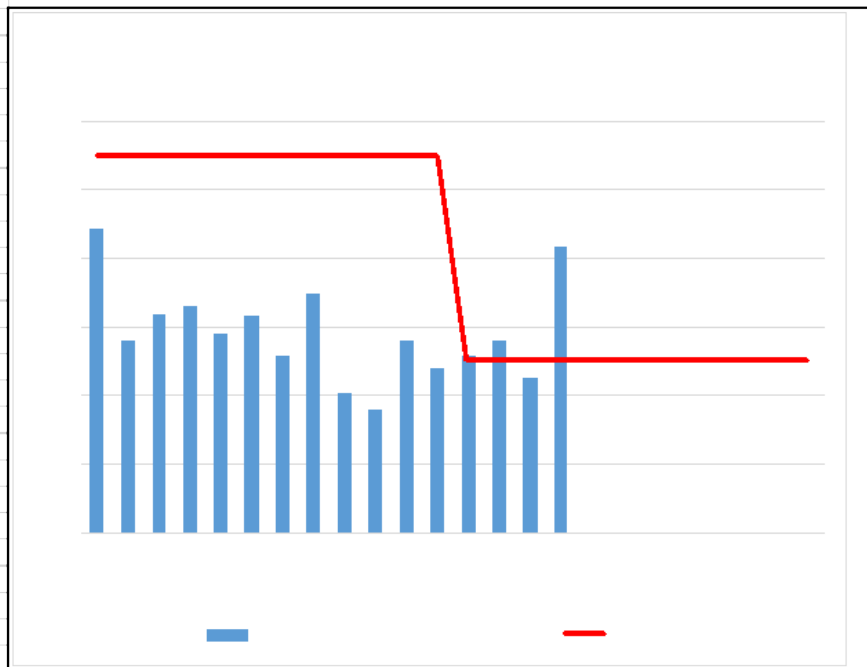


Chart 11

**Placement Stability: 3 or more placements during previous 12 months for CIC** Jul-18



Month	Num.	Denom.	% of CLA	Target	Variance	RAG
Apr-17	27	363	7.4%	8.5%	-1.1	G
May-17	21	362	5.8%	8.5%	-2.7	G
Jun-17	23	372	6.2%	8.5%	-2.3	G
Jul-17	24	381	6.3%	8.5%	-2.2	G
Aug-17	22	373	5.9%	8.5%	-2.6	G
Sep-17	23	373	6.2%	8.5%	-2.3	G
Oct-17	20	359	5.6%	8.5%	-2.9	G
Nov-17	23	355	6.5%	8.5%	-2.0	G
Dec-17	18	358	5.0%	8.5%	-3.5	G
Jan-18	17	356	4.8%	8.5%	-3.7	G
Feb-18	21	362	5.8%	8.5%	-2.7	G
Mar-18	19	353	5.4%	8.5%	-3.1	G
Apr-18	21	377	5.6%	5.5%	0.1	A
May-18	22	380	5.8%	5.5%	0.3	A
Jun-18	20	381	5.2%	5.5%	-0.3	G
Jul-18	28	391	7.2%	5.5%	1.7	A
Aug-18				5.5%		
Sep-18				5.5%		
Oct-18				5.5%		
Nov-18				5.5%		
Dec-18				5.5%		
Jan-19				5.5%		
Feb-19				5.5%		
Mar-19				5.5%		

**CSC Commentary**  
 This target has generally demonstrated good performance but there has been a dip in the last month, which we will need to ensure does not continue

**Definition**  
 The percentage of children in care at any given time with three or more placements during the last 12 months.

Population for denominator: 46600

**G <= 5.5**      **A > 5.6-9**      **R > 10**

Year	PCC Result	SN Result	ENG Result
2013-14	9%	11%	11%
2014-15	6%	10%	10%
2015-16	9%	10%	10%

Chart 12

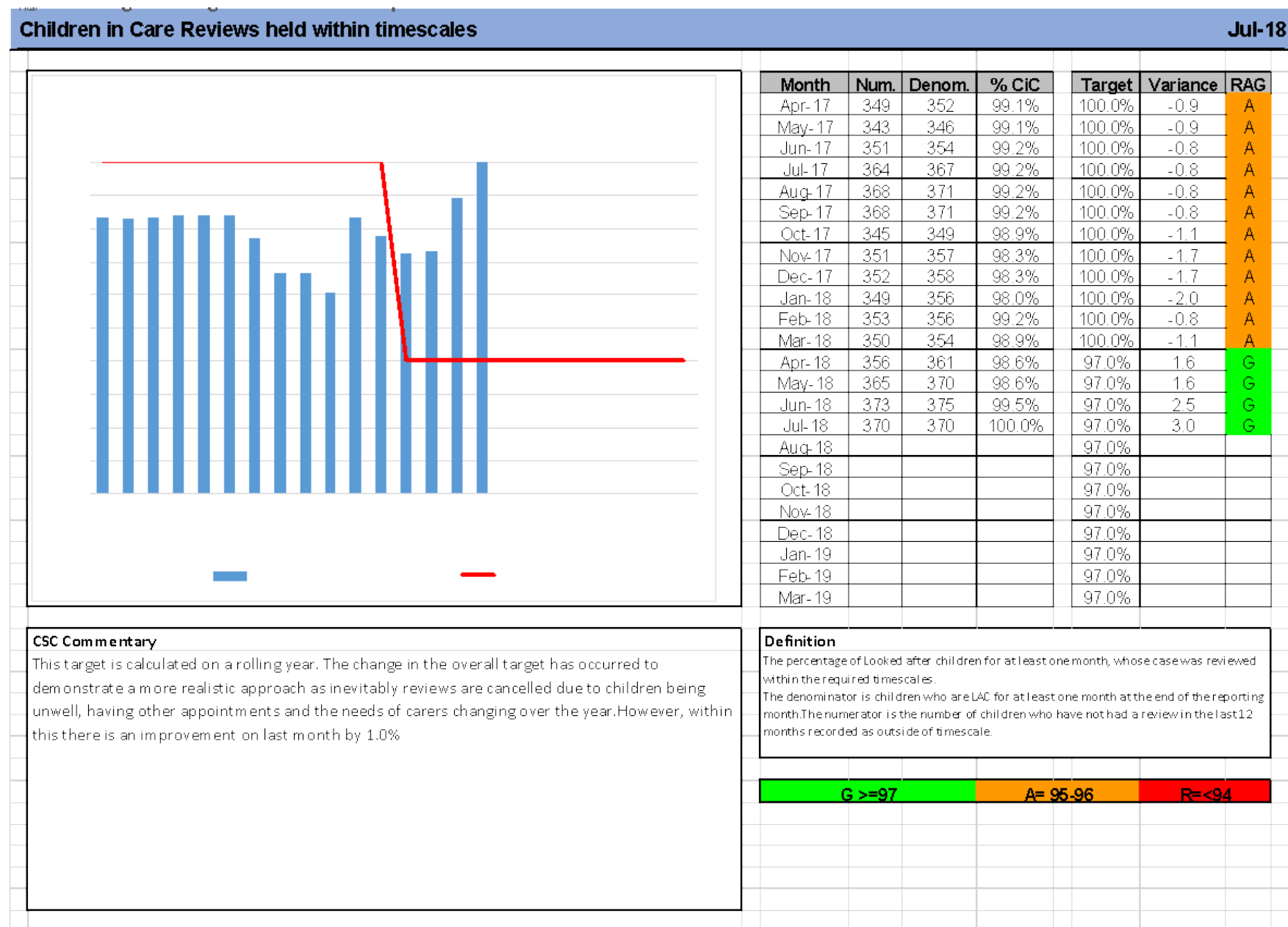
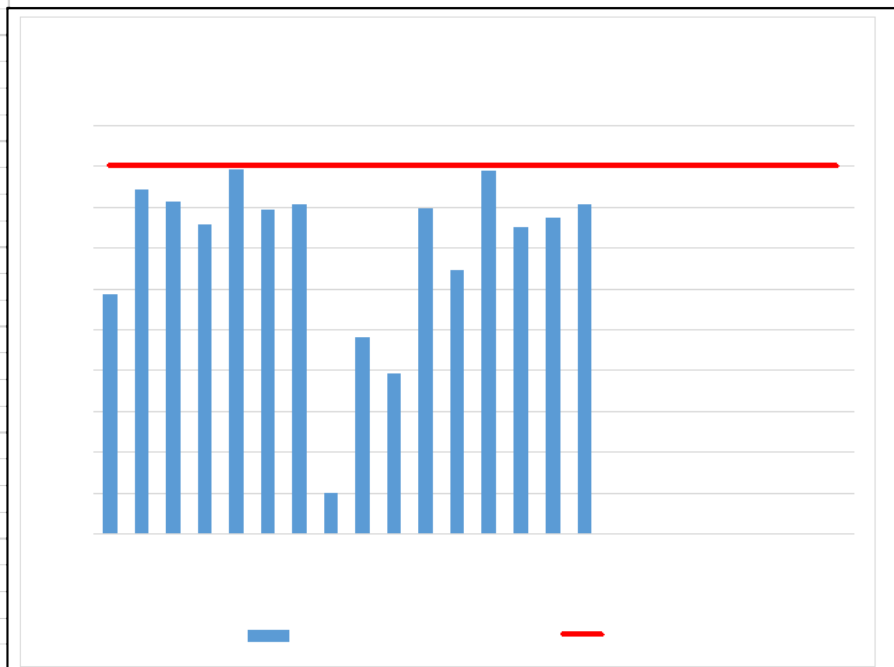




Chart 13

**Children in care statutory visits in time** **Jul-18**



**CSC Commentary**

This target remains in Amber for the 5th month in a row. The impact of analysing the data has maintained improvement albeit within the scope of Amber. This takes account of some young people not wanting to see their SW due to other commitments or forgetting to see their SW. It also relates to SWs not always recording stat visits within timescales.

Month	Num.	Denom.	% of	Target	Variance	RAG
Apr-17	320	349	91.7%	98.0%	-6.3	A
May-17	334	345	96.8%	98.0%	-1.2	A
Jun-17	334	347	96.3%	98.0%	-1.7	A
Jul-17	332	349	95.1%	98.0%	-2.9	A
Aug-17	357	365	97.8%	98.0%	-0.2	A
Sep-17	347	362	95.9%	98.0%	-2.1	A
Oct-17	345	359	96.1%	98.0%	-1.9	A
Nov-17	282	344	82.0%	98.0%	-16.0	R
Dec-17	309	345	89.6%	98.0%	-8.4	R
Jan-18	303	345	87.8%	98.0%	-10.2	R
Feb-18	331	345	95.9%	98.0%	-2.1	A
Mar-18	326	351	92.9%	98.0%	-5.1	A
Apr-18	343	351	97.7%	98.0%	-0.3	A
May-18	341	359	95.0%	98.0%	-3.0	A
Jun-18	354	371	95.4%	98.0%	-2.6	A
Jul-18	348	362	96.1%	98.0%	-1.9	A
Aug-18				98.0%		
Sep-18				98.0%		
Oct-18				98.0%		
Nov-18				98.0%		
Dec-18				98.0%		
Jan-19				98.0%		
Feb-19				98.0%		
Mar-19				98.0%		

**Definition**

Of all Children in Care that have been looked after for more than 6 weeks, the number and percentage of visits that were completed within the 6 week deadline (or within three months for those Children in Care that have been looked after for more than 12 months and whose placement is deemed to be permanent). This is snapshot data taken at the month end.

**G >=98%**    **A 97%-90%**    **R <90%**

Chart 14

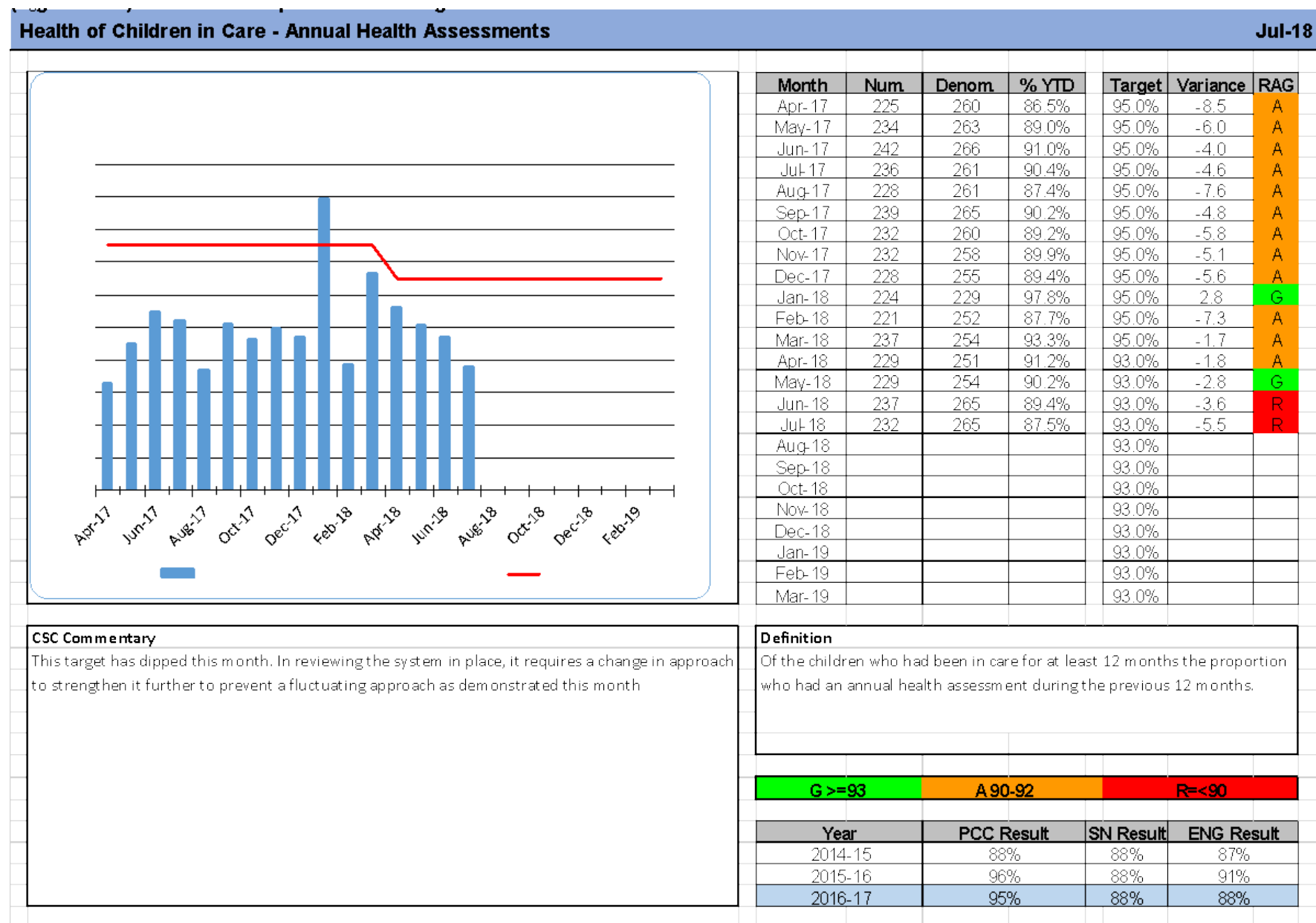
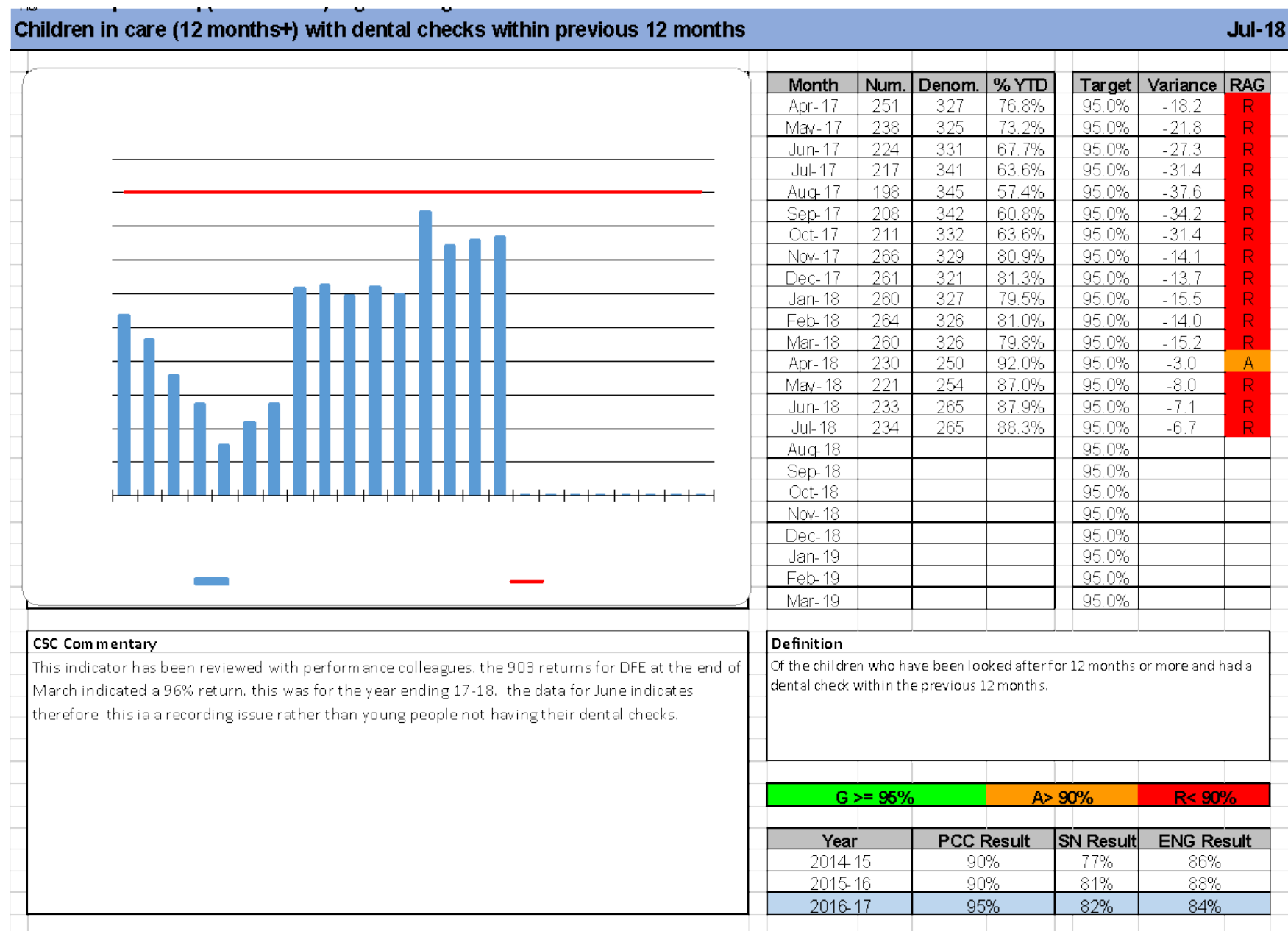


Chart 15

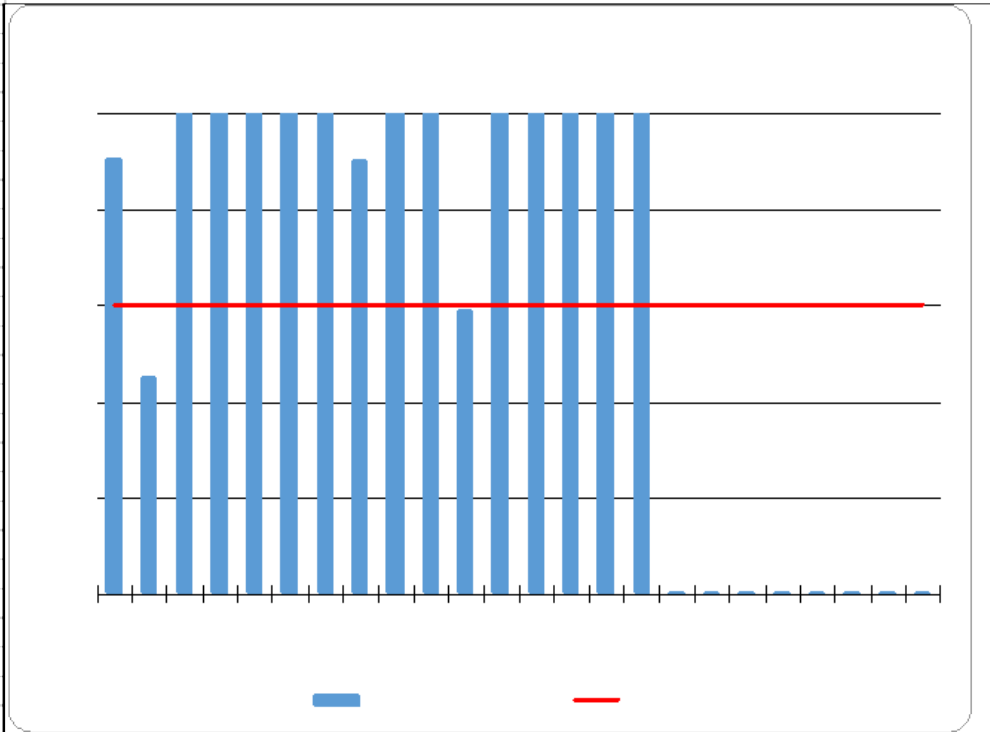


139

Chart 16

Personal Education Plans (PEPs)

Jul-18



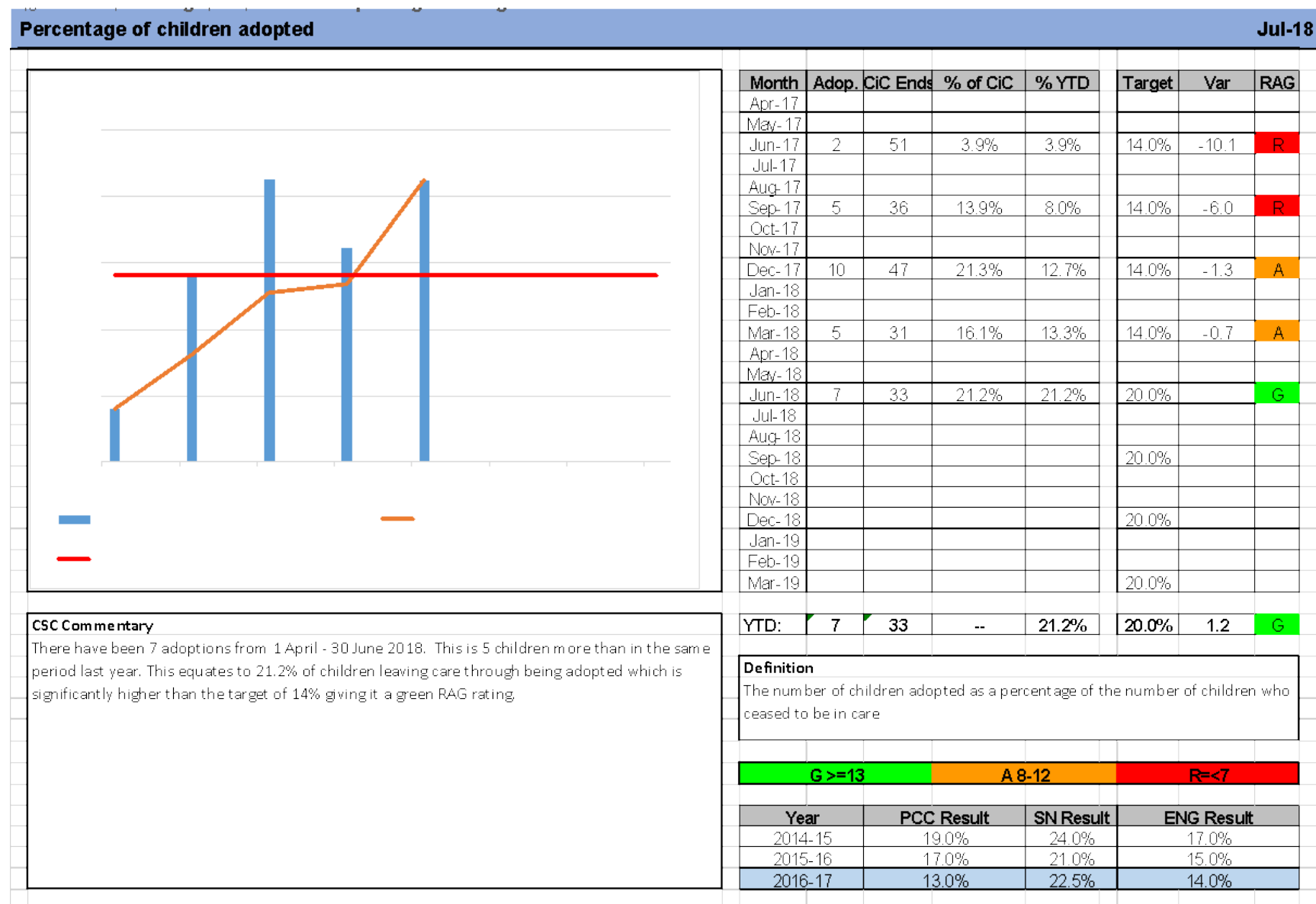
Month	Num.	Denom.	% YTD	Target	Variance	RAG
Apr-17	209	210	99.5%	98.0%	1.5	G
May-17	212	218	97.2%	98.0%	-0.8	A
Jun-17	214	214	100.0%	98.0%	2.0	G
Jul-17	225	225	100.0%	98.0%	2.0	G
Aug-17	208	208	100.0%	98.0%	2.0	G
Sep-17	208	208	100.0%	98.0%	2.0	G
Oct-17	200	200	100.0%	98.0%	2.0	G
Nov-17	203	204	99.5%	98.0%	1.5	G
Dec-17	232	232	100.0%	98.0%	2.0	G
Jan-18	232	232	100.0%	98.0%	2.0	G
Feb-18	238	243	97.9%	98.0%	-0.1	A
Mar-18	242	242	100.0%	98.0%	2.0	G
Apr-18	244	244	100.0%	98.0%	2.0	G
May-18	256	256	100.0%	98.0%	2.0	G
Jun-18	261	261	100.0%	98.0%	2.0	G
Jul-18	263	263	100.0%	98.0%	2.0	G
Aug-18				98.0%		
Sep-18				98.0%		
Oct-18				98.0%		
Nov-18				98.0%		
Dec-18				98.0%		
Jan-19				98.0%		
Feb-19				98.0%		
Mar-19				98.0%		

**CSC Commentary**  
 The continued 100% completion of PEPs reflects the ongoing partnership between PVS and social workers.

**Definition**  
 The denominator is the number of children in care who are of school age. The numerator is of those children, the number that have a PEP added to the system. This has been addressed with managers.

**G = >98%**      **A=95%-97%**      **R < 95%**

Chart 17



This page is intentionally left blank

<b>CHILDREN AND EDUCATION SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 9
<b>20 SEPTEMBER 2018</b>	<b>PUBLIC REPORT</b>

Report of:	Interim Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

**FORWARD PLAN OF EXECUTIVE DECISIONS**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

- ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	-----

**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 1 October 2018.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions



## **FORWARD PLAN**

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedeisions](http://www.peterborough.gov.uk/executivedeisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 1 OCTOBER**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<b>Permanency Services Contract Variation – KEY/01OCT18/01</b> To agree a variation to the Permanency Services Contract	<b>Councillor Smith, Cabinet Member for Children’s Services</b>	<b>October 2018</b>	Children and Education Scrutiny Committee	All Wards	Relevant Internal and External Stakeholders	Helene Carr, Head of Children’s Social Care Commissioning - Peterborough & Cambridgeshire, 07904 909039, helene.carr@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Amendment to Loan Facility- KEY/01OCT18/02</b> A loan facility previously approved by Cabinet requires approval of an amendment to that facility</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>October 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>This decision will be taken after consultation with the Council's legal and financial advisors</p>	<p>Peter Carpenter, Acting Corporate Director Resources, 01733 384564, peter.carpenter@peterborough.gov.uk  carole.coe@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
149 1.	<b>Affordable Warmth Strategy 2017 – 2019</b> <b>KEY/17APR17/03</b> Recommendation to approve the Affordable Warmth Strategy 2017 – 2019	<b>Councillor Walsh, Cabinet Member for Communities</b>	<b>September 2018</b>	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.  The draft strategy will be placed on PCC Consultation pages for 3 week consultation period	Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>2. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04</b> Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>October 2018</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gary Jones, Interim Head of Adults Commissioning Social Care Tel: 01733 452450, Email: gary.jones@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
3.	<b>Award of Contract - Social Care Platform - KEY/24JULY17/01</b> To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  N/A	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>
4.	<b>Award of Contract - Social Care e-marketplace – KEY/24JULY17/02</b> To approve the awarding of a contract to provide a social care e-marketplace IT system	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  N/A	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
5.	<b>Award of Contract - Social Care Operating Model – KEY/24JULY17/05</b> To approve the awarding of a contract to develop a social care operating model	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  N/A	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>



<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
6.	<b>Acquisition of Regeneration Site – KEY/24JULY17/06</b> To approve the acquisition of a local regeneration site.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment & Resources Scrutiny Committee	Central	Relevant Internal and External Stakeholders.	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>7. <b>Continuation of Housing Renewal Policy grants through the Care &amp; Repair Agency – KEY/18SEP17/02</b>            Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>September 2018</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.             CMDN published on website</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: <a href="mailto:sharon.malia@peterborough.gov.uk">sharon.malia@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
8.	<p><b>Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03</b></p> <p>The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>September 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald. Schools Infrastructure e. Tel: 07715 802 489. Email: <a href="mailto:stuart.macdonald@pet-erborough.gov.uk">stuart.macdonald@pet-erborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2015 -2022</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>9. <b>Approval of contract for the delivery of Lot 1 - General Information, Advice and Guidance Services and Lot 2 - Specialist Information, Advice and Guidance Services – KEY/16OCT17/04</b>            Following competitive procurement of these services, to approve the contract to deliver Lot 1 Generalist Information, Advice and Guidance Services - Homelessness Prevention; and Lot 2 Specialist Information, Advice and Guidance Services - supporting protected characteristic groups.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>September 2018</b></p>	<p>Adults and Communities</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager            Tel: 01733 863849            Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
10.	<b>ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02</b> To agree to the procurement of ICT infrastructure works for Fletton Quays	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment & Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
11.	<b>Expansion and Remodelling of Marshfields School – KEY/11DEC17/03</b> To approve the proposed expansion and remodelling of Marshfields school	<b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b>	<b>September 2018</b> Children and Education Scrutiny Committee	Dogsthorpe Ward	Relevant internal and external stakeholders.  Public Consultation Meeting	Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: <a href="mailto:Sharon.bishop@peterborough.gov.uk">Sharon.bishop@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan
12.	<b>Purchase of land and building in the centre of Peterborough – KEY/11DEC17/06</b> To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: <a href="mailto:jane.mcdaid@peterborough.gov.uk">jane.mcdaid@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>13. Purchase of building in the centre of Peterborough – KEY/11DEC17/08</b> To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>
<p><b>14. Purchase of land to the east of the city - KEY/25DEC17/02</b> Delegate authority to the Corporate Director of Growth and Regeneration to purchase the property.</p>	<p><b>Cabinet Member for Resources, Councillor Seaton</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
150	<p><b>15. A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03</b> To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South</p>	<p>Relevant internal and external stakeholders.</p> <p>The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Fourth Local Transport Plan: www.peterborough.gov.uk/ltp National Productivity Investment Fund for the Local Road Network Application Form: <a href="https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true">https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true</a></p>



<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>16. <b>Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04</b> Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p>	<p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North &amp; Park wards</p>	<p>Relevant internal and external stakeholders.  Community engagement with local residents, businesses &amp; partner organisations</p>	<p>Cate Harding, Community Capacity Manager.  Tel: 01733 317497. Email: Cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  Budget allocation in MTFP 2017/18</p>
<p>17. <b>Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05</b> community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North &amp; Park wards</p>	<p>Relevant internal and external stakeholders.  Community engagement with residents, groups, businesses and partner organisations</p>	<p>Cate Harding, Community Capacity Manager.  Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  Budget allocation of £4m in MTFP 2017/8</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<b>18. Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06</b> public realm improvements within the CAN Do area	<b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>September 2018</b>	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	Relevant internal and external stakeholders.  Community engagement with local residents, groups, businesses and partner agencies	Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  Budget allocation £3m in MTFP 2017/18
<b>19. Extension to the Section 75 Agreement for Learning Disabilities Services KEY/30APRIL18/01</b> Extension of the existing staff and commissioned arrangements for a period of 12 months	<b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>September 2018</b>	Health Scrutiny Committee	All wards	Consultation with key stakeholders to agree this interim approach	Cris Green Tel: 01733 207164 Email: cris.green@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>20. Authority to enter into contracts with suppliers following termination of the Amey Contract – KEY/14MAY18/01</b>            To authorise the Corporate Director for Growth &amp; Regeneration to enter into contracts for a limited period with suppliers originally subcontracted by Amey whose arrangements will cease in September 2018. The services supplied are managed by NPS Ltd and will be included in an upcoming tender as follows:            (i) Building Management Services (Plumbing and Water, Gas Maintenance, Fire Equipment, Lifts etc.            (ii) External Maintenance            (iii) General Repairs</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Extensive consultation with colleagues within the Council and the subcontracted suppliers. The consultation with suppliers has focused on the immediate arrangements post Amey and alerting them to the fact that this business will be subject to full procurement within the next 3 months.</p>	<p>Andy Cox,            Senior Contracts &amp; Partnerships Manager,            Tel: 452465,            Email: andy.cox@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>21.</b>	<b>Construction of new school building - Heltwate School - KEY/14MAY18/02</b> Construction of a new school building to accommodate the expansion of Heltwate School	<b>Councillor Ayres, Cabinet Member for Education, Skills and University</b>	<b>October 2018</b>	Children and Education Scrutiny Committee	East Ward	Relevant internal and external stakeholders	Sharon Bishop, Capital Projects & Assets Officer, 863997, sharon.bishop@Peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan 2017

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>22. <b>Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park - KEY/11JUN18/03</b> Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park. The council has received funding (£720k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme. In addition the council has also allocated internal funding (£773k) towards the scheme.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Waterville</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place once the scheme design is completed. This is expected to be later this summer.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
23.	<b>Disposal of freehold in Centre of the City - KEY/12JUN18/01</b> To delegate authority to the Corporate Director of Growth and Regeneration to sell the property	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b>	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid, Head of Peterborough Property, Tel: 07970 024 893 Email: jane.mcdaid@Peterborough.gov.uk"	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
24.	<b>Disposal of part of freehold in West of the City - KEY/12JUN18/02</b> Disposal of part of freehold in West of the City	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment and Resources Scrutiny Committee	Bretton	Relevant internal and external stakeholders	Jane McDaid, Head of Peterborough Property, Tel: 07970 024 893 Email: jane.mcdaid@Peterborough.gov.uk"	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>198</p> <p>25.</p>	<p><b>Approval of funding for the provision of accommodation to reduce homelessness - KEY/25JUNE18/01</b>            Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>September 18</b></p> <p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety.            Tel: 01733 863887            Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>



<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>26. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council. - KEY/25JUNE18/02</b> Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>September 18</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Mubarak Darbar, Head of Integrated Commissioning, Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
27.	<b>Amendment to Loan Facility - KEY/09JUL18/02</b> A loan facility previously approved by Cabinet requires approval of an amendment to that facility	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 18</b> Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders  This decision will be taken after consultation with the Council's legal and financial advisors	Peter Carpenter, Acting Director of Corporate Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
28.	<b>To lease the North Wing of the Town Hall - KEY/09JUL18/03</b> Delegate authority to the Corporate Director of Growth and Regeneration to let the property	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b>	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>29. Provision of accommodation to reduce homelessness</b>  <b>KEY/23JULY18/01-</b>  This is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety.  Tel 01733 863887  Email adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>30. Approval of funding for the provision of accommodation to reduce homelessness KEY/23JULY18/02</b></p> <p>Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>
<p><b>31. Budget Approval - KEY/20AUG18/01</b></p> <p>Approve the refurbishment of the Town Hall North within an agreed budget and authorise the Corporate Director Growth and Communities to enter into a design and build contract with the procured contractor.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p>September 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Not applicable</p>	<p>Stuart Macdonald. Strategic Development Consultant (Property) 07715 802 489. stuart.macdonald@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
32.	<b>IT Strategy – KEY/3SEP18/01</b> Approval of an IT Strategy and associated investment for the 2019 to 2022 time period	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b> Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	IT Improvement Plan 23/07/18. There will be the possibility of an exempt annex if the report contains commercial information.  It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
33.	<b>University Delivery Vehicle – KEY/3SEP18/02</b> Approval and setting up of an appropriate delivery vehicle with University project partners to move council assets to enable the deliver of the university.	<b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b>	<b>September 2018</b> Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>34. <b>To retain the footbridges on junction 18 / Rhubarb Bridge – KEY/17SEP18/01</b>            In a previous CMDN reference was made that the bridges would be demolished. Subject to a Cross Party Working Group recommendation and Cabinet approval, it is the intention that these bridges will remain and that we will reassign the proportion of the overall budget allocated to demolish the footbridges to instead make significant repairs to the bridge structures.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>23 September 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>A number of wards in the urban area</p>	<p>This is the result of previous consultation where a number of people said they wanted the bridges to remain</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
<p>35.</p> <p>176</p>	<p><b>Approval of funding for the provision of accommodation to reduce homelessness – KEY/17SEP18/02</b>            Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>October 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety.            adrian.chapman@peterborough.gov.uk</p> <p>carole.coe@peterborough.gov.uk</p>	<p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>Approval of Company Business Plan – KEY/17SEP18/03</b>                      New Council Company needs to be set up and ready to trade from 2 February 2019.</p>	<b>Cabinet</b>	<b>3 December 2018</b>	Growth, Environment and Resources Scrutiny Committee	All wards	Affected Amey employees and union representatives.	Annette Joyce Service Director – Environment and Economy,01733 452280  alexandra.maxey@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <i><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></i>

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
No new items							

## NON-KEY DECISIONS

### PREVIOUSLY ADVERTISED DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
179 1. <b>Proposal for Loan of Senior Management Staff Under Joint Arrangements –</b> To approve a sharing agreement for senior management staff.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>September 2018</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Fiona McMillan Interim Director of Law and Governance Tel: 01733 452361 Email: Fiona.McMillan@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. <b>Funding of Information, Advice and Guidance services within the voluntary sector -</b> To authorise award of grants.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>September 2018</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
3.	<p><b>Daily cleanse around Gladstone Street and nearby streets -</b> Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
4.	<p><b>A Lengthmans to be deployed on Lincoln Road Millfield -</b> There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p>	<p><b>September 2018</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders.  Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>5.</b>	<b>2017/18 VCS grant funding -</b> Award of grant to VCS organisations to provide Information, Advice and Guidance services	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b>	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>6.</b>	<b>Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) -</b> To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	<b>Cabinet</b>	<b>3 December 2018</b>	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
7.	<b>Grant funding for voluntary organisations –</b> To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b>  Adults and Communities Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 Email: <a href="mailto:Ian.Phillips@peterborough.gov.uk">Ian.Phillips@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
108.	<b>Public Space Protection Order -</b> The Cabinet Member to authorise commencement of the necessary public consultation for the Public Space Protection Order under Section 72 (3) of the Anti-Social Behaviour, Crime & Policing Act 2014	<b>Councillor Walsh, Cabinet Member for Communities</b>	<b>September 2018</b>  Adults and Communities	Fletton and Woodston	Police, Fire Service, Internal PCC departments, local residents	Laura Kelsey, Senior PES Officer E-mail: <a href="mailto:laura.kelsey@peterborough.gov.uk">laura.kelsey@peterborough.gov.uk</a> Tel: 01733 453563	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
9.	<b>Approval of Additional Powers to the Combined Authority (Transfer of Powers)</b> - Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.	<b>Councillor Holdich, Leader of the Council and Member of the Cambridge shire and Peterborough Combined Authority</b>	<b>September 2018</b>	Growth, Environment and Resources Scrutiny Committee	All	All Councils in Peterborough and Cambridgeshire have to agree to the transfer	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  Combined Authority Statutory Instrument Request

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
10.	<b>Food and Feed Service Plan</b> - This plan sets out how the council will meet its statutory food safety, food standards, and animal feed duties across its shared services.	<b>Councillor Walsh, Cabinet Member For Communities</b>	<b>September 2018</b>	Growth, Environment and Resources Scrutiny Committee	All Ward	<p>All relevant internal and external stakeholders.</p> <p>This plan has been consulted on with our shared service partners Cambridgeshire County Council, and Rutland County Council, in addition the plan has been shared with the Food Standards Agency.</p>	Liz Adamson, Principal Environmental Health Officer - Food and Safety Tel: 01733 453542 Email: <a href="mailto:liz.adamson@peterborough.gov.uk">liz.adamson@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>11. <b>To approve the write-off of any uncollectable debts in excess of £10,000 -</b>            Authorisation of the write-off of the debts in excess of £10,000 in respect of non-domestic rates, council tax, housing benefit overpayments and sundry debt (including property debt) accounts, in accordance with standard financial practices. All cases requested for write-off follow a lengthy process to recover the outstanding money, and only once all avenues have been exhausted will the council consider writing off debt as part of recommended budget management processes.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>September 2018</b></p>	<p>Growth Environment &amp; Resources Scrutiny Committee</p>	<p>N/A</p>	<p>N/A</p>	<p>Peter Carpenter, Acting Director of Corporate Resources, 01733 452520, peter.carpenter@peterborough.gov.uk.</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
12.	<b>Discretionary Rate Relief -</b> To determine various discretionary rate reliefs for 2018/19 and future years. This will cover standard council reliefs funded in the usual manner, the 2018/19 local DRR, pub relief for 2018/19 and relief for small businesses for 2018/19 onwards all of which are government funded.	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>September 2018</b> Growth Environment & Resources Scrutiny Committee	All	No other consultation required.	Bruce Bainbridge, Finance Manager Tel: 01733 - 384583, Email: bruce.bainbridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	<b>Recommendation for Cabinet to adopt Peterborough City Council's Tree and Woodland Strategy</b> Consideration and adoption of the Trees and Woodland Strategy by Cabinet and then Full Council	<b>Cabinet</b>	<b>Cabinet – 24<sup>th</sup> September</b> Growth, Environment & Resources Scrutiny Committee	All	Formal public consultation following submission to Cabinet 15th Jan 2018	Darren Sharpe, Natural & Historic Environment Manager Email: darren.sharpe@peterborough.gov.uk Tel: 01733 453596	It is not anticipated that there will be any documents other than the report and relevant appendices

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<i><b>DECISION TAKEN:</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION TAKEN</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
No new items							

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

### **GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Town Hall, Bridge Street, Peterborough, PE1 1HG**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

### **PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Health Protection, Health Improvements, Healthcare Public Health.

THIS PAGE IS LEFT INTENTIONALLY BLANK

This page is intentionally left blank

## Children and Education Scrutiny Committee Work Programme 2018/2019

Updated: 11 SEPTEMBER 2018

Meeting Date	Item	Indicative Timings	Comments
<b>18 JUNE 2018</b> Joint Scrutiny of the Budget Meeting	<b>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche One</b> To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20 to 2021/22 Tranche One Proposals.  <b>Contact Officer: Peter Carpenter</b>		
<b>12 JULY 2018</b> <i>Draft Report 22 June</i> <i>Final Report 2 July</i>	<b>Co-opted Member Report</b> To agree to the appointment of co-opted members to the committee for the municipal year 2018.2018.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Report on work of the Corporate Parenting Committee</b> To scrutinise the work undertaken over the last six months by the Corporate Parenting Committee.  <b>Contact Officer: Nicola Curley</b>		
	<b>School Attendance 2017</b> To scrutinise and comment on the rates of absence at Peterborough schools in 2016/17.  <b>Contact Officer: Gary Perkins / Jonathan Lewis</b>		

	<p><b>National Offer Day – Primary and Secondary School Allocations for September 2018</b></p> <p>To note the status of allocations of schools places for September 2018 into Primary Reception Year and Secondary School Year 7.</p> <p><b>Contact Officer: Brian Howard</b></p>		
	<p><b>Education Strategy Update - Presentation</b></p> <p>To note and comment on current progress being made on the delivery of the Education Strategy.</p> <p><b>Contact Officer: Jonathan Lewis</b></p>		
	<p><b>Review Of 2016/2017 And Work Programme For 2018/2019</b></p> <p>To review the work undertaken during 2017/18 and to consider the work programme of the Committee for 2018/2019</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b></p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		



<p><b>20 SEPTEMBER 2018</b>  <i>Draft Report 31 August</i>  <i>Final Report 10 September</i></p>	<p><b>Cambridgeshire &amp; Peterborough Safeguarding Children Board Annual Report 2017-18</b>          To comment on and scrutinise the Cambridgeshire &amp; Peterborough Safeguarding Children Board Annual Report 2017-18.</p> <p><b>Contact Officer: Dr Russell Wate</b></p>		
	<p><b>Annual Children's Social Care Statutory Complaints Report 2017-18</b>          To comment on and scrutinise the Annual Children's Social Care Statutory Complaints Report 2017-18 and make any recommendations.</p> <p><b>Contract Officer: Belinda Evans</b></p>		
	<p><b>A Vision For Reading In Peterborough 2017 - 2021 - Update Report</b>          To comment on and scrutinise the Peterborough Vision for Reading update.</p> <p><b>Contact Officer: Gary Perkins</b></p>		
	<p><b>Outcome Of Ofsted Inspection Of Peterborough Children's Services, Service Director Report And Portfolio Holder Report</b>          To scrutinise the key activities and performance of children's social care and note and comment on the outcomes of the recent Ofsted Inspection.</p> <p><b>Contact Officer: Lou Williams</b></p>		
	<p><b>Forward Plan of Executive Decisions</b>          That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic</b></p>		

	<b>Services Officer</b>		
	<b>Work Programme 2018/2019</b> To consider the Work Programme for 2018/2019  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
<b>1 NOVEMBER 2018</b> <i>Draft Report 12 October 2018</i> <i>Final Report 22 October 2018</i>	<b>Review of development of shared services in Children's Services to date: MASH, QA and possible areas for future development</b> To scrutinise and comment on the review of the development of shared services in Children's Services to date, to include Multi Agency Safeguarding Hub (MASH), Quality Audit and possible areas for future development.  <b>Contact Officer: Lou Williams</b>		
	<b>Implementation of the Peterborough Permanency Service as run by TACT</b>  To scrutinise and comment on the implementation of the Peterborough Permanency Service and make any recommendations.  <b>Contact Officer: Lou Williams</b>		
	<b>SEND Reforms - Progress Update</b> To scrutinise and comment on the recent implementation of the Special Education Needs and Disability Reforms and make any recommendations.  <b>Contact Officer: S Sullivan</b>		

	<p><b>Education Review Monitoring Report</b> To scrutinise and comment on the Education Review Monitoring Report including elective home education and the Unregistered Schools Strategy.</p> <p><b>Contact Officer: Jonathan Lewis</b></p>		
	<p><b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Work Programme 2018/2019</b> To consider the Work Programme for 2018/2019</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<p><b>28 NOVEMBER 2019</b> Joint Scrutiny of the Budget Meeting</p>	<p><b>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Two</b> To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20 to 2021/22 Tranche Two Proposals.</p> <p><b>Contact Officer: Peter Carpenter</b></p>		

<b>3 JANUARY 2019</b> <i>Draft Report 4 December</i> <i>Final Report 13 December</i>	<b>Educational Attainment: Validated Results for Children aged 5, 7 and 11 Including Schools Causing Concern and Performance of Rural Schools</b>  <b>Contact Officer: Jonathan Lewis</b>		
	<b>Children and Young People in Care Update - Peterborough Virtual School</b>  <b>Contact Officer: Dee Glover</b>		
	<b>Service Director Report: Children &amp; Safeguarding</b>  <b>Contact Officer: Lou Williams</b>		
	<b>The Impact of the investment in Child Mental Health</b>  <b>Contact Officer: Lee Miller</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		

	<p><b>Work Programme 2018/2019</b></p> <p>To consider the Work Programme for 2018/2019</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<p><b>12 FEBRUARY 2019</b> Joint Scrutiny of the Budget Meeting</p>	<p><b>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Three</b></p> <p>To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20 to 2021/22 Tranche Three Proposals.</p> <p><b>Contact Officer: Peter Carpenter</b></p>		
<p><b>21 MARCH 2019</b> <i>Draft Report 1 February 2019</i> <i>Final Report 11 March 2019</i></p>	<p><b>Educational Attainment: Validated Results Key Stage 4 / Key Stage 5 /Destination Data/ University update</b></p> <p><b>Contact Officer: Jonathan Lewis</b></p>		
	<p><b>Children and young people at risk as a result of being missing, including CSE and County Lines</b></p> <p><b>Contact Officer: Lou Williams</b></p>		
	<p><b>Education Review Monitoring Report</b></p> <p><b>Contact Officer: Jonathan Lewis</b></p>		

	<p><b>Monitoring Scrutiny Recommendations</b></p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b></p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		